Account Action Report

Our Ref: WIG1 Inquiries:

Wrightington Wigan & Leigh NHS Trust

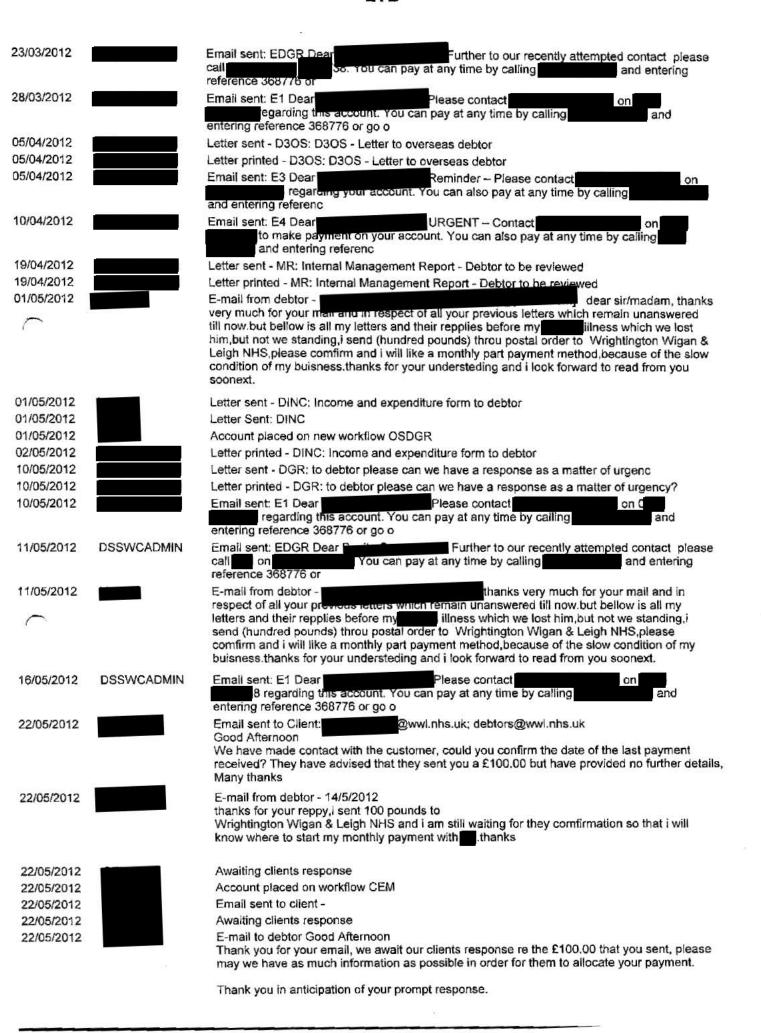
Finance Department Buckingham Row Brick Kiln Lane

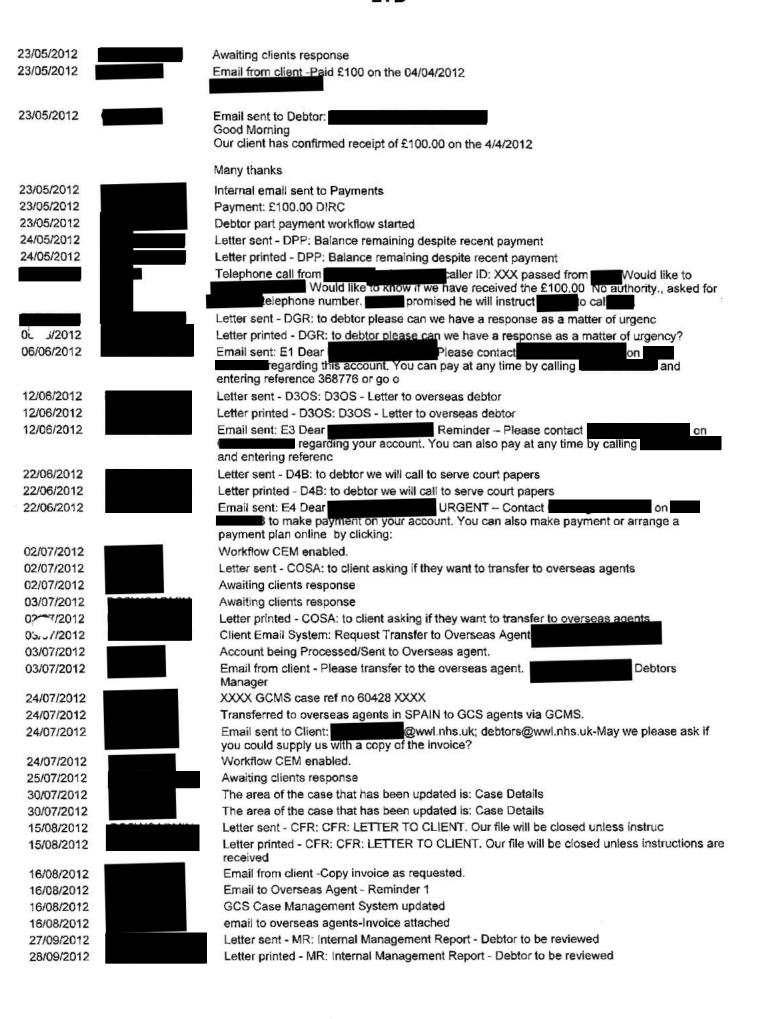
Debtor Name		Home	Ph Work	Ph N	lobile	Fax	Birth Date
Your Ref: 265411 Our Ref: 1201WIG1327526		Debt Type: Overseas Visitor / NHS Medical Date From: Date To:					
Particulars: Address:			Email: Employer: (not on record)				
Orig. Bal.	Adjustments	Interest	Court Fees	Prof. Fees	Debt Fees	Payments	Cur. Bal.
£ 7 307 64	£ 0.00	£ 0.00	£ 0.00	£ 0.00	£ 0.00	£ 100 00	£ 7 207 64

Last Payment Amount:£ 100.00

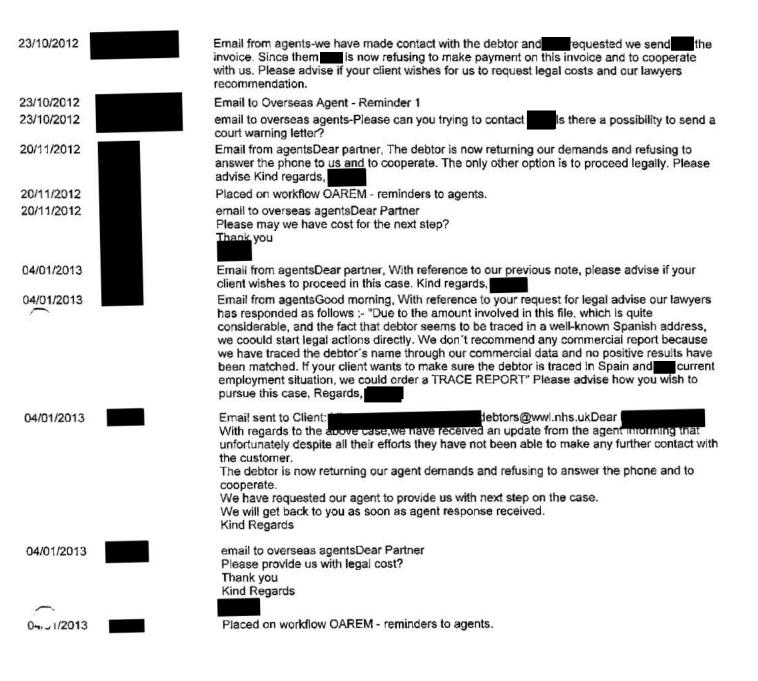
Last Payment Date: 23/05/2012 00:00:00

Commen	ts	
Date	User	Conversation
19/01/2012		Account Opened.
20/01/2012		Database Search for debtor completed
20/01/2012		Letter sent - D1M: Letter To debtor requesting payment
20/01/2012		Letter printed - D1M: Letter To debtor requesting payment
30/2012		Telephone Number not found
3C. /2012		Account sent for telephone number check
03/02/2012		Letter sent - D3: Letter - Unless this is paid in 7 days Court action will be ta
03/02/2012		Letter printed - D3: Letter - Unless this is paid in 7 days Court action will be taken
13/02/2012		Letter sent - D4C: RD to debtor court papers will be served on you (ar)
13/02/2012		Letter printed - D4C: To debtor we will call to serve court papers
29/02/2012	N	Letter sent: CCAM to client do you want trace, status report, report plus or court action
29/02/2012		Letter printed - CCAM; LETTER TO CLIENT. We seek authority to conduct status report and/o trace
01/03/2012		Email from client Dear Please see attached e-mail containing further contact details. Best Regards
01/03/2012		XXX CC attachement saved in CD XXX
01/03/2012		Letter sent - D1OS: D1OS - Letter to Overseas debtor
02/03/2012		Letter printed - D1OS: D1OS - Letter to Overseas debtor
02/03/2012		Email sent: E1 Dear Please contact on on on one of the regarding this account. You can pay at any time by calling and entering reference 368776 or go o
05/03/2012		Email sent: E1 Dear Please contact on Sent Sent Sent Sent Sent Sent Sent Sen
22/03/2012		Letter sent - DGR: to debtor please can we have a response as a matter of urgenc
22/03/2012		Letter printed - DGR: to debtor please can we have a response as a matter of urgency?
22/03/2012		Email sent: E1 Dear process of Please contact on regarding this account. You can pay at any time by calling and entering reference 368776 or go o





CCI LEGAL SERVICES



13/02/2013

Email from agents:Limitation period to start legal actions at Spanish Courts claiming debts based on trading contracts is 15 years, as general period.

If your client wants to start legal actions (an order for payment procedure at Court of First Instance), legal costs should be as follows (principal + interests = 7207,64 €):

- Until sentence is obtained on a non contested legal procedure: Lawyer and Procurador fees: €714.44 - If the claim is contested, your client should face in addition: Lawyer and Procurador fees: €801.26 And the new Judicial Tax to start legal actions (100 € + 0,5 % of principal) = 136,04 € Recovery Commission: 10% + Administration cost €200.00

These costs include all lawyer's and procurador's actions until judgement is obtained, but they do not include other expenses as translation or telegrams costs, if needed. A procurador is a mandatory court clerk in legal proceedings. Basically, to start legal actions at a Spanish Court, it is compulsory to act at Court with these 2 kind of representatives of the parties:

a) - LAWYER: is the person who speaks and writes to you during the preparation of your case, and also is the same person who stands up in court and speaks for you there.

b) - PROCURADOR: is a Court agent who acts as intermediary between the lawyer and the Court Office. Their fees are controlled by their respective Official Associations. If your client wants to start legal actions we need the Original documents about the debt (or notarized copies) such as:

- Original or notarized copies of invoices issued or signed delivery notes.

- Contract signed between the two parties

- Emails/letters you exchanged with debtor and a Power of Attorney, a model of which will be send to you upon your request. Besides, the POA will have to be duly notarized and stamped with the Apostille of the Hague Accords. Anyway, we could also proceed with a POA substitution, as we already have. Please, check with your client and revert to us. Should you need further information, do not hesitate to contact us. Regards

13/02/2013

Our agent advised further:

"Limitation period to start legal actions at Spanish Courts claiming debts based on trading contracts is 15 years, as general period.

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Please may we ask if you wish to proceed legal on the case?

Thank you in advance

Kind Regards

13/02/2013 13/02/2013 Account Placed On Hold Awaiting Further Instructions/Information From Client email to overseas agentsDear Partner Thank you for your email.
We are awaiting our client response.
Kind Regards

15/03/2013

Letter sent - CHOLD: Letter to client - Account on hold - Paid/Continue?

CCI LEGAL SERVICES LTD

15/03/2013 15/03/2013 12/04/2013 15/04/2013 15/04/2013 15/04/2013		Letter printed - CHOLD: Letter to client - Account on hold - Paid/Continue? Client Email System: Reminder - Please respond with instructions- Email from agents-With reference to your previous note please advise as to how your client wishes to proceed. Letter sent - CFR: CFR: LETTER TO CLIENT. Our file will be closed unless instructions are received. Letter printed - CFR: CFR: LETTER TO CLIENT. Our file will be closed unless instructions are received. Client Email System: Reminder to Client- Email from client
	H	A response will be sent asap but unfortunately there may be a delay due to year end pressures. Best Regards Debtors Manager Finance Department
16/04/2013 16/05/2013		Account Placed On Hold Awaiting Authority From Client to Proceed with Legal Letter sent - CHOLD: Letter to client - Account on hold - Paid/Continue?
16/05/2013		Letter printed - CHOLD: Letter to client - Account on hold - Paid/Continue?
16 3/2013		Client Email System: Reminder to Client-
24/05/2013 24/05/2013		Account Placed On Hold Awaiting Further Instructions/Information From Client Email from client -Subject: RE: Urgent Reminder from CCI, Your ref:265411 Our Ref:1201WIG1327526 Balance:7207.64 Please continue to hold, I will send a response asap.
		Finance Department
24/06/2013		Letter sent - CHOLD: Letter to client - Account on hold - Paid/Continue?
24/06/2013		Letter printed - CHOLD: Letter to client - Account on hold - Paid/Continue?
09/07/2013		Email from agents-We have previously advised legal costs on this case. Please advise how your client wishes to continue with this case. Should you wish to discuss the case, please do not hesitate to contact me.
09/07/2013		Internal email sent to
07/08/2013		Client Email System: User Manual Check - No Message Sent-Account to be reviewed
08/08/2013		Good afternoon Please advise if you client has decided to go ahead with the legal action or should we close this case. Thank you for your assistance Best regards
22/08/2013		Letter sent - MR: Internal Management Report - Debtor to be reviewed
22/08/2013		Letter printed - MR: Internal Management Report - Debtor to be reviewed
1 //2013		Call from overseas agent - client response?
16/09/2013		tagged to follow up
25/09/2013	X N	Account closed. NRFC: No response from client
02/10/2013))	Account Reopened on 02/10/2013
02/10/2013		Telephone call from client - please keep on hold, query re CEM not sent, attendations not have any record of the legal costs the O/S agent has referred to.

02/10/2013

Email sent to Client: gwwl.nhs.uk; debtors@wwl.nhs.uk With regards to the cost to litigate in Spain on this case please refer to the email of 13/02/2013 sent to you by

Email sent to Client: @wwl.nhs.uk; debtors@wwl.nhs.uk

Dear Sir/Madam Despite all their efforts, our overseas agents have not been able to collect debt on pre legal basis.

Our agent advised further: "Limitation period to start legal actions at Spanish Courts claiming debts based on trading contracts is 15 years, as general period. If your client wants to start legal actions (an order for payment procedure at Court of First Instance), legal costs should be as follows (principal + interests = 7207,64 €): - Until sentence is obtained on a non-contested legal procedure: Lawyer and Procurador fees: €714.44 - If the claim is contested, your client should face in addition: Lawyer and Procurador fees: €801.26 And the new Judicial Tax to start legal actions (100 € + 0,5 % of principal) = 136,04 € Recovery Commission: 10%** + Administration cost €200.00 These costs include all lawyer's and procurador's actions until judgement is obtained, but they do not include other expenses as translation or telegrams costs, if needed. A procurador is a mandatory court clerk in legal proceedings. Basically, to start legal actions at a Spanish Court, it is compulsory to act at Court with these 2 kind of representatives of the parties: a) - LAWYER: is the person who speaks and writes to you during the preparation of your case, and also is the same person who stands up in court and speaks for you there, b) - PROCURADOR; is a Court agent who acts as intermediary between the lawyer and the Court Office. Their fees are controlled by their respective Official Associations. If your client wants to start legal actions we need the Original documents about the debt (or notarized copies) such as: - Original or notarized copies of invoices issued or signed delivery notes. - Contract signed between the two parties - Emails/letters you exchanged with debtor and a Power of Attorney, a model of which will be send to you upon your request. Besides, the POA will have to be duly notarized and stamped with the Apostille of the Hague Accords. Anyway, we could also proceed with a POA substitution, as we already have. Please, check with your client and revert to us. Should you need further information, do not hesitate to contact us. Regards" Please may we ask if you wish to proceed legal on the case? Thank you in advance

Please note the Lawyer recovery commission ** will be in addition to the pre legal 25%

commission.

02/10/2013 03/10/2013 03/10/2013 04/10/2013 07/10/2013 07/10/2013 07/10/2013 08/10/2013 08/10/2013 09/10/2013 01/11/2013

14/11/2013

Account Placed On Hold Awaiting Further Instructions/Information From Client
Telephone call from client - have the agents confirmed an address for the debtor in
Spain, post treatment returned to her home country in Africa (Country Not Known) - All
cores has been by email.

Internal email sent to international team

Telephone call from client - they have found two mobile numbers for make contact we may not be correct spelling and does not have a surname. If we make contact we need to get as much information as possible as they would like to get it recorded with the UKBA. All they know is that she is African so we need to try and get an African address.

Account passed to collections for phone call to be made

Call to number is disconnected

Call to message left on answer machine. Went straight to voicemail.

Internal email sent to KP with the response from numbers tried.

Email sent: Callback Dear We have been instructed to contact you in relation to the above unpaid account. To make payment by card or cash via your local PayPoint outlet click:

Email from agents- please advise as to how your client wishes to proceed with this file. email to overseas agents-Awaiting for response from client.

email to overseas agents-May we please ask if you have confirmed debtor's address in Spain?

Client Email System: User Manual Check - No Message Sent-Account to be reviewed Email from agents 1201WIG1327526 Good afternoon Please advise as to whether your client wishes to proceed legally in this case or the file can now be closed. Kind regards HCM Email from agens dated (9/10/2013) - Good afternoon With reference to this case. May i suggest you run a trace report on this debtor to confirm the debtor is at the forementioned address. We have had our certificado letters returned but that doesnt mean they are not there it just means they are uncollected from the post office.Kind regards,

14/11/2013

Email sent to Client: @wwl.nhs.uk;debtors@wwl.nhs.uk
Please see our agents update; www.nreference to this case. May i suggest you run a trace report on this debtor to confirm the debtor is at the forementioned address. We have had our certificado letters returned but that doesnt mean they are not there it just means they are uncollected from the post office. Please advise if you wish to run a trace on the UK address? We await your response.

14/11/2013 14/11/2013

Account Placed On Hold Awaiting Further Instructions/Information From Client email to overseas agents Dear Partner. We are awaiting our clients instructions regarding this account. Thank you,

Total Accounts:

1

AU

REPORT ACCOUNTS: