

NATIONAL DELIVERY GROUP

Wednesday 20 October 2010

14:00 – 16:00

Conference Room 3, Cathays Park

Present:

Paul Williams – Chair

Dr Gwyn Thomas

Richard Bowen

Dr Owen Crawley

Dr Jean White

Chris Hurst (part)

Sheelagh Lloyd-Jones

Dr Tony Jewell

Jo Jordan

Sian-Marie James

Peter Max

John Collins

Zoe Harcombe

Dr Andrew Jones (part)

Dr Anne Freeman (part)

Christopher Cule – Secretariat

Rick Thomas – Secretariat

1. APOLOGIES FOR ABSENCE

- 1.1** Apologies were received from Dr Chris Jones and Rob Pickford.

2. MINUTES OF PREVIOUS MEETING – 29 September 2010

- 2.1** The minutes were agreed to be an accurate record, except for:

- Paragraph 4.2 to be amended;
- It was agreed that action point from paragraph 4.1 of NDG 29 July on the 12 national programmes be assigned to all EDT members;
- Secretariat to liaise with SLJ to clarify action point 7.1 from NDG 29 July;
- Action point 11 relating to Midwifery 20/20 removed as work now complete;
- It was agreed that the action points relating to future agenda items be removed and managed by the Secretariat through the *Forward Look* grid and Annual Work Programme.

Actions:

- ***Liaise with SLJ on action point 7.1 – Secretariat.***
- ***Action amendments – Secretariat.***

3. NATIONAL PROGRAMMES

3.1 Informatics Presentation

GT gave a presentation on Informatics. **INFORMATION REDACTED**

3.2 Informatics Capacity Capability and Demand Review

GT presented his paper setting out the current picture, the scale of the challenge, the scope for the work, the policy landscape and strategic direction and recommendations. The following matters were discussed:

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Actions

- **INFORMATION REDACTED**
- ***Informatics to be included as agenda item at all Joint Executive Teams' meetings – Secretariat / GT.***
- ***Provide an update on informatics at December's NDG – GT/ Secretariat.***
- ***Clear message on the actions required on informatics at next CEs meeting – PMW.***

4. STROKE SERVICES

4.1 AF & AJ circulated and presented their paper. The following was discussed:

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- OC raised the primary care dimension and the Group agreed the importance of communication and feedback between the LHBs and primary care, particularly around the importance of early interventions. AF advised that there was a public awareness campaign and a stroke prevention action plan. AF confirmed that Wales Stroke Alliance's working on health promotion was to be taken forward by a subgroup. PM asked whether awareness-raising can empower patients to demand action and interventions. PMW confirmed that prevention was being examined as one of the 12 National Programmes.
- RB highlighted the work of the National Stroke Board and the early work on Intelligent Targets with the 2-3 month focus at operational level delivering improvement in performance statistics in September and October. Diagnosis within 3 hours was up, CT scans were up, and better use of facilities, staffing and smarter use of therapies had all been reported. TJ reported that bundles are tracked now, with notable buy-in from clinical staff, particularly nurses and therapists.

- **INFORMATION REDACTED**
- PM asked about local accountability and whether lessons learned were captured and extrapolated, and sought assurances as to how NDG gathers intelligence of good and best practice. AJ confirmed that local weekly and monthly clinical leadership meetings were managing this and RB confirmed that information was captured in feedback from LHBs in the data we require them to submit and via the NSB.
- PMW reaffirmed EDT's commitment to driving this work. It was agreed that the consequence of delay and the potential harm of the current pace of change was such that urgent action was required. PMW stated the need to apply immediate pressure to ensure a much more rapid improvement cycle. RB agreed to produce a paper on stroke performance across Wales for PMW by the end of the week. A follow-up paper on stroke services to come back to NDG

Actions:

- ***Provide PMW with an update on stroke performance by 22 October – RB.***
- ***Provide NDG with data on mortality when issued in March 2011 – AF.***
- ***Follow-up paper on Stroke Services based on October's performance, to include Next Big Steps and Timescales, to a future NDG – RB.***

5. SHARED SERVICES UPDATE

- 5.1** PMW confirmed that the NHS Wales Shared Services Committee was to be established in shadow form later this autumn, chaired by a NDG Independent Member. The Minister would be asked to confirm that she was content with the position and to agree for the process of appointments to start. CH agreed to circulate a bullet point update on this work to EDT members later that day.

Action:

- ***Circulate an update on Shared Services – CH.***

6. INFORMATION PAPERS (circulated outside of meeting)

6.1 Finance

CH presented NHS Finance Month 6 report which showed some improvement. The following matters were discussed:

- PM asked about local assurances that everything possible was being done, particularly in terms of planning. He asked if Boards were expected to prepare plans for years two and three. CH confirmed that work to improve congruence would be managed

through planning and the SWAFF process to produce short to medium term plans.

- JC spoke of the danger of slippage. CH and PMW stated that this would be performance managed through the robust processes in place.
 - **INFORMATION REDACTED**
 - **INFORMATION REDACTED**

Action Point

- **Raise the issue of the Assembly Government's preferred model for collaborative procurement of IM&T systems including PACS at the next CEs meeting under AOB - GT/OC**

6.2 Performance

RB confirmed that more information would be provided at next month's NDG meeting.

6.3 Workforce

SLJ stated that further work was required to gain a real understanding of what was happening and that assurances that Finance Directors were working closely with Workforce Directors would be sought.

7. ANY OTHER BUSINESS

The Group commented favourably on the new format for NDG and on the quality of the discourse at the meeting

8. DATE OF NEXT MEETING – Wednesday 24th November 2010

ACTION POINTS

NDG Meeting 20 October 2010

Para	Action	Lead	Status
MINUTES OF PREVIOUS MEETING – 29 September 2010			
2.1	Liaise with SLJ on action point 7.1.	Secretariat	Complete
2.1	Action amendments to minutes of meeting on 29 September.	Secretariat	Complete
INFORMATICS CAPACITY CAPABILITY AND DEMAND REVIEW			
3.2	Consider consulting and engaging the computer science expertise of Welsh Universities to discuss at EDT and feedback at a future NDG - GT and OC	GT / OC	Oral update 24 November
3.2	Informatics to be included as agenda item at all Joint Executive Teams' meetings.	Secretariat / GT	Complete
3.2	Provide an update on informatics at December's NDG.	Secretariat / GT	Added to the NDG AWP (Annual Work Programme)
3.2	Clear message on the actions required on informatics at next CEs meeting.	PMW	Complete
STROKE SERVICES			
4.1	Provide PMW with an update on stroke performance by 22 October	RB	Complete
4.1	Provide NDG with data on mortality when issued in March 2011.	AF/Sec	Added to the NDG AWP
4.1	Follow-up paper on Stroke Services based on October's performance, to include Next Big Steps and Timescales, to a future NDG	RB/AF	Added to the NDG AWP
SHARED SERVICES UPDATE			
5.1	Circulate an update on Shared Services to EDT members	CH	Complete
INFORMATION PAPERS – FINANCE			
6.1	Raise the issue of the Assembly Government's preferred model for collaborative procurement of IM&T systems including PACS at the next CEs meeting under AOB	GT / OC	Complete

NDG Meeting 29 September 2010

Para	Action	Lead	Status
INFORMATION PAPERS – FINANCE			
5.1	Letter to LHB/Trust CEs about Workforce costs.	CH	Outstanding
5.1	LHB/Trust variances to be reflected in November Finance paper.	CH	Outstanding

Actions carried forward from previous meetings:

Action	Lead	Status
Final CAMHS report Action Plan to be brought to future NDG	SD	Now in the

meeting		public domain
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