

Information Rights Team
Post Office Limited
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20 Finsbury Street
London EC2Y 9AQ
033 3665 3951

Our reference: FOI201610211319

Ms Andrea West request-366808-24013431@whatdotheyknow.com

21 October 2016

Dear Ms West,

## Freedom of Information Request - FOI201610211319

Thank you for your email received on 21 October 2016, which we are currently reviewing under the Freedom of Information Act. Under the Act you should expect a reply from us to be sent by 18 November 2016, which is twenty working days from receipt of your request.

If for any reason we are unable to provide you with a full response within that time, we will contact you explaining the reasons for this and giving a revised date by which we will reply.

If in the meantime, you have any questions or would like to contact us about your request, please contact us by telephone 033 3665 3951 or alternatively email or write to us. Please be assured that we are giving this our attention and will get back to you shortly.

Yours sincerely

Gagan Sharma

Information Rights Team

foia@postoffice.co.uk

http://corporate.postoffice.co.uk/access-information

@postofficenews