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Our ref: Fol/18/00305  
1 February 2018

Mr Collins

Thank you for your request dated 26 January under the Freedom of Information (Scotland) Act 2002 (FOISA) for:

(a) A copy of any pre-meeting briefing; confirmation of all people in attendance at all meetings; agendas for all meetings; notes or minutes taken and/or action points decided during all meetings; and any post meeting briefings in relation to all meetings between any Scottish Government Minister(s) and any representative(s) from Oil and Gas UK during the period between 1 January 2017 and 31 December 2017

(b) Email correspondence between the Scottish Government and Oil and Gas UK during the period between 1 January 2016 and 31 December 2017

We received your request on 26 January and will respond in accordance with FOISA by 23 February 2018.

If you have any queries, please contact me quoting case number Fol/18/00305.

Yours sincerely

Linsey Wilson  
Scottish Government