



Cabinet Office

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Mrs M B Tildesley
request-227296-c84aeb25@whatdotheyknow.com

FOI Reference:FOI320051
9 September 2014

Dear M Tildesley

I refer to your request of 28 August where you asked:

“Who nominated Mrs Helen Stewart for a British Empire Medal in the Queen’s Birthday Honours List 2014”.

Your request has been dealt with under the Freedom of Information Act 2000. I am writing to advise you that following a search of our paper and electronic records, I have established that the information you requested is not held by the Cabinet Office. It may help if I explain that there are two routes by which people may enter the honours system: (1) by way of nomination to the Cabinet Office; or (2) by way of nomination to a government department. The Cabinet Office only records details of nominations received in this office; we do not keep records of nominations received by government departments. I can tell you that in this case the Department for Communities and Local Government was the nominating department, but we hold no further information about who nominated Helen Stewart.

If you have any queries about this letter, please contact the FOI team. Please remember to quote the reference number above in any future communications.

If you are unhappy with the service you have received in relation to your request or wish to request an internal review, you should write to:

Roger Smethurst
Head of Knowledge and Information Management
Cabinet Office
1 Horse Guards Road
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email: foi.team@cabinet-office.gsi.gov.uk

You should note that the Cabinet Office will not normally accept an application for internal review if it is received more than two months after the date that the reply was issued.

If you are not content with the outcome of your internal review, you may apply directly to the Information Commissioner for a decision. Generally, the Commissioner cannot make a decision unless you have exhausted the complaints procedure provided by Cabinet Office. The Information Commissioner can be contacted at:

The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Yours sincerely

A handwritten signature in dark ink, appearing to read 'M. G. Spencer', is positioned above the typed name of the FOI Team.

**FOI Team
Cabinet Office**