



REQUEST FOR QUOTATION FOR CISCO HARDWARE FOR ALCONBURY CIVIC HUB MINI-COMPETITION UNDER LOT 1 - HEALTHTRUST EUROPE'S (HTE'S) ICT SOLUTIONS 2019 FRAMEWORK



Federation of Small Businesses
The UK's Leading Business Organisation

The Federation of Small Businesses (FSB) is pleased to endorse this RFQ document. Through changes to their procurement process to support small businesses, Cambridgeshire County Council is showing their commitment to improving the local economy. This positive action is a step forward in the simplification of the procurement process and the FSB look forward to working with Cambridgeshire County Council to encourage effective trade between the Council and local small businesses.

CONTENTS

SECTION 1: INTRODUCTION	3
PART A: GENERAL REQUIREMENTS	3
PART B: BACKGROUND	3
PART C: PROCUREMENT TIMETABLE	3
PART D: CLARIFICATION QUESTIONS	4
PART E: QUOTATION RESPONSES	4
PART F: EVALUATION OF QUOTATIONS	4
SECTION 2: SPECIFICATION	5
SECTION 3: SUPPORTING INFORMATION	Error! Bookmark not defined.
PART A: Organisation and Contact Details	7
PART B: Questions	7
SECTION 4: PRICING SHEET	10
Pricing and Costs	10
SECTION 5: FREEDOM OF INFORMATION & SIGNATURE AND DATE	13
APPENDIX 1: CONDITIONS OF CONTRACT	14

SECTION 1: INTRODUCTION

PART A: GENERAL REQUIREMENTS

Cambridgeshire County Council invites quotations for the provision of Cisco Network Hardware

The Authority's detailed requirements are defined in Part 2 - Specification.

Please take care in reading this document in particular the Specification; In the event of any questions or queries in relation to this Request for Quotation (RFQ), please contact the buyer via the method stated below.

The Authority reserves the right to:

- carry out due diligence checks on the awarded provider;
- amend the conditions of Contract attached in Appendix 1;
- abandon the procurement process at any stage without any liability to the Authority; and or
- require the Potential Provider to clarify its quotation in writing and if the Potential Provider fails to respond satisfactorily, this may result in the Potential Provider not being selected.

Potential Provider's will need to register an account via the Authority's 'Procurement Portal' at <https://procontract.due-north.com/Opportunities/Index?p=4d8cb5a5-74dc-e511-810e-000c29c9ba21&v=1> before being able to view the full quotation details. The portal is powered by PROACTIS.

For technical support when using the Procurement Portal (ProContract), please contact the ProContract support desk:

- Email: ProContractSuppliers@proactis.com
- Telephone: 0330 005 0352

This facility is available Monday to Friday, 09:00 to 17:30

Alternatively you may use the electronic ticket logging system which can be found [here](#)

PART B: BACKGROUND

Cambridgeshire County Council is the county council of Cambridgeshire, England. The council consists of 61 councillors, representing 59 electoral divisions. The Conservative Party took control of the council at the 2017 election after four years of no party having overall control. The council meets at Shire Hall in Cambridge. It is a member of the East of England Local Government Association.

IT & Digital is the section of the Cambridgeshire IT service who deal with Contracts and supplies within the Council

PART C: PROCUREMENT TIMETABLE

Request for Quotation Issued	11/03/2021
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Deadline for Clarification Questions	17/03/2021
Deadline for Quotation Responses	19/03/2021
Quotation Evaluation	23/03/2021
Contract Awarded / Start Date	25/03/2021
Deadline for Delivery (if applicable)	01/06/2021
Contract End Date	25/03/2022

PART D: CLARIFICATION QUESTIONS

Any queries about this document, the procurement process, or the proposed contract itself, should be referred via the [ProContract](#) messaging area

QUOTATION RESPONSES

Should you wish to take part in the selection process please complete this RFQ and return via [ProContract](#)

EVALUATION OF QUOTATIONS

Any bids not compliant or completed fully will be discarded. Based on the information provided by organisations, each compliant submission will be evaluated based on the following criteria:

Evaluation Method 1: Minimum Quality Standard. 100% Price

Potential Providers must pass all pass questions in SECTION 3:PART B: in order to be considered. Bids not meeting the minimum standards will be discarded. Price will make up 100% of the evaluation.

- 1.1 OPTION 1: The potential provider with the lowest overall compliant price will be awarded the full score of XX%. All other bids will be scored in accordance with the following calculation:

$$= \text{Price Weighting} \\ - \left(\frac{\text{Your submitted price} - \text{lowest submitted price}}{\text{Your submitted price}} \right) \times 100$$

- 1.2 An example is provided below. This example is based on a 60% price weighting where the lowest compliant price is £1,000,000.

	Bid Price	Price Calculation	Price score
Potential Provider 1	1,000,000.00	=100% (lowest compliant price)	100
Potential Provider 2	1,100,000.00	=%100-(((1100000-1000000)/1100000)*100	50.91

Potential Provider 3	5,000,000.00	$=100\% - ((5000000 - 1000000) / 5000000) * 100$	-20
Potential Provider 4	1,300,000.00	$=60 - ((1300000 - 1000000) / 1300000) * 100$	36.92

SECTION 2: SPECIFICATION

Cambridgeshire County Council will be moving from its old home in Shire Hall Cambridge to the new Civic hub in Alconbury in August 2021

To enable this, we will need a number of Cisco switches and associated items to be ready for installations to begin on the 1st of June 2021.

This has already been discussed with Cisco who have helped build a shopping list of the equipment needed and we have already secured some discounts with Cisco themselves which will be available to all suppliers and we would expect all suppliers to work with Cisco in the delivery of the goods and allocation of licenses.

Please note this procurement is for the delivery of the goods only any installation will be done by our own inhouse team

While every attempt has been made to create as complete a list as possible further items to no greater than 50% cost of the original award may be required later.

Ideally a supplier would be able to provide storage of the equipment in the event of an early delivery

PRODUCT CODE	PRODUCT DESCRIPTION	Quantity
C9300-48P-A	CISCO CATALYST 9300 NETWORK ADVANTAGE SWITCH L3 MANAGED 48 X 10/100/1000 (POE+)	17
CON-SNT-C93004PA	SNTC-8X5XNBD CATALYST 9300 48-PORT POE+, NETWORK A	17
C9300-NW-A-48	CISCO C9300 NETWORK ADVANTAGE 48-PORT LICENSE	17
SC9300UK9-173	CISCO UNIVERSAL	17
CAB-TA-UK	CISCO POWER CABLE IEC 60320 C15 (M) TO BS 1363 (M) AC 250 V 2.44 M UNITED KINGDOM	34
C9300-SSD-NONE	CISCO NO SSD CARD SELECTED	17
C9300-STACK-NONE	CISCO NO STACK CABLE SELECTED	17
C9300-SPWR-NONE	CISCO NO STACK POWER CABLE SELECTED	17
NM-BLANK-T1	CISCO CATALYST TYPE 1 NETWORK MODULE BLANK	17
C9300-DNA-A-48	CISCO C9300 DNA ADVANTAGE 48-PORT TERM LICENSES	17
C9300-DNA-A-48-3Y	CISCO DNA ADVANTAGE 48-PORT 3 YEAR TERM LICENSE	17
C1-ADD-OPTOUT	CISCO ONE ADD-ON SESSION OPT OUT (NO FULFILLMENT)	17
PI-LFAS-T CISCO	PRIME INFRASTRUCTURE LIFECYCLE	17
PI-LFAS-AP-T-3Y	CISCO LIC FOR LIFECYCLE & ASSURANCE TERM 3Y	17
C9300-NM-NONE	CISCO NO NETWORK MODULE SELECTED	17
NETWORK-PNP-LIC	CISCO NETWORK PLUG-N-PLAY LICENSE FOR ZERO-TOUCH D DEVICE DEPLOYMENT	17

PWR-C1-715WAC-P/2	CISCO CONFIG 1 SECONDARY POWER SUPPLY POWER SUPPLY HOT-PLUG / REDUNDANT (PLUG-I	17
PWR-C1-715WAC-P	CISCO 715W AC 80+ PLATINUM CONFIG 1 POWER SUPPLY	17
C9300-NM-2Y=	CISCO CATALYST 9300 2 X 25GE NETWORK MODULE, SPARE	17
STACK-T1-50CM=	CISCO STACKWISE 480 STACKING CABLE 50 CM FOR CATALYST 3850-24, 3850-48	17
CAB-SPWR-30CM=	CISCO STACKPOWER POWER CABLE 30 CM FOR CATALYST 3750X-12, 3750X-24, 3750X-48	17
C9500-48Y4C-A	CISCO CATALYST 9500 48-PORT X 1/10/25G + 4-PORT 40/100G	2
TMP1943696 SNTC-8X5X4	CATALYST 9500 48-PORT 25/100G ONLY, ADV CON-SNTE-C9504YA4	2
C9500-NW-A	CISCO C9500 NETWORK STACK, ADVANTAGE	2
SC9500HUK9-173	CISCO CATALYST 9500H XE.17.3 UNIVERSAL	2
C9K-PWR-650WAC-R	CISCO 650W AC CONFIG 4 POWER SUPPLY FRONT TO BACK COOLING	2
C9K-PWR-650WAC-R/2	CISCO 650W AC CONFIG 4 POWER SUPPLY FRONT TO BACK COOLING	2
CAB-9K10A-UK	CISCO POWER CABLE IEC 320 EN 60320 C15 (M) TO BS 1363A (M) AC 250 V 2.5 M UNITED KINGD	4
C9K-F1-SSD-BLANK	CISCO PLUGGABLE SSD STORAGE	2
C9K-T1-FANTRAY	CISCO CATALYST 9500 TYPE 4 FRONT TO BACK COOLING FAN	4
C9500-DNA-48Y4C-A	CISCO C9500 DNA ADVANTAGE, TERM LICENSE	2
C9500-DNA-A-3Y	CISCO CATALYST 9500 DNA ADVANTAGE 3 YEAR LICENSE (ADVANTAGE TERM LICENSE (3 YEARS)	2
PI-LFAS-T	CISCO PRIME INFRASTRUCTURE LIFECYCLE	6
PI-LFAS-AP-T-3Y	CISCO LIC FOR LIFECYCLE & ASSURANCE TERM 3Y	6
NETWORK-PNP-LIC	CISCO NETWORK PLUG-N-PLAY LICENSE FOR ZERO-TOUCH D DEVICE DEPLOYMENT	2
SFP-10G-SR-S= CISCO	10GBASE-SR SFP MODULE ENTERPRISE-CLASS 10GBASE-SR LC/PC MULTI-MODE UP TO 400	34

SECTION 3: SUPPORTING INFORMATION

Please access ProContract to complete this information (delete as appropriate).

PART A: Organisation and Contact Details

A-1 Name of your organisation	
A-2 Registered office (if applicable)	
A-3 Trading address (if different from registered office)	
A-4 Organisation Registration Number (if applicable)	
A-5 Is your organisation a: <ul style="list-style-type: none"> ▪ Sole Trader ▪ Partnership ▪ Public Limited Company ▪ Private Ltd Company ▪ Charity ▪ Other 	
If you selected other, please specify	
A-6 What, if any, local connections do you have with the County	
A-7 If the Company is a member of a group of companies, please give the name and address of the ultimate holding company	
A-8 Name of person to whom any queries relating to this quote should be addressed	
A-9 Telephone	
A-10 Email	
A-11 Address (if different to the Address above)	

PART B: Questions

Please see Section 1, Part F (*Evaluation of Quotations*) for details on the weighting and scoring criteria.



Question Number	Question	Pass/Fail
1	Please confirm equipment provided is from a Cisco approved source	Pass/Fail
	Yes No	
2	Please confirm you will be able to deliver by 1 st of June	Pass/Fail
	Yes No	
6	<p>The level of insurance required is</p> <p>5 million public liability</p> <p>10 million employer liability</p> <p>Can you confirm that your organisation has the required level of cover or is prepared to obtain the level of cover prior to award?</p>	PASS/FAIL question. Potential Providers who answer 'No' - have not got cover and won't provide Authority's level of cover' will fail the RFQ process.
Potential Provider's Response	<p>Yes - have levels of cover already and will continue to for this contract</p> <p>No - but will provide the Authority's level of cover requested if awarded contract</p> <p>No - have not got cover and won't provide Authority's level of cover</p>	
7	The Authority wishes to ensure that within your business or in its supply chain there is no servitude or forced labour, slavery human trafficking, arranging or facilitating the travel of another person with a view that a person is being exploited or conducting any activities that contain violation of human rights. Please confirm that your supply chain with regards to this	PASS/FAIL question. Potential Providers who answer 'No' - will fail the RFQ process.

quotation response complies with the Modern Slavery Act 2015.	
Potential Provider's Response	<p>Yes—in response to this quotation our supply chain complies with the Modern Slavery Act 2015</p> <p><input checked="" type="checkbox"/></p> <p>No—in response to this quotation our supply chain does not comply with the Modern Slavery Act 2015</p> <p><input type="checkbox"/></p>
<p>The Authority wishes to ensure that within your business or in its supply chain that the processing of personal data and processes in relation to this contract are compliant with the requirements of the General Data Protection Regulations (GDPR) and Data Protection Act.</p> <p>Please confirm that you and your supply chain with regards to this quotation response comply with all applicable data protection legislation including but not limited to the General Data Protection Regulations (GDPR) and Data Protection Act.</p>	
Potential Provider's Response	<p>PASS/FAIL question. Potential Providers who answer 'No' - will fail the RFQ process.</p> <p>Yes—in response to this quotation ourselves and our supply chain comply with all applicable data protection legislation including but not limited to with the General Data Protection Regulations (GDPR) and Data Protection Act.</p> <p>No—in response to this quotation ourselves and/or our supply chain does not comply with all applicable data protection legislation including but not limited to with the General Data Protection Regulations (GDPR) and Data Protection Act.</p> <p><input type="checkbox"/></p>

SECTION 4: PRICING SHEET

Pricing and Costs

Please insert your costs in the table below. The costs where possible should be broken down into components

PRODUCT CODE	PRODUCT DESCRIPTION	Quantity	Unit Cost	Total
C9300-48P-A	CISCO CATALYST 9300 NETWORK ADVANTAGE SWITCH L3 MANAGED 48 X 10/100/1000 (POE+)	17		
CON-SNT-C93004PA	SNTC-8X5XNBD CATALYST 9300 48-PORT POE+, NETWORK A	17		
C9300-NW-A-48	CISCO C9300 NETWORK ADVANTAGE 48-PORT LICENSE	17		
SC9300UK9-173	CISCO UNIVERSAL	17		
CAB-TA-UK	CISCO POWER CABLE IEC 60320 C15 (M) TO BS 1363 (M) AC 250 V 2.44 M UNITED KINGDOM	34		
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C9300-SPWR-NONE	CISCO NO STACK POWER CABLE SELECTED	17		
NM-BLANK-T1	CISCO CATALYST TYPE 1 NETWORK MODULE BLANK	17		
C9300-DNA-A-48	CISCO C9300 DNA ADVANTAGE 48-PORT TERM LICENSES	17		
C9300-DNA-A-48-3Y	CISCO DNA ADVANTAGE 48-PORT 3 YEAR TERM LICENSE	17		
C1-ADD-OPTOUT	CISCO ONE ADD-ON SESSION OPT OUT (NO FULFILLMENT)	17		
PI-LFAS-T CISCO	PRIME INFRASTRUCTURE LIFECYCLE	17		
PI-LFAS-AP-T-3Y	CISCO LIC FOR LIFECYCLE & ASSURANCE TERM 3Y	17		
C9300-NM-NONE	CISCO NO NETWORK MODULE SELECTED	17		
NETWORK-PNP-LIC	CISCO NETWORK PLUG-N-PLAY LICENSE FOR ZERO-TOUCH D DEVICE DEPLOYMENT	17		
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PWR-C1-715WAC-P	CISCO 715W AC 80+ PLATINUM CONFIG 1 POWER SUPPLY	17		

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SC9500HUK9-173	CISCO CATALYST 9500H XE.17.3 UNIVERSAL	2		
C9K-PWR-650WAC-R	CISCO 650W AC CONFIG 4 POWER SUPPLY FRONT TO BACK COOLING	2		
C9K-PWR-650WAC-R/2	CISCO 650W AC CONFIG 4 POWER SUPPLY FRONT TO BACK COOLING	2		
CAB-9K10A-UK	CISCO POWER CABLE IEC 320 EN 60320 C15 (M) TO BS 1363A (M) AC 250 V 2.5 M UNITED KINGD	4		
C9K-F1-SSD-BLANK	CISCO PLUGGABLE SSD STORAGE	2		
C9K-T1-FANTRAY	CISCO CATALYST 9500 TYPE 4 FRONT TO BACK COOLING FAN	4		
C9500-DNA-48Y4C-A	CISCO C9500 DNA ADVANTAGE, TERM LICENSE	2		
C9500-DNA-A-3Y	CISCO CATALYST 9500 DNA ADVANTAGE 3 YEAR LICENSE (ADVANTAGE TERM LICENSE (3 YEARS)	2		
PI-LFAS-T	CISCO PRIME INFRASTRUCTURE LIFECYCLE	6		
PI-LFAS-AP-T-3Y	CISCO LIC FOR LIFECYCLE & ASSURANCE TERM 3Y	6		
NETWORK-PNP-LIC	CISCO NETWORK PLUG-N-PLAY LICENSE FOR ZERO-TOUCH D DEVICE DEPLOYMENT	2		
SFP-10G-SR-S= CISCO	10GBASE-SR SFP MODULE ENTERPRISE-CLASS 10GBASE-SR LC/PC MULTI-MODE UP TO 400	34		
	Storage			
	TOTAL COST:			

Please Note:

Order must be placed before 30th March 21

SECTION 5: FREEDOM OF INFORMATION & SIGNATURE AND DATE

Information in relation to this RFQ may be made available on demand in accordance with the requirements of the Freedom of Information Act 2000 ("The Act") and your organisation details will be disclosed where the expenditure is over <£500 as per the Government Transparency agenda. Details of all contracts worth £5,000 or more in total value will also be published on the Authority's website.

Organisations should state if any of the information supplied by them is confidential and commercially sensitive or should not be disclosed in response for the Information under the Act. Organisations should state why they consider the information to be confidential or commercially sensitive.

Please state here any specific information in this RFQ that you do not wish to be disclosed under Freedom of information Act. This will not guarantee that the information will not be disclosed but will be examined in the light of the exemptions provided in the Act.

Request for Quotation for [Insert identification of requirement].

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that the information provided is complete and accurate;

- (I). that the price in Section 4 is our best offer;
- (II). that no collusion with other organisations has taken place in order to fix the price;
- (III). to be subjected to the terms and conditions set out in Conditions of Contract identified in Appendix 1;
- (IV). that no works/goods/supplies/services will be delivered or undertaken until both parties have executed the formal contract documentation as identified in Appendix 1 and an instruction to proceed has been given by the Authority in writing.

Name	
Position Held	
Date	

APPENDIX 1: CONDITIONS OF CONTRACT

Healthtrust Europe framework T&C's will apply