

Mr. Andrew Montford

23 September 2011

Dear Mr. Montford

**FREEDOM OF INFORMATION ACT 2000 - INFORMATION REQUEST  
(Our Ref: FOI\_11-194)**

Your request for information received on 12 September 2011 has now been considered, and, pursuant to your rights under section 1(1)(a) of Freedom of Information Act 2000 to be informed whether information is held, this letter is to formally advise you that we do not hold the requested information.

You have the right of appeal against this decision. If you wish to appeal please set out in writing your grounds of appeal and send to me at:

University of East Anglia  
Norwich Research Park  
Norwich  
NR4 7TJ  
Telephone: 0160 359 3523  
E-mail: [foi@uea.ac.uk](mailto:foi@uea.ac.uk)

You must appeal our decision within 60 calendar days of the date of this letter. Any appeal received after that date will not be considered nor acknowledged. This policy has been reviewed and approved by the Information Commissioner's Office.

You also have a subsequent right of appeal to the Information Commissioner at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow, Cheshire  
SK9 5AF  
Telephone: 0303 123 1113  
[www.ico.gov.uk](http://www.ico.gov.uk)

Please quote our reference given at the head of this letter in all correspondence.

Yours sincerely

David Palmer  
Information Policy & Compliance Manager  
University of East Anglia

## **Response to Freedom of Information request (FOI\_11-194)**

*Please could you undertake an internal review of this decision.*

*In the meantime could you also provide a list of all the documents you are withholding.*

### ***[Information not held - s.1(1)(a), Freedom of Information Act]***

The University does not hold any recorded list of the material not released in response to your prior request of 18 July 2011 (our file: FOI\_11-165) regarding correspondence and documents sent to, and received from, the firm Outside Organisation.