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FOI 440 Internal Review

Dear L. Lluva,

I am writing further to our letter of 24 May 2010 regarding the Internal Review of our response to FOI 440 and to advise you that we have now completed the internal review process.

Please note that in addition to having located, printed, indexed and collated the information we hold relevant to your request we have now reviewed the information held, that is, minutes, papers and summary reports relating to the Olympic Delivery Committee (ODC) meetings which were produced in 2008. In reviewing this information we have considered whether any of the information is exempt from disclosure, including applying the public interest test and consulting third parties in instances where commercially sensitive information is included in the material, often provided under confidentiality clauses.

We have now completed this exercise and have included with this letter the final documents making up the information held in relation to your request.

We have provided below a table listing the following information:

Information held and provided:

A list of documents provided, including date of meeting, document reference number and description, the nature of any information that has been redacted from each document and the exemption which applies to these redactions. Further information regarding the application of exemptions is provided subsequent to the tables.

Information Held and Provided:

Date of Meeting	Document Reference	Document Description	Redactions (N/A = no redaction)	Exemption
01/02/08	3768363	Agenda of meeting 01/02/08	N/A	
	3768507	Minutes of meeting 22/11/07	Names	S40
	3768653	Action sheet of meeting 22/11/07	Names	S40
	3768660	Item 7 Olympic Legac Directorate – Progress Report	Names	S40
	3768687	Item 7 Appendix 1	Names	S40
	3769324	Item 8 Legacy Masterplan Framework: Appointment of masterplanning team	Names	S40
	3769332	Item 9 International Broadcast	Names	S40

		Centre and Main Press Centre (IBC/MPC) Update		
	3774249	Item 10 Clays Lane Option Agreement	Names	S40
	3774297	Item 10 Appendix 1	N/A	
	3774303	Item 10 Appendix 2	N/A	
	3774308	Item 10 Appendix 3	N/A	
26/03/08	3768771	Agenda of meeting 26/03/08	Names	S40
	3768777	Minutes of meeting 01/02/08	Names	S40
	3768835	Action sheet of meeting 01/02/08	N/A	
	3768839	Item 7 Olympic Legacy Directorate – Monthly Progress report	Names	S40
	3777831	Item 7 Appendix 1	Names	S40
	3768853	Item 10 CompeteFor	Names	S40
	3768876	Item 13 Health and Safety Report	Names	S40

Application of Exemptions

Under Section 2 of the Freedom of Information Act, the duty of a public authority to give access to information does not apply in respect of information which is exempt under the Act, applying the public interest balance, where necessary, to the application of the exemption.

You will note that we have applied the following exemptions to the information requested:

Section 40

Section 40 of the Act exempts personal data about a third party from disclosure if the disclosure would:

- breach any of the Data Protection Principles under the Data Protection Act; or
- cause (or would be likely to cause) substantial distress to the individual concerned.

The First Data Principle requires that disclosure of personal data under the Freedom of Information Act must be fair. We consider the names of staff below the level of Director and those of third parties to be exempt from disclosure on the basis that:

- the information is personal data;
- disclosure of the information would be unfair to the person concerned and therefore in breach of the Data Protection Principles.

We therefore consider that this constitutes personal data exempt from disclosure under the Freedom of Information Act. We have therefore redacted from the documents the names of staff below the level of Director or equivalent and those of any third parties.

Please accept our apologies for the delays experienced in completing this exercise.

Yours sincerely,



Public Liaison Unit
London Development Agency

MAYOR OF LONDON