

NATIONAL DELIVERY GROUP

25 February 2010

11am – 1pm

Conference Room 2, Cathays Park, Cardiff

Present:

Paul Williams – Chair
Tony Jewell
Sheelagh Lloyd-Jones
Gwyn Thomas
Richard Bowen
Owen Crawley
Simon Dean
Rosemary Kennedy
Steve Elliot

Stephen Hunter
Peter Max
Zoe Harcombe
John Collins
Sian-Marie James
Sue Leake – part meeting
Paul Haynes – Secretariat
Chris Cule – Secretariat
Trisha Thomas – Observer

1. APOLOGIES FOR ABSENCE

- 1.1 Apologies were received from John Palmer, Rob Pickford and Chris Hurst.

2. MINUTES OF PREVIOUS MEETING – 21 JANUARY 2010

- 2.1 The minutes were agreed to be an accurate record, with the exception of the following amendment:

Performance Update

- 6.2 This sentence should read “as well as complaints” not “rather than complaints”.

3. 5-YEAR SERVICE, WORKFORCE AND FINANCIAL STRATEGIC FRAMEWORK

- 3.1 PMW said that final amendments were being made and we are now waiting for the 2010/11 plans from the LHBs. It is expected that these will be signed off before the beginning of the new financial year.

3.2 INFORMATION REDACTED

- 3.3 The work programme now needs to be pushed through as longer term objectives.
- 3.4 Colleagues from the Nuffield Trust will be coming to share views and opinions and how we drive the programme forward.

4. DIRECTOR OF FINANCE
4.1 Financial Position 2009-10

Year to date forecast deficit position improved, reduced to £43.5million. January figures will reflect.

5. DIRECTOR OF OPERATIONS

5.1 NHS Performance Update

RB said there are issues over elective cancellations due to the adverse weather conditions. Approximately, 820 in-patients and 3,500 – 4,000 out-patient appointments were cancelled. Some of these have also been triggered by D&V issues

INFORMATION REDACTED

Cancer targets are still giving cause for concern and more action is required in this area. Ongoing monitoring of positions within LHB, some more tightly managed and aligning more clearly with clinical teams. PW has been working to understand issues and asking questions as to why some are more successfully managed than others, however now seeing more consistent trends.

SLJ raised the work being undertaken by Cardiff and the Vale and the HSE on A&E Departments and to see how Health and Safety is being addressed. SLJ also raised the CCTV pilots that are being trialled across some LHB sites.

PM raised a query on costs and productivity in regards to delayed treatments due to staff sickness absence.

Action:

- ***More detail on National Programmes to be brought to March meeting – RB***
- ***Staff sickness absence costs against productivity to be addressed – SLJ***

6. DIRECTOR OF WORKFORCE AND ORGANISATIONAL DEVELOPMENT

6.1 NHS Reform Appointments Update

HR provided a paper on NHS reforms, which outlined the current position with appointments. Some LHBs have completed all Tier 3 appointments and three LHBs are doing Tier 3 and 4 together.

Monitoring of displaced staff is ongoing. SLJ said exact position will be required by the end of March in order to provide a clear picture. ZH

asked about how we manage the media and do we have stats ready; PW said we are currently building these up.

Action:

- ***Further update on NHS Appointments at a future meeting – SLJ***

6.2 Organisation and Leadership Development Steering Group Update

All boards to confirm in March who is in post. SLJ – Chairs, Vice-Chairs, and Chief Executives have asked for session with the Inspectorate. There is work in progress on whole board development.

6.3 Developing Measures of Workforce Productivity and Efficiency for NHS Wales – Draft

SLJ said workforce productivity needs to be measured. However, it is difficult to derive at meaningful measurements. England has undertaken work on relative value of inputs.

Working close with the Graduate Scheme and may re-name as Accelerated Development Programme.
Middle Managers – Development is being looked at on an all Wales basis.

Action:

- ***This agenda item needs to come back to a future meeting – SLJ***

7. DIRECTOR OF STRATEGY AND PLANNING

7.1 Public Accounts Committee Interim Report on Maternity Services

SD referred to the interim report which made seven recommendations. However, there is still further work to be undertaken. Responses are required by 24th March with a first draft expected by 1st March.

The report recommends a maternity strategy is produced to respond and bring improvement. PW said this may be possible at March meeting, if not then this would be on the April agenda.

PM asked about trained breastfeeding support, as posts are vacant does this have impact further down the line. Also, on data collection nationally, where are the shortages and do LHBs have the data to monitor or what work needs to be done to ensure they do.

TJ – breastfeeding statistics for England and Wales are now separate. We need to realign funding to look at new ways to support mothers.

8. DIRECTOR OF INFORMATION

8.1 Delivering Digital Wales ICT Public Services Programme

GT provided two papers, one launched on 26 February by the First Minister.

The programme will need intense collaboration to look at what can be done faster. We need to look at public sector ICT and take lessons from Health organisations and lead the field on this.

8.2 NHS Wales ICT Progress Report – February 2010

GT said he is starting to look at indicators and question managing a national IT system. The National e-mail system working well and it has been suggested that Powys implement this and roll forward with the Local Authority.

GT said that we also include GP, dental, and pharmacists. PW – what are the key systems that make the most difference; TJ – email system essential.

9. CHIEF MEDICAL OFFICER

9.1 TJ provided a paper on Health Improvement and Health Protection including Tobacco, Alcohol, and sunbeds.

Tobacco cessation improvement would be the most productive and reference was made by ZH on “grey packaging”. Alcohol – more training of nurses to provide better intervention.

10. CHIEF NURSING OFFICER

10.1 Nursing issues – INFORMATION REDCATED and low staffing levels, measuring staffing requirements. Staged recruitment with clear actions and responsibility of roles needed.

11. MEDICAL DIRECTOR

12. DIRECTOR OF THERAPIES AND SCIENTISTS

Training programme is ongoing; SLJ and OC are to lead on this.

13. DIRECTOR OF SOCIAL SERVICES

Rob Pickford not present at meeting.

14. ASSISTANT HEAD OF DEPARTMENT

14.1 DG Performance Management

SL provided a paper and highlighted new data that is now part of reporting, including mortality statistics and operating framework.

PM asked about mortality statistics and commented on discussions they have been discussed in England where they are working to new specifications. PW wrote to CMO/Deputy CMO to ask if we engage with this.

15. AOB

**Date of next meeting
March 2010**