



Freedom of Information Request: 8727

Directorate: Central Units

Response date: 24/08/2018

Request:

Request for information regarding overseas trips:-

From June 2016 to the day this request is processed, I would like to know the number of overseas trips councillors, members of the management team (including the chief executive), and council officers have taken in the course of conducting council business. For each overseas trip, please provide the following information:

- a) The date and duration of the overseas trip, as well as the country/city that was visited
- b) The full name, title and position of the councillor/member of management team/council officer who went on the overseas trip
- c) The reason or reasons why the councillor/member of management team/council officer went on the overseas trip
- d) The cost of the overseas trip (please provide a breakdown of travel costs, accommodation costs and expenses etc.)
- e) Please state whether the council met the costs of the overseas trip, or whether an individual, group, company, consortium, charity or another organisation met the costs.
- f) Please provide the full name of the individual, group, company, charity or organisation that met the costs. If it is a group or consortium, please state who or what composes the group or consortium.

Response:

Finance Response:

We can confirm that no members have declared any overseas visits/ flights during this time period.

Social Services Response:

Nil Response.

Education Response:

- a) The date and duration of the overseas trip, as well as the country/city that was visited.

Visit to Italy – Caserta, Naples 07-17.04.2018.

- b) The full name, title and position of the councillor/member of management team/council officer who went on the overseas trip.

The information has been removed in accordance with section 40(2) of the Act – someone else's personal information.

School Based Youth Worker, name redacted as junior member of staff.

- c) The reason or reasons why the councillor/member of management team/council officer went on the overseas trip.

To lead an international Workshop (Kiva) to participants from Wales, Hungary, Spain, Italy and Lithuania on using sport as a tool to tackle social exclusions and bullying. To support young people from Pembrokeshire during the visit to learn methods, tools and values from different cultures in order to transfer them into everyday tasks during transition into adulthood.

- d) The cost of the overseas trip (please provide a breakdown of travel costs, accommodation costs and expenses etc.)

All costs (Flight, Accommodation, Food) were met by the Erasmus+ fund and was reimbursed to the Local Authority. £100 Cash was taken for miscellaneous spends, of which receipts were all presented on return. The receipts have been forwarded to Erasmus for re-imburement and are currently overseas.

- e) Please state whether the council met the costs of the overseas trip, or whether an individual, group, company, consortium, charity or another organisation met the costs.

The cost of the programme was funded by Erasmus+.

- f) Please provide the full name of the individual, group, company, charity or organisation that met the costs. If it is a group or consortium, please state who or what composes the group or consortium.

The grant was facilitated by Sparatacus Rugby Social Club. Partner organisations included: Agenzia Nazionale Per I Giovani, ReCreativity Itl, Eurohugs, Danube Volunteer Centre, LEAP Sports, Associacio Cultural Tabalo.

Environment & Civil Contingencies Response:

- a) The date and duration of the overseas trip, as well as the country/city that was visited.

19/06/16 (evening flight) – 22/06/16 – 3 days

1. Waste Project Manager

30/03/17 – 31/03/17 – 2 days

2. Waste Project Manager

- b) The full name, title and position of the councillor/member of management team/council officer who went on the overseas trip.

Sourcing an off-taker for RDF.

- c) The reason or reasons why the councillor/member of management team/council officer went on the overseas trip.

Sourcing an off-taker for RDF.

- d) The cost of the overseas trip (please provide a breakdown of travel costs, accommodation costs and expenses etc.)

19/06/16 - £268.79

30/03/17 - £401.06

- e) Please state whether the council met the costs of the overseas trip, or whether an individual, group, company, consortium, charity or another organisation met the costs.

Full costs met by Eunomia – consultants to PCC on the RDF project.

- f) Please provide the full name of the individual, group, company, charity or organisation that met the costs. If it is a group or consortium, please state who or what composes the group or consortium.

Full costs met by Eunomia – consultants to PCC on the RDF project.

Regeneration Response:

- a) The date and duration of the overseas trip, as well as the country/city that was visited.

- 1. 22 – 23 February 2017; one night; Dublin, Ireland.**
- 2. 21 – 23 March 2017; two nights; Jūrmala, Latvia.**
- 3. 4-5 April 2017; one night; Carlow Ireland.**
- 4. 27-28 July 2017; one night; Wexford, Ireland.**
- 5. 10-11 January 2018; one night; Dublin, Ireland.**
- 6. 13-16 March 2018, Vigo, Spain.**
- 7. 21-23 March 2018; Two nights; Wexford, Ireland.**

8. 20-21 June 2018; one night; Wexford, Ireland.

b) The full name, title and position of the councillor/member of management team/council officer who went on the overseas trip.

- 1. Mr Gwyn Evans, European Manager.**
- 2. Mr Gwyn Evans, European Manager.**
- 3. Mr David Thomas, Bridge Innovation Centre Manager (BUCANIER Senior Responsible Officer), Mrs Geraldine Barrett, European Officer.**
- 4. Mr David Thomas, Bridge Innovation Centre Manager (BUCANIER Senior Responsible Officer), Ms Amy Mathias, BUCANIER Finance Officer.**
- 5. Mr Peter Lord, BUCANIER¹ Project Manager.**
- 6. Dr Emma Wootton, Fishing Communities Development Officer.**
- 7. Mr David Thomas, Bridge Innovation Centre Manager (BUCANIER Senior Responsible Officer), Mr Peter Lord, BUCANIER Project Manager, Ms Amy Mathias, BUCANIER Finance Officer, Mr Andrew Boyett, BUCANIER Performance & Quality Officer.**
- 8. Mr Mike Cavanagh, Head of Cultural Services, Tourism, Leisure and Registration Services, Mrs Helen Ross, European Officer.**

c) The reason or reasons why the councillor/member of management team/council officer went on the overseas trip.

- 1. To attend a meeting of the Ireland – Wales Programme Steering Committee, on which this officer represents the Welsh Local Government Association.**
- 2. This officer was invited by Farnet to take part as part of a panel in a plenary discussion on the topic “Why is CLLD a particularly good tool to address social inclusion, and what are the key challenges in that respect?” at a seminar on “Social inclusion for vibrant fishing communities”.**
- 3. To attend a meeting of BUCANIER project partners.**
- 4. To attend a WEFO Monitoring & Verification Team seminar.**
- 5. BUCANIER Project meeting of partners.**
- 6. To attend a Farnet seminar on FLAGs and Local Resource Management.**
- 7. To attend BUCANIER project meeting.**
- 8. To meet with Irish partners developing the Rediscovering Ancient Connections project.**

d) The cost of the overseas trip (please provide a breakdown of travel costs, accommodation costs and expenses etc.)

- 1. Flight £105.98; Accommodation £111.38.**
- 2. The cost of accommodation is not known as this was paid directly by the seminar organiser. Other costs were paid by the officer**

¹ BUCANIER is an EU funded project led by Pembrokeshire County Council, and involving partners Swansea University, Wexford County Council, Bord Iascaigh Mhara and the Institute of Technology Carlow.

concerned and reimbursed to him by Farnet. Flight £160.95. Taxi from Riga to Jūrmala €15.13.

3. Accommodation £167.00; Ferry £179.20; Car hire £170.18; Fuel £35.38; Food £69.57.
4. Accommodation £186.99; Ferry £205.00; Car Hire £112.25; Food £39.46.
5. Accommodation €315.00; Flights £239.00².
6. Accommodation for two nights was paid directly by Farnet. Other accommodation. £62.80; airfare £152.40; taxi €26.04.
7. Accommodation €680.00; ferry £248.00; car hire £236.00.
8. To meet with Irish partners developing the Rediscovering Ancient Connections project.

e) Please state whether the council met the costs of the overseas trip, or whether an individual, group, company, consortium, charity or another organisation met the costs.

1. The costs were met by Pembrokeshire County Council.
2. The costs were met by Pembrokeshire County Council.
3. Costs are recovered through from the European Regional Development Fund through the Ireland Wales Programme 2014-2020.
4. Costs are recovered through from the European Regional Development Fund through the Ireland Wales Programme 2014-2020.
5. Costs are recovered through from the European Regional Development Fund through the Ireland Wales Programme 2014-2020.
6. The cost was reimbursed by Farnet.
7. Costs are recovered through from the European Regional Development Fund through the Ireland Wales Programme 2014-2020.
8. Pembrokeshire County Council met these costs.

f) Please provide the full name of the individual, group, company, charity or organisation that met the costs. If it is a group or consortium, please state who or what composes the group or consortium.

1. Pembrokeshire County Council.
2. Pembrokeshire County Council.
3. The costs are reimbursed by the Managing Authority of the Ireland Wales Programme 2014-2020, the Welsh European Funding Office.
4. The costs are reimbursed by the Managing Authority of the Ireland Wales Programme 2014-2020, the Welsh European Funding Office.

² Pembrokeshire CC paid for three people on this visit, and these costs are those for all three. One was Mr Lord, the others were employees of Carmarthenshire County Council and Swansea University, being project partners in the BUCANIER project.

5. The costs are reimbursed by the Managing Authority of the Ireland Wales Programme 2014-2020, the Welsh European Funding Office.
6. Farnet.
7. The costs are reimbursed by the Managing Authority of the Ireland Wales Programme 2014-2020, the Welsh European Funding Office.
8. Pembrokeshire County Council.

Central Unit's Response

Please see attached PDF.

Supplier/Airline	Nett	VAT	Gross	Transaction Date	Date of travel	Port of departure	Port of arrival	Notes
Aerling	113.18	0.00	113.18	19/01/2015				
Aerling	113.18	0.00	113.18	19/01/2015				
Aerling	113.18	0.00	113.18	19/01/2015				
Air Europa	73.20	0.00	73.20	21/02/2018	13/03/2018	Gatwick	Vigo, Spain	ZERO VAT RATED. For FLAG conference
Budgetair Co.Uk	225.65	45.13	270.78	08/11/2016				SP & EE Flights to Belfast
Eastgate Travel	674.45	0.00	674.45	13/04/2015				Jamica travel - International Schools exchange project (reimbursement due from British Council)
Easyjet	107.71	0.00	107.71	19/01/2015				
Easyjet	269.28	0.00	269.28	19/01/2015				
Easyjet	90.76	0.00	90.76	10/02/2015				
Easyjet	117.96	0.00	117.96	05/03/2015				Signs of Safety 5 day residential
Easyjet	117.96	0.00	117.96	05/03/2015				Signs of Safety 5 day residential
Easyjet	47.94	0.00	47.94	08/04/2015				Signs of Safety training
Easyjet	183.56	0.00	183.56	08/04/2015				Amendment to flight time this was the admin cost for 5 people
Easyjet	95.98	0.00	95.98	30/03/2015				signs of safety training
Easyjet	92.00	0.00	92.00	27/03/2015				Change of name on booking
Easyjet	127.48	0.00	127.48	11/05/2015				Arcopol conference flights to be recharged to PHE
Easyjet	330.44	0.00	330.44	06/05/2015		Bristol	Barcelona	safety check - price for 2 passengers (£165.22 per person)
Easyjet	36.68	0.00	36.68	05/06/2015			Barcelona	Seat booking
Easyjet	99.96	0.00	99.96	14/07/2016	11/10/2016	Bristol	Newcastle Gateshead	Return flight for Solace Summit
Easyjet	1688.74	0.00	1688.74	13/07/2016				
Easyjet	30.30	0.00	30.30	10/10/2016				CHANGE OF FLIGHT DATE, AMOUNT IS ADDED ON TO THE OTHER COSTS ALREADY PAID. CLEARLY STATED AT THE END OF THE PAYMENT CONFIRMATION.
Easyjet	161.55	0.00	161.55	30/11/2016				
Easyjet	109.06	0.00	109.06	18/08/2017		Bristol	Edinburgh	ZERO RATED VAT. and return for attendance at UK FLAG National Network Meeting.
Easyjet	129.26	0.00	129.26	18/08/2017		Bristol	Edinburgh	ZERO RATED VAT. and return for UK FLAG National Network Meeting
Easyjet	53.01	0.00	53.01	18/08/2017		Bristol	Edinburgh	ZERO RATED VAT. UK FLAG National Network Meeting
Easyjet	1613.80	0.00	1613.80	10/11/2017		Bristol	Bordeaux	
Easyjet	72.72	0.00	72.72	17/01/2017				
Expedia	599.97	0.00	599.97	11/01/2018	17/03/2018			1 x return flight to be claimed back from British Council Budget
Expedia	3.00	0.00	3.00	21/02/2018				This fee is included for return flight for FLAG conference.
Flybe	53.38	10.67	64.05	16/08/2017	16/03/2018	Vigo, Spain	Heathrow	Total cost of return flight as stated on receipt = £79.20 (£78.40 + 0.80).
Flybe	440.98	0.00	440.98	05/06/2017	15/06/2017		Scotland	Flights contact with Family member
Flybe.Com	105.98	0.00	105.98	27/01/2017		Cardiff	Dublin	Conference to Scotland - returned flights
Flybe.Com	199.20	39.84	239.04	03/01/2018			Dublin	ZERO RATED VAT: Ireland Wales Programme Steering Committee meeting on 23.2.2017
Iberia	76.20	0.00	76.20	21/02/2018	16/03/2018	Vigo, Spain	Heathrow	
Opodo	411.69	0.00	411.69	11/10/2016				ZERO VAT RATED. Return flight from FLAG conference.
www.Airportdirecttravel.C	169.32	0.00	169.32	18/01/2017	22/01/2017	Cardiff	Glasgow	Disney flights 19th to 21st Feb

EasyJet				331.90	12/04/2015	Bristol	Newcastle	
Flybe				109.99	06/03/2018	Cardiff	Glasgow	
				268.79	19/06/2016			Waste Management programme. Full costs were met by Eunomia, consultants to Pembroke-shire County Council.
				401.06	30/03/2017			Waste Management programme. Full costs were met by Eunomia, consultants to Pembroke-shire County Council.

