

Commitment Pack

Summary

Completing and issuing the Commitment Pack for Universal Credit claimants

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In order to remain entitled to Universal Credit, claimants must do everything they reasonably can to find paid work, increase their earnings and show that they have met their Work Related Requirements. Therefore it is important for claimants to commit to their Work Related Requirements and acknowledge their personal circumstances. Claimants also need to understand the consequences of not complying with their requirements and the effect of escalating sanctions. The Claimant Commitment and Commitment Pack for Universal Credit claimants will ensure claimants understand this. Specifically the Claimant Commitment Pack will:

- detail the claimant's capability and circumstances reflected in a positive manner
- detail the sanctions regime appropriate to the claimant
- provide valuable information to help the adviser
- determine what help, if any, the claimant may need to improve their chances of getting work, more work, or better paid work
- provide a means by which claimants can record and follow-up activities, for example job applications
- detail the claimant's attendance arrangements

Please note: using the 'My Work Search Record' part of the Commitment Pack is **not** mandatory. However, claimants must demonstrate that they have met their Work Related Requirements. Those who do not wish to use the 'My Work Search Record' must demonstrate this through other means.

sanctions

All of the sanctions applicable to Universal Credit will be detailed on the Commitment Pack. However the claimant must be made aware which sanctions apply to them.