

**From:** [redacted]  
**To:** Foi/IT/dundeecity@dundeecity  
**Cc:** Ken Lynn/Cllr/dundeecity@dundeecity, David Lynch/SW/dundeecity@dundeecity

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**Date:** Tuesday, June 13, 2017 10:54AM  
**Subject:** 20170529003 - Tibbitt Fw: DCC -POSSIBLE SPAM- Short-life working group on implementing the Living Wage - Note of the meeting on 4th July 2016

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[redacted] 13/06/2017 10:53AM -----  
**From:** Dave Berry/SW/dundeecity  
**Sent by:** [redacted]W/dundeecity  
**Date:** 08/06/2017 12:00PM  
**Subject:** Fw: DCC -POSSIBLE SPAM- Short-life working group on implementing the Living Wage - Note of the meeting on 4th July 2016

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-- [redacted] eecity on 08/06/2017 11:59AM -----  
y, Jennifer  
e Berry/SW/dundeecity@dundeecity, Sandra  
Menziez/SW/dundeecity@dundeecity, Maureen  
and Guild/SW/dundeecity@dundeecity, Craig

**Date:** 19/07/2016 08:43AM  
**Subject:** Fw: DCC -POSSIBLE SPAM- Short-life working group on implementing the Living Wage - Note of the meeting on 4th July 2016

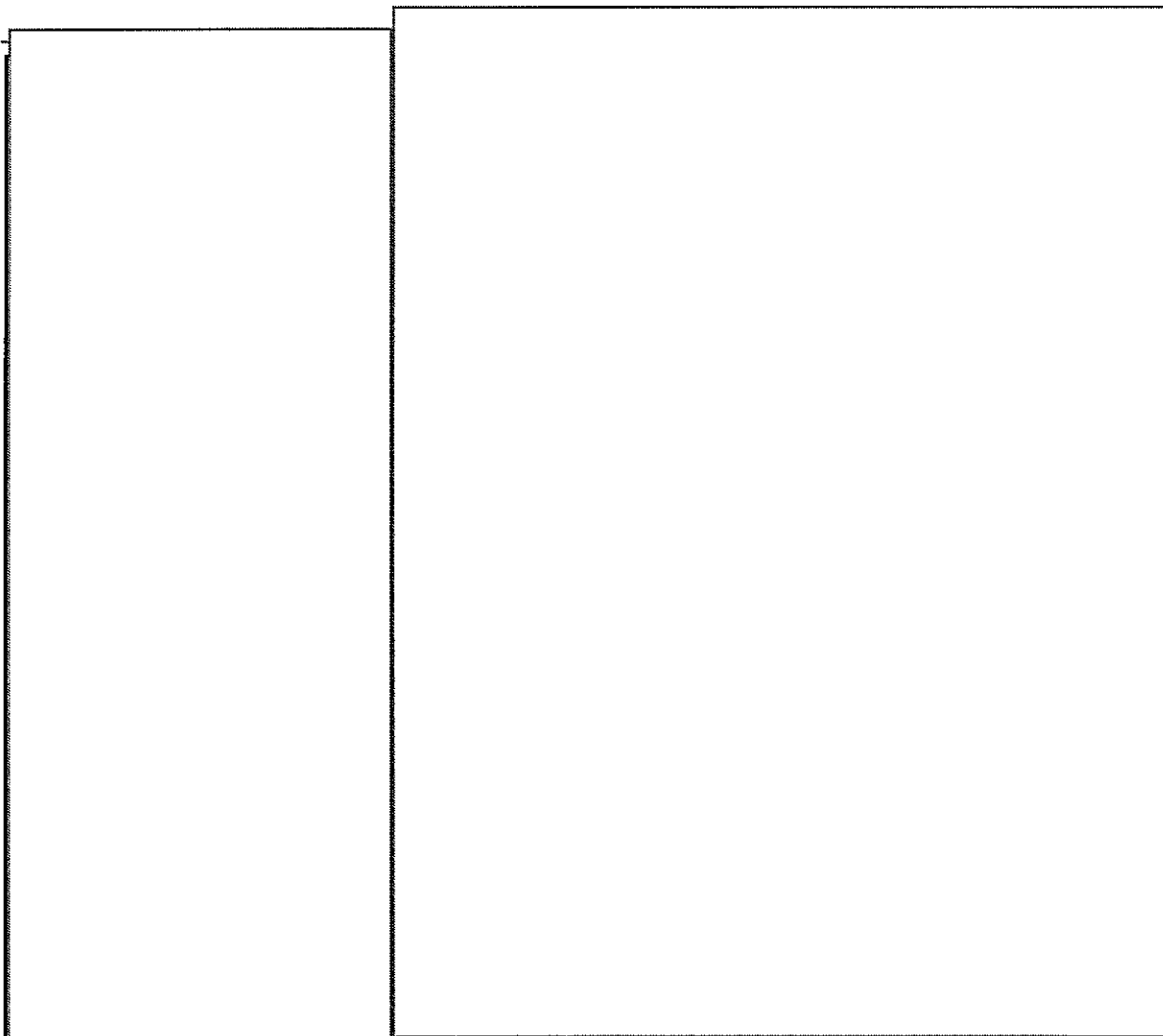
For info.

[redacted]

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Contracts Officer  
Social Care Contracts Section  
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Date: 18/07/2016 12:13PM  
Subject: DCC -POSSIBLE SPAM- Short-life working group on implementing the Living Wage - Note of the meeting on 4th July 2016

*(See attached file: Note of the LW implementation working group July 2016.doc)*

**To Social Work Contract Officers and members of the NCHC Reference Group**

Dear All

Please find attached a note of the meeting which took place in COSLA's Offices on Monday 4<sup>th</sup> July 2016.

The meeting was attended by commissioners and providers and we hope you find this summary of the discussions helpful in your work.

If you wish to discuss any of the issues raised further please give my Chief Officer Paula McLeay a call; 0131 474 9371.

Regards,

[Redacted]

Policy Officer

Health & Social Care

COSLA

Verity House

19 Haymarket Yards

EDINBURGH

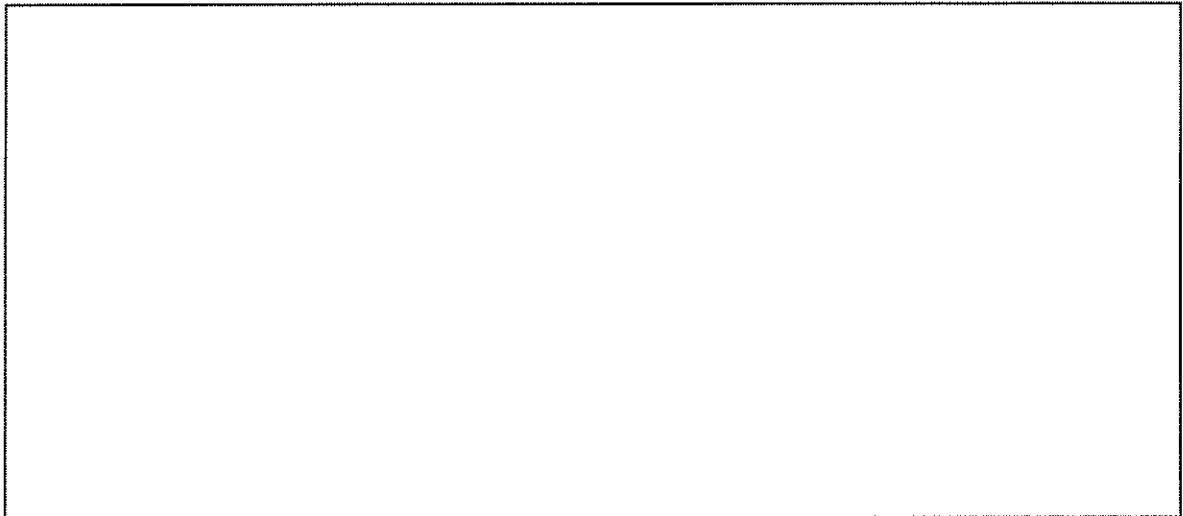
EH12 5BH

Tel 0131 474 9273

**From:** [Redacted]

**Sent:** 09 June 2016 14:21

**To:** [Redacted]



**Subject:** Establishing a short-life working group on implementing the Living Wage

**To Social Work Contract Officers and members of the NCHC Reference Group**

We would like to invite you to participate in a short life working group on implementing the living wage.

The next meeting has been arranged in our Edinburgh office on Monday 4<sup>th</sup> July 2016 between 11am and 1pm. The original smaller working group detailed below produced the attached guidance which you have hopefully seen.

Can you please let me know if you are able to attend asap so that I can book the appropriate room.

Regards,

[Redacted Signature]

Policy Officer

Health & Social Care

COSLA

Verity House

19 Haymarket Yards

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Tel 0131 474 9273

**Sent:** 06 June 2016 09:57

**Subject:** Establishing a short-life working group on implementing the Living Wage

Dear all

Thank you once again for your help, support and input into the Guidance to support the delivery of the Living Wage in Care at Home and Housing Support.

Implementing the Living Wage commitment presents a number of challenges which the Guidance hopes to address. However issuing guidance – while important and helpful – doesn't in its own right deliver change.

The Scottish Government, Providers and COSLA would therefore like to re-establish the working group that drafted the Guidance – with a view to extending the membership as appropriate, to

- Support implementation by sharing local approaches
- Provide an opportunity to raise any issues or problems in implementing the commitment with colleagues around the table
- Identify any systemic issues which may require further national/collective guidance/advice/support

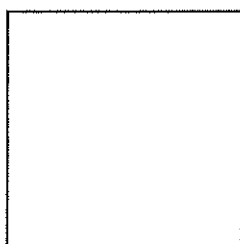
The first meeting will be held at COSLA from 11-1pm on 4<sup>th</sup> July. We will discuss the frequency and timing of any further meetings then.

If you have any suggestions of colleagues who would appreciate the opportunity to participate in this working group please let me know. If you feel that a different colleague to yourself may now be a more appropriate participant please let me know and I will replace you on the group mailing list.

For those attending, please could you confirm with John Urquhart so that we can book the correct room size. Please let us know if you require VC or teleconf facilities.

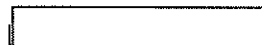
Once numbers are confirmed we will issue any papers that are required to facilitate the meeting.

Best wishes



**Chief Officer | Health and Social Care | COSLA |**

Verity House | 19 Haymarket Yards | Edinburgh EH12 5BH | phone 0131 474 9257



**See the COSLA MANIFESTO : <http://www.cosla.gov.uk/chooselocal>**

Our Business Address is : COSLA, Verity House, 19 Haymarket Yards, EDINBURGH, EH12

5BH. <http://www.cosla.gov.uk> COSLA Manifesto #chooselocal  
<http://www.cosla.gov.uk/chooselocal>

Attachments:

Note of the LW implementation working group July 2016.doc