

CAMBRIDGESHIRE ACCOMMODATION FORUM

ADULT MENTAL HEALTH.

Terms of reference

The Cambridgeshire Accommodation Forum (CAF) meet's on a monthly basis, on the second Wednesday of each Month.

The purpose of the CAF:

- This is an initial referral meeting for cases to be presented to a consortium of accommodation providers.
- To enable those present, following a presentation of the individual's circumstances and assessed need to reach a consensus regarding how best to meet those needs.
- To track and monitor vacancies.
- To share expertise

Membership:

- By invitation only
- Representatives from Local District and City Councils
- Representative from Street Outreach
- Mental Health Supported Living providers
- Mental Health Residential Accommodation providers
- Social Work Managers

Accountability:

- Chaired by Social Work Manager
- Agenda managed by Social Care admin
- Presentation slots to be booked with Social Care Admin
- Confidentiality agreement signed at the beginning of each forum
- Minutes from previous meeting provided with confidentiality statement included
- Administrative support for minute taking
- Accommodation Providers responsible for reporting vacancies and move on plans.