



COVID-19 Secure checklist in preparation for the recommencement of face-to-face Army Cadet activity - Wales Addendum

General

1. The Army Cadet Return to Training – How to Guide v1.4 dated Aug 2020 covers the rules and procedures regarding the Return to Training for face-to-face Army Cadet activity following the cessation of cadet activity during the COVID-19 pandemic.
2. This addendum provides a checklist of the specific additional requirements for training activity in WALES ONLY.
3. This guidance is based on the COVID-19: Guidance to support youth work services with a safe and phased increase of operations which has been issued by the Welsh Government. This is the authority to be followed for all Army Cadet activity in WALES and is complementary to government guidance on social distancing, travel and other measures which must be adhered to.
4. **Action.**
 - a. If a previous version of this Addendum has not been completed, this addendum must be completed, signed and forwarded together with the completed COVID-19 Secure Checklist, COVID-19 Secure Risk Assessment and a Unit reopening H&S Inspection template to the RPoC via the CoC.
 - b. Units that have already completed the COVID paperwork, including a completed previous version of this addendum do not need to reapply, but must be made aware of the changes and adhere to the all procedures outlined in this Addendum.
5. The “COVID-19: Guidance to support youth work services with a safe and phased increase of operations” may be found here:
<https://gov.wales/sites/default/files/publications/2020-08/covid-19-guidance-support-youth-work-services-safe-phased-increase-operations.pdf>
6. Units should seek advice as required from RFCA, CTT, and RPoC staff if uncertain about any aspect
7. This addendum will be updated as and when requirements for re-opening Army Cadet units in Wales change.

Authorised Training

8. **As of the 19th September authority has been given for Army Cadets in Wales to train in both indoor and outdoor settings.**
9. **Outdoors.** Gatherings of “up to 30 people are now permitted outdoors. But you should continue to maintain **physical and social distancing** from people outside your household, or **extended household** if you have formed one”. Accordingly, it is strongly recommended that face to face training occurs outside where possible.

10. **Indoors.** The Army Cadets in Wales may operate in training bubbles of no more than 10 pax, including adult volunteers, and in accordance with the building Risk Assessment. If the building can only accommodate 8 pax when Social Distancing is in place, you will only be permitted a maximum of 8 pax.

11. The current legislation exempts youth organisations from the restrictions on indoor gatherings (no more than 6 people) as youth work is considered a public service for young people and communities – an essential service.

The legislation states:

In terms of the new requirement to meet in groups of no more than six, we would again consider that youth services can continue to operate using the exemptions below:

- (j) Access or receive public services
- (ja) Access childcare or participate in supervised activities for children
- (jb) Access educational services

<https://gov.wales/sites/default/files/publications/2020-09/the-health-protection-coronavirus-restrictions-no-2-wales-regulations-2020-as-amended.pdf>

Regional Variations

12. It is likely that temporary restrictions will come into force periodically across WALES which will affect Army Cadet activity. Units must be vigilant to any local restrictions that come into force and ensure any additional restrictions are implemented immediately.

13. If units need to close temporarily, they must regain Level 2 status following the same procedures.

14. Additional restrictions are currently in force across some parts of Wales and some units therefore may not be able to reopen currently.

15. For any areas which include restricting people from different households meeting together in private houses or gardens, Army Cadet units must remain at, or return to Level 1, which means a continued suspension of face-to-face cadet activity for volunteers and cadets from until such time they are back in line with the general restrictions in Wales.

16. **This currently applies to all units, cadets and adult volunteers in:**

- a. **Caerphilly County Borough**
- b. **Rhondda Cynon Taf**

Unit/Detachment.....

	WALES Specific – COVID-19 Training Guidelines	Complete
1	Outdoors. Gatherings of up to 30 people are now permitted outdoors. You should continue to maintain physical and social distancing from people outside your household, or extended household if you have formed one. It is strongly recommended that face to face training occurs outside where possible.	
2	Indoors. The Army Cadets in Wales may operate in training bubbles of no more than 10 pax, including adult volunteers, and in accordance with the building Risk Assessment. If the building can only accommodate 8 pax when Social Distancing is in place, you will only be permitted a maximum of 8 pax. Welsh guidance recommends carrying out a risk assessment to determine the maximum number of individuals allowed in each setting. https://gov.wales/sites/default/files/publications/2020-08/covid-19-guidance-support-youth-work-services-safe-phased-increase-operations.pdf	
3	Be familiar with core public health guidance, social distancing and safe working guidelines to ensure cadets and adult volunteers are safe to return to training.	
4	Ensure Social distancing should be maintained for all activities, even within bubbles.	
5	Bubbles should not join with other bubbles or mix, such as during breaks or meals. Cadets and adult volunteers should remain with that bubble for the whole Parade / day.	
6	Where possible bubbles should be split by age or star level.	
7	Understand how COVID-19 is spread and ensure the building is clean.	
8	Be familiar with the symptoms of COVID-19 and the need for self-isolation and keep records of all cadets, adult volunteers and visitors that participate in any face-to-face training event.	
9	Before reopening the unit building to cadets and adult volunteers, an NHS Test and Trace QR code must be created and displayed at the venue's main entrances. These can be created by visiting: https://www.gov.uk/create-coronavirus-qr-poster . Bi lingual versions are available.	
10	Different bubbles should ideally enter and exit through different doors – when sessions begin, during breaks and when leaving the site. If this is not possible, then stagger arrival and departure times where possible.	
11	Units should encourage cadets to arrive only with members of their bubble (unless from the same family) and to avoid mingling before and after sessions. Any arrangements for parents/guardians to transport cadets should be made by parents directly.	
12	Parents/guardians should drop off and collect their cadets outside of any buildings and be asked to ensure they maintain social distancing whilst doing so. Any parent that enters the building should be recorded as a visitor in	

	accordance with the requirements set out in the Return to Parading How to Guide.	
13	Upon arrival/departure, cadets, volunteers and any visitors should wash their hands or use hand sanitiser.	
14	Activities should take place outdoors wherever possible	
15	Residential / overnight activities are not permitted.	
16	Spaces (main hall, dining rooms, classrooms etc.) should not be used at the same time by more than one bubble.	
17	Shared spaces such as main hall, dining rooms etc. must be cleaned thoroughly between use if different bubbles are to use them on the same day (sequentially)	
18	It is not necessary for each bubble to use separate toilets; however, efforts should be made to limit the numbers of users at a given time. Use of different toilets for each bubble is ideal.	
19	Should any member of a bubble become unwell with COVID-19 symptoms, all members of the bubble should contact NHS Test and Trace. All members of the bubble (including all volunteers/visitors) should not attend cadet activities and should be asked to self-isolate for 14 days.	
20	Before reopening the unit building to cadets, literature on how to stay safe during COVID-19 must be displayed around the venue, particularly at the main entrances.	

Checklist completed:

Signed..... **Signed**.....

Name..... **Name**.....
Unit OC/DC **Senior Activity Owner (Cont**
Comd / Comdt)

Date..... **Date**.....