

6 December 2021

Our ref: NIC-610516-K0P9V

Dear Sir/Madam,

Re: Information Request – Freedom of Information Act (FOIA) 2000

Thank you for your emails dated 26 November 2021 requesting the following information:

“1. Please could you provide the version of the "NHSmail Access to Data Procedure" document that was in effect for the year 2020.

Nb. Version 7 <https://support.nhs.net/knowledge-base/nhsmail-access-to-data-procedure/> is available on line but this is dated July 2021 and as such not applicable for my needs.

2. The total number of Subject Access Requests for email data/mailboxes made from the "Chesterfield Royal Hospital NHS Foundation Trust" in the year 2020. This does not need to be 100% accurate for my purposes so if this value is difficult to obtain then an approximate range such as between X and Y would be sufficient but not 0 and Y as I would not know if the value of X was 0.

3. The month and year in which the NHSmail data access request system changed from I believe allowing Trusts to submit keywords/search criteria for NHS Digital to perform searches to that of the current process whereby snapshots of mailboxes are released to the current owning organisation for them to perform the searches.”

We have considered your request and in accordance with S.1 (1) of the Freedom of Information Act 2000 (FOIA) I can confirm that we do hold the information that you have requested.

- 1. Versions 3-6 are included as PDFs. Note this covers the period prior to 2020, 2020 and into 2021.**
- 2. Less than 5 for the year 2020.**
- 3. The national service has never enabled the ability for a key word search in relation to access to data for forensic investigations or subject access requests. Only through providing snapshots of accounts or data extracts as per the procedures included.**

Disclosure Log

In line with the Information Commissioner's directive on the disclosure of information under the Freedom of Information Act 2000 your request will form part of our disclosure log. Therefore, a version of our response which will protect your anonymity will be posted on the NHS Digital website.

I trust you are satisfied with our response to your request for information. However, if you are not satisfied, you may request a review from a suitably qualified member of staff not involved in the initial query, via the enquiries@nhsdigital.nhs.uk email address or by post at the above postal address.

Your request to NHS Digital will now be closed on our internal CRM (customer relationship management) system.

Yours sincerely,

Information Assurance Advisor

Further information about your right to complain under the Freedom of Information Act is available from the Information Commissioner's Office, Wilmslow, Cheshire, and on The Information Commissioner's website www.ico.org.uk.

NHS Digital values customer feedback and would appreciate a moment of your time to respond to our Freedom of Information (FOI) Survey to let us know about your experience. Please access the survey through this link [here](#)