

Trust Headquarters
East Surrey Hospital
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By Email

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13 June 2014

Dear Mr Kowalewski

Re: Your Freedom of Information request – our ref: 2313

I am writing in response to your request for information which has been handled under the Freedom of Information Act 2000 (FOIA).

Your questions and our responses are shown below:

1. How many OT departments are there within your Trust, what do they cover and on which sites are they located? (i.e Acute OT department in St. Michael's Hospital)

There is an Acute OT Service at East Surrey Hospital with OTs working in Neurology, Elderly Care, Orthopaedics, Medical Wards and the Emergency departments.

2. Do you have OT's funded by the NHS who work as locum members of staff?

Yes, but only when we need to cover vacancies.

3. How many locums do you have currently? (23.05.14)

One.

4. How many permanent OT's do you employ throughout the OT service?

There are 26 qualified staff employed within the OT service.

5. What was your spend on locum OT's from January 2013 ?

Our spend on agency staff between January and December 2013 was £13,295.

6. What is your spend on locum OT's from January 01st 2014 to March 31st 2014? If you have April and May's data please send this through

Our spend on agency staff between January and May 2014 was £14,587

7. What is the management structure of the OT service?

Please see the attached document.

I hope this information is helpful, but if you are unhappy with our response or the way in which it has been handled, you may request an independent internal review by an appropriate senior member of staff at the Trust, who has had no involvement in dealing with your original request. We aim to deal with appeals within 20 working days following receipt. If you wish to request an internal review, please set out your grounds for review in writing and address them to:

By post:

Freedom of Information – Information Access Appeal

Surrey and Sussex Healthcare NHS Trust

Trust Headquarters, East Surrey Hospital, Canada Avenue, Redhill, Surrey, RH1 5RH

By Email:

Emails should be clearly marked 'Information access appeal' and sent to:

foi@sash.nhs.uk.

Should you remain dissatisfied following an internal review, you would have the right to appeal to the Information Commissioner's Office (ICO). However, I should point out that under section 50(2)(a) of the Freedom of Information Act, you are obliged to exhaust the Trust's own internal review process before appealing to the Information Commissioner's Office. Further information on the ICO can be obtained from the contact details below:

Information Commissioner's Office

Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Tel: 0303 123 1113

<http://ico.org.uk>

Please contact me, quoting reference 2313, if you have any queries concerning this letter and I will be happy to help.

Yours sincerely

Sarah Azhashemi

FOI Officer

foi@sash.nhs.uk

Tel: 01737 768511 ext 6844