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22 January 2013

Dear lain,

## Freedom of Information Request: Reference M016-13

I acknowledge receipt of your Freedom of Information request sent on the 20th January 2013, which we received on the 21st January 2013. A final decision on your request will normally be sent to you within 20 working days of receipt of your request. This means that you can expect to receive a decision by the 18th February 2013.

Please note however that there are some limited situations under the FOI Act which could mean that the period for a final decision may be longer than the normal 20 working days. If this occurs in your request, we will promptly advise you of this in writing.

Yours sincerely

**Karyo Angeloudis** 

**Information Governance Team**