

Welcome Pack for Councillors: Contents

1. Welcome letter from the Chief Executive

2. Member Induction

- a. Member Induction; and,
- b. New Councillor ICT information sheet.

3. Information notes

- a. Members Code of Conduct;
- b. Councillors' Equality Monitoring Guidance;
- c. Gifts and Hospitality Protocol;
- d. MHCLG Openness and Transparency on Personal Interests;
- e. Disclosable Pecuniary Interests Regulations 2012;
- f. Payment of Member Allowances Information note.

4. Provisional Calendar of Meetings (timetable) 2018-19

5. Forms to complete

- a. Councillors Contact Details;
- b. Councillors' Equality Monitoring form;
- c. Gifts and Hospitality Form (*to be completed as necessary*);
- d. Member and Co-opted Member Disclosable Pecuniary Interests declaration form;
- e. Employee Engagement Notification (LPS1) form;
- f. Bank/ Building Society (LPS3) form; and,
- g. P46 form.