FAO: ██████████
Communications Manager
Leeds Teaching Hospitals Trust
1st Floor, Trust Headquarters
St James's University Hospital

7 June 2012

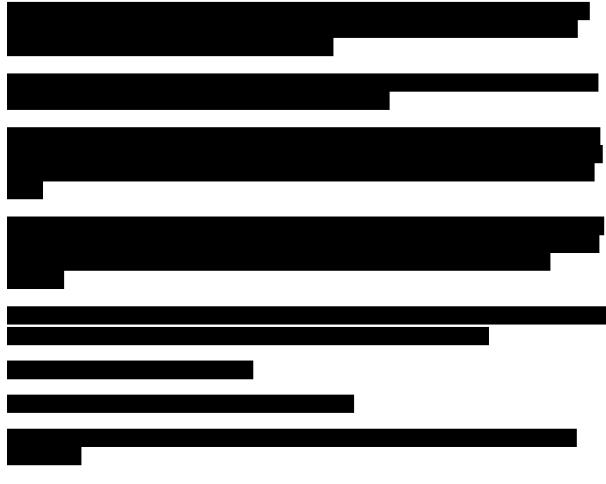Dear ██████,

"ONE BORN EVERY MINUTE – SERIES 4"

We are writing to set out our agreement between you, Leeds Teaching Hospitals NHS Trust (the **"Trust"**) and Dragonfly Film and Television Productions Limited (the **"Producer"**). In consideration of the mutual promises and undertakings contained herein, the Trust have agreed to grant the Producer access to Leeds General Infirmary, Great George Street, Leeds, West Yorkshire, LS1 3EX (**"Hospital"**) during the period between ███████████████████████ for researching, filming and recording a series of programmes with the provisional title "One Born Every Minute – Series 4" (the **"Series"**) for initial transmission by Channel 4.
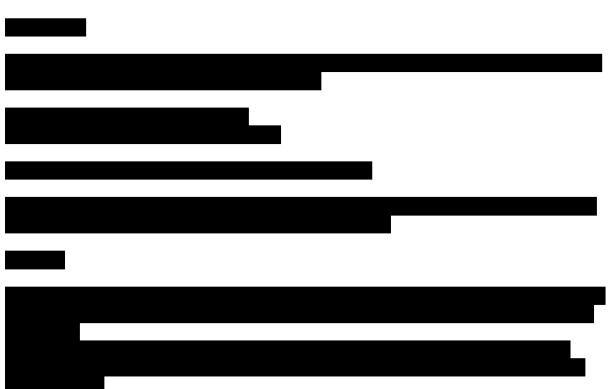
The Programmes and Access:

The Series is intended to show a comprehensive and varied picture of life within a maternity and neo-natal unit focusing on the human stories of women and their families as they welcome new life into the world.

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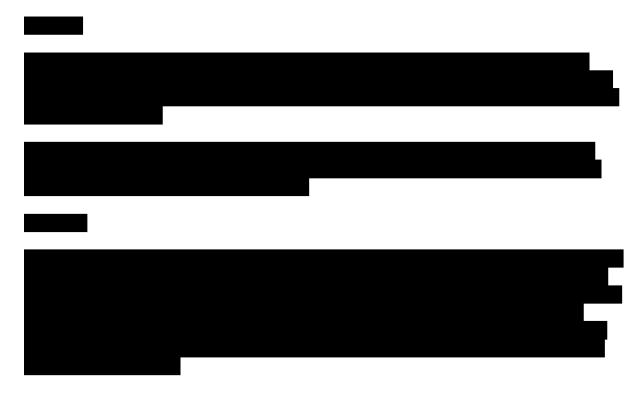[redacted]

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Code of Conduct:

The Producer's presence at the Hospital and all of its filming will be carried out in accordance with the Code of Conduct attached as a Schedule to this Agreement.

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Trust Contacts:

The Trust and Hospital have agreed that the Hospital's Press Office will provide us with assistance by acting as a liaison between Producer and the Trust and Hospital and to deal with the administration, set up and processes involved in filming for the Series. The Trust and Hospital have also agreed to liaise with and notify all parties who have an interest in the Trust and the Hospital to ensure there are no issues with us filming at the Trust and producing the Series.

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Please confirm your acceptance of the above by signing and returning both copies of this Agreement. On receipt, we shall arrange for countersignature and the return of a copy for your records.

Yours sincerely,

For and on behalf of Dragonfly Film and
Television Productions Limited

Agreed and accepted

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PRINT NAME ....DATE........................