

Our ref: 762, 285

Your ref:

Mr Swift

Mr P Swift <request-480634-  
c2700123@whatdotheyknow.com>

via E-mail

cc:

From: Nicola Patchett  
**C&P Business Information  
and Assurance Team**  
4 South  
Lateral  
8 City Walk  
Leeds LS11 9AT

GTN: 0300 470 2534  
07795290527  
24 May 2018

Dear Mr Swift

## **FOI 762, 285 REQUEST FOR A COPY OF THE HIGHWAYS ENGLAND NON-DISCLOSURE AGREEMENT**

Please find attached a copy of Highway England's standard non-disclosure agreement template which you requested on 26 April 2018. Highways England does not routinely enter into non-disclosure agreements with its contractors. However, non-disclosure agreements are used by the company primarily for data sharing with other organisations.

Most documents supplied by Highways England will be Crown Copyright. Most Crown Copyright information can be re-used under the [Open Government Licence](#). For information about OGL and about re-using Crown Copyright information please see [The National Archives website](#).

If you are unhappy with the way we have handled your request you may ask for an internal review within 2 months of the date of this response for Freedom of Information requests and within 40 days for Environmental Information Regulations requests.

Our internal review process is available at:

<https://www.gov.uk/government/organisations/highways-england/about/complaints-procedure>

If you require a print copy, please phone the Information Line on 0300 123 5000; or e-mail [info@highwaysengland.co.uk](mailto:info@highwaysengland.co.uk). You should contact me if you wish to complain.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

If you have any queries about this letter, please contact me. Please remember to quote reference number 762, 285 in any future communications.

Yours sincerely

Nicola Patchett  
Business Manager