

When telephoning please ask for Mrs L Grabe

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Our Ref: LMS/LG/JT/Access.58744-10-2018

Date: 28th December 2018

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Upton

Wirral

Merseyside

CH49 5PE

Tel: 0151 678 5111

Dear Mr Foxwell

RE: FREEDOM OF INFORMATION

Please find below our response to your request for information in accordance with the Freedom of Information Act.

The Associate Director of Informatics for Wirral University Teaching Hospital has provided the information required for this response.

Q1. I would like to know whether the Trust has outsourced the printing of patient appointment letters or whether patient letters are still printed in house.

Wirral University Teaching Hospital does not outsource the production of patient letters, they're all printed in-house

Q2. If the letter printing has been outsourced please confirm the name of the incumbent provider and the contract expiry date.

Not applicable

We hope this information fully answers your request but if anything further is required or you are dissatisfied with the management of your request, please contact the Access to Information Office.

Yours sincerely

LSnow

Lin Snow

Head of Information Governance & Records Management

Data Protection Officer and Copyright Lead

With responsibility for: **Data Quality, Clinical Coding & Information Security**

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