



Ms Helen Carver

Information Management
Shire Hall
Warwick
CV34 4RL
Telephone 01926 412211
Email xxxxxxxxxxxx@xxxxxxxxxxxxx.xxx.xx

Please ask for Bruce Green

Our ref: 2901828

Your ref:

Date: 27 November 2017

Dear Ms Carver

Freedom of Information Act 2000

Your request for information has been considered by Warwickshire County Council under the Freedom of Information Act 2000. I can confirm that the information you have requested is held by Warwickshire County Council. However, please be advised we are unable to provide all of the information you have requested. This is because some of the information you have requested is exempt from disclosure under Section 40(2) of the Freedom of Information Act 2000. Please see below for further details and explanation.

You asked us:

Please can you send me and up to date Organisational Structure Chart for the Education and Special Educational Needs department including names.

Please see the Word document 'Fol_2901828_ResponseDoc' attached to our covering e-mail. This document shows the structure of the Education and Learning service.

Please also see the Word document 'Fol_2901828_SEND_structure_chart' attached to our covering e-mail. This document shows the structure of the 'Vulnerable Learners' service within Education and Learning, this includes the SEN part of the service.

Please note - Warwickshire County Council Education and Learning service is undergoing a reorganisation, and this process is not yet complete. Updated structure charts will be published on the Warwickshire County Council website as soon as possible after the reorganisation is completed, this is likely to be in the early part of 2018.

Please be advised that while we have provided name and contact details down to the Service Manager level, as shown in the attached documents, we have not provided details of staff below this level of management. This is because Warwickshire County Council is willing to disclose names and contact details of more senior members of staff, as the more senior the member of staff, the less likely this is to be unfair processing of personal data under the Data Protection Act 1998. However, it is unwilling to disclose the details of more junior members of staff, which is likely to constitute unfair processing of personal data under the Data Protection Act 1998.

Therefore, in respect of those staff below the level included in the attached documents, it has been concluded that such information is exempt from disclosure. The exemption applied is Section 40 (2) Personal Information. This exemption applies because we believe the disclosure of the information to a member of the public would contravene one of the data protection principles, in that the benefits of disclosure are not proportionate to any potential harm, distress or intrusion to the individuals should they be named.

Therefore, please treat this response as a Refusal Notice in accordance with Section 17 of the Freedom of Information Act 2000, in respect of staff names and contact details below the level provided.

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to:

Information Management
Shire Hall
Warwick
CV34 4RL
xxxxxxxxxxxx@xxxx.xxxxxxxxxx.xxx

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
Phone: 0303 123 1113
Website: www.ico.gov.uk

I will now close your request as of this date.

Yours sincerely

Bruce Green
Information Rights Officer