

NATIONAL DELIVERY GROUP

Wednesday 24 November 2010

14:00 – 17:20

Conference Room 2, Cathays Park

Present:

Paul Williams – Chair
Dr Gwyn Thomas
Richard Bowen
Dr Owen Crawley
Dr Jean White
Chris Hurst (part-Chair)
Sheelagh Lloyd-Jones
Dr Tony Jewell

Dr Chris Jones
Jo Jordan
Deborah Lewis (NLIAH)
Peter Max
John Collins
Zoe Harcombe
Jo Binding – Secretariat

1. APOLOGIES FOR ABSENCE

1.1 No apologies were received.

2. MINUTES OF PREVIOUS MEETING – 20 October 2010

2.1 The minutes were agreed to be an accurate record, except for:

- The wording of the first paragraph under 4.1 to be amended by secretariat.
- RB confirmed that data on mortality and a follow-up paper on Stroke Services will be provided at a future NDG.
- The outstanding action in Paragraph 5.1 from the 29 September NDG meeting referring to a letter to LHB / Trust CEs about Workforce costs, to be clarified and transferred to SLJ for action.
- The outstanding action from previous meetings referring to final CAMHS report Action Plan to be marked completed and included in forward look agenda for next year.

Actions:

- ***Action amendments Secretariat.***
- ***Clarification of action from 29 September to be sought and lead responsibility transferred to SLJ.***

3. AOF

3.1 RB and CH presented their paper on the Annual Operating Framework. They highlighted the change in direction of travel to now focussing more on quality and patient outcomes. They highlighted the incorporation of the 5 year Strategic Workforce and Financial Framework, the work of the National Programme Boards and the aim to 'declutter' the service from having too many operational targets, also

ensuring that there is greater transparency around outcomes in particular.

- 3.2** CJ and JW re-iterated the need for a more patient focussed approach, highlighting areas where historically there hasn't been information gathered to gain a sense of the package of care received by patients, for example Pressure Sores. They both agreed that the new direction for the AOF would provide better measurement of performance to what areas matter to patients.

- 3.3** The Group discussed the new direction for the Annual Operating Framework (AOF) and the following points were raised:

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Actions

- ***SLJ and CJ to discuss Clinical Leadership role to inform Workforce plan to be drafted by W&OD.***
- ***RB to outline local governance arrangements for discussion at January NDG.***

4. SHARED SERVICES UPDATE

- 4.1** CH and JC presented their update on the NHS Wales Shared Services programme, highlighting the following points:

- They are awaiting applications for the Director role.
- The Invest to Save bid has been informally agreed and awaiting formal confirmation by the WAG panel.
- Draft service improvement plans are being drafted, to be discussed early December.
- Membership of the Shared Services Committee to be confirmed.
- Governance workstream drafting documentation outlining operational arrangements.

5. QUARTERLY REPORTING

5.1 Finance

- CH presented the NHS Finance Month 7 report which again showed overall improvement from the previous month.

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Action:

- ***CH to draft a paper on Powys action plan regarding commissioning for the next NDG meeting.***

5.2 Comparative Analysis

This was a paper for information which summarises the work undertaken annually to provide NHS organisations with comparative financial analysis and benchmarking data, also outlining related planned developments.

5.3 Performance

RB gave a presentation on Performance, explaining the context and background to access times, noting the current challenge in meeting Orthopaedic referral targets, what are the challenges and how this can be met. The following matters were discussed:

- PM sought clarification on whether GPs were wrongly referring patients, whether there was data that could identify wrong referrals. RB explained that in the case of Orthopaedics, there is a high number of secondary care referrals for treatment, which adds burden to secondary care organisations and is not necessarily the most efficient or best location for treatment, however currently there is no definitive data to pin point whether a referral is correct or not. ZH also noted her concern in the increase of Orthopaedic referrals.
- INFORMATION REDACTED
- PM asked whether the process of referrals allows for a case by case approach and if lessons learnt are disseminated across the clinical community. PW confirmed that this is ideally what HSS DG are hoping to achieve in terms of population based plans which will integrate the whole clinical fraternity and clustered measures.

- PW re-iterated that the new Annual Operating Framework will be a driving force in changing historical behaviours, reviewing more efficient ways of delivering care pathways and ensuring that patient feedback is acted upon.

5.4 Workforce

SLJ presented her paper which provides information on a range of key workforce indicators, which are routinely provided for discussion with Chief Executives. With particular attention to the challenge NHS Wales face ensuring that staff and services are not affected by current budget cuts. The following points were discussed:

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Action:

- ***DL to review the colour code for Medical Staff vacancies by Grade table.***
- ***DL to amend the W&OD statistics to run to the financial year instead of calendar year.***

6. PRESENTATION – CMO Annual Report

6.1 CMO presented his annual report for 2009, which was published in October 2010. The main challenges the report discusses are the general health & wellbeing of the people of Wales, the Pandemic Flu outbreak, Clinical Leadership issues and sustainable health & wellbeing in line with the Welsh Assembly commitment to a sustainable future strategy. The following points were raised by Independent members within the presentation:

- PM commented in relation to the 4% of children who hadn't received the 5 in 1 vaccine, whether this was across the population or within certain communities. CMO noted that there have been negative media in certain communities which has affected MMR take-up.
- PM asked whether the life expectancy statistics were benchmarked / compared against international or national comparisons. CMO confirmed that there is comparison with Scotland and benchmarking with comparative areas such as North East England which has a similar level of population and wealth.
- The group discussed the Pan Flu epidemic and the action taken by Wales. CMO highlighted that Wales used and adapted existing systems to cope with the pandemic. CMO also noted that following

Deidre Hine's report, a pandemic episode remains in the top three of UK risks and confirmed that there is contingency planning in place.

- PM commented on the achievements within Public Health and asked whether they can ensure that best practice is communicated across Wales. CMO confirmed that best practice is disseminated through training, general management, clinical leadership plans and other methods including a mechanism for clinical champions. CMO also confirmed that there will be a proposed learning event taking place shortly for the first time which will be used as a vehicle to gain and communicate best practice across Wales.
- CMO concluded his presentation looking at the future focus of public health, in particular proposed banning of smoking in cars and prevention against drinking whilst pregnant. The group discussed the importance of this focus and PM asked about links between Public Health and Education. CMO confirmed that public health are represented on the strategic board looking at child poverty and that currently they are understanding how each area could contribute and what links are available.

7. ANY OTHER BUSINESS

Nil

8. DATE OF NEXT MEETING – Thursday 16th December 2010

ACTION POINTS

NDG Meeting 24 November 2010

Para	Action	Lead	Status
MINUTES OF PREVIOUS MEETING – 29 September 2010			
2.1	Clarification of action from 29 September to be sought and lead responsibility transferred to SLJ.	SLJ / Secretariat	
ANNUAL OPERATING FRAMEWORK			
3.3	SLJ and CJ to discuss Clinical Leadership role to inform Workforce plan to be drafted by W&OD.	CJ / SLJ	
3.3	RB to outline local governance arrangements for discussion at January NDG.	RB	Added to the NDG AWP
QUARTERLY REPORTING			
5.1	CH to draft a paper on Powys action plan regarding commissioning for the next NDG meeting.	CH	Added to the NDG AWP
5.4	DL to review the colour code for Medical Staff vacancies by Grade table.	DL	
5.4	DL to amend the W&OD statistics to run to the financial year instead of calendar year.	DL	

NDG Meeting 20 October 2010

Para	Action	Lead	Status
INFORMATICS CAPACITY CAPABILITY AND DEMAND REVIEW			
3.2	Consider consulting and engaging the computer science expertise of Welsh Universities to discuss at EDT and feedback at a future NDG - GT and OC	GT / OC	Oral update 24 November
3.2	Provide an update on informatics at December's NDG.	Secretariat / GT	Added to the NDG AWP
STROKE SERVICES			
4.1	Provide NDG with data on mortality when issued in March 2011.	AF/Sec	Added to the NDG AWP
4.1	Follow-up paper on Stroke Services based on October's performance, to include Next Big Steps and Timescales, to a future NDG	RB/AF	Added to the NDG AWP

NDG Meeting 29 September 2010

Para	Action	Lead	Status
INFORMATION PAPERS – FINANCE			
5.1	Letter to LHB/Trust CEs about Workforce costs.	SLJ	Outstanding
5.1	LHB/Trust variances to be reflected in November Finance paper.	CH	Completed

Actions carried forward from previous meetings:

Action	Lead	Status
Final CAMHS report Action Plan to be brought to future NDG	SD	Now in the

meeting		public domain
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