



Executive Director of
Education
Maureen McKenna

Education Services
Glasgow City Council
City Chambers East Building
40 John Street
Glasgow G1 1JL

Phone 0141 287 5384
Our Ref MP/MMcK 004154810
Date 11 January 2013
If phoning please ask for Marnie Paterson

Mr John Smith
request-142017-c81ad541@whatdotheyknow.com

Dear Mr Smith

Request under the Freedom of Information (Scotland) Act 2002

I refer to your enquiry of 12 December 2012 requesting that the undernoted information be provided to you.

**“As per my right under the freedom of information act I request a copy of ;
the education services' Physical Education Safety File and any procedure that relates to it. Also if the "safety file" is school specific I request a copy of the file for Ross Hall academy and the entries from March 2012 till now 11th Dec. Any names can be redacted prior to disclosure if that assists.”**

I can confirm that the Council holds some of the information that you are requesting. On inspecting our records, however, it would appear that Glasgow City Council does not hold all of the information which you have requested as the Physical Education Safety File, please find a copy attached, contains advice and guidance for all schools. As this file is not school specific, a file for Rosshall Academy does not exist in relation to the Physical Education safety file. Therefore Glasgow City Council, Education Services cannot supply a copy of the file for Rosshall Academy and the requested entries.

Please note that the information provided in response to your request is, unless otherwise indicated, copyright © Glasgow City Council 2005. It is supplied to you in terms of the Freedom of Information (Scotland) Act 2002. Any further use by you of this information must comply with the terms of the Copyright, Designs and Patents Act 1988 as amended and/or the Copyright and Rights in Databases Regulations 1997. In particular, any commercial use or re-use of the information provided requires the prior written consent of the Council. Requests for such consent should be addressed to the Head of Corporate Communications, Glasgow City Council, City Chambers, George Square, Glasgow G2 1DU. Some or all of the information may be subject to third party copyright, in which case the permission of the third party copyright holder may be required. No claim is made in respect of third party copyright.

Glasgow - Proud Host City of the 2014 Commonwealth Games
and Host Council of the 2012 Olympic Games

Glasgow—Supporting the Gaelic language Glaschu - a' toirt taic do'n Ghàidhlig

Glasgow—UNESCO City of Music

Glasgow City Council is an equal opportunities employer

If you are dissatisfied with the way Glasgow City Council has dealt with your request you are entitled to require the Council to review its decision. Please note that for a review to take place you must:

- Lodge a written requirement for a review within 40 working days of the date of this letter
- Include a correspondence address and a description of the original request and the reason why you are dissatisfied
- Address your request to the Executive Director of Corporate Services:

Executive Director of Corporate Services
Glasgow City Council
City Chambers
George Square
Glasgow G2 1DU

Email: annemarie.odonnell@glasgow.gov.uk

Yours sincerely



MAUREEN McKENNA
Executive Director of Education