

DD/JN

27 September 2022

Karen Robinson

Response sent by email to:

request-892185-198431a3@whatdotheyknow.com

Dear Karen

I am writing further to your email of 30 August 2022 and your request for information under the Freedom of Information (Scotland) Act 2002.

Q1 Can you please provide an up-to-date manager list/organisation chart containing names, job titles and department areas, including telephone number.

A1 Please find attached to this letter an excel document containing an up to date manager list for Ayrshire College, providing names, job titles, department area and contact telephone number.

If you are unhappy with our response to your FOI request, the FOI Act gives you the right to complain. If you wish to complain, the issues you raise will initially be considered by staff not involved in the handling of your original request through an internal review. You will receive a substantive response as soon as possible. We aim to complete internal reviews within 20 working days of receipt.

In exceptional circumstances it may take longer than 20 working days to complete an internal review; in such cases, we will notify you in writing. Complaints or requests for internal review should be submitted no more than two months after we sent a substantive reply to your original request.

Requests for internal reviews should be addressed to:

Allyson Sharp
Information and Customer Relations Officer
Ayrshire College
Kilmarnock Campus
18-21 Hill Street
Kilmarnock
KA1 3HY

Email: allyson.sharp@ayrshire.ac.uk

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If you are dissatisfied with the College's response to your internal review, you will have a further right of appeal to the Scottish Information Commissioner. You can contact the Information Commissioner by writing to:


Office of the Scottish Information Commissioner
Kinburn Castle
Doubledykes Road
St Andrews
KY16 9DS
01334 464613
01334 464611

Email: enquiries@itspublicknowledge.info

You can now make Freedom of Information (FOI) appeals online, using the new online appeal service – click on the link below:

www.itspublicknowledge.info/Appeal

Yours sincerely

A handwritten signature in black ink, appearing to read 'David Davidson', with a long horizontal flourish extending to the right.

David Davidson
Assistant Principal, HR and Organisational Development

c.c. Allyson Sharp, Information and Customer Relations Officer