



NORFOLK
CONSTABULARY
Our Priority is You

Ms N. McCall
Sent via email

Date: 15th of April 2009

Norfolk Constabulary

Freedom of Information Department
Jubilee House
Falconers Chase
Wymondham
Norfolk NR18 0WW

Tel: 01953 42 4487

Fax: 01953 42 4080

Email: freedomofinformxxxxx@xxxxxxx.xn.police.uk

www.norfolk.police.uk

Non-Emergency Tel: 0845 456 4567

Dear Ms McCall

Freedom of Information Request Reference N^o: FOI 164/09

I write in connection with your request for information received by the Norfolk Constabulary on the 19th of March 2009, in which you sought access to the following information:

- [Summary of request] *Any information held in minutes, notes made by delegates, handouts, papers etc. relating to 'National Attendance Management Forum' meetings held at the West Midlands Police training centre prior to August 2004.*

Extent of Searches to Locate Information:

To locate the information relevant to your request, searches were conducted within the Human Resources Department of the Norfolk Constabulary.

Result of the Searches to Locate Information Relevant to your Request.

The Human Resources Department of the Norfolk Constabulary has confirmed that no recorded information relevant to your request is held.

I would like to thank you for your interest in the Norfolk Constabulary, and I can confirm that a copy of this response will be published in the "Disclosure Log" section of the Norfolk Constabulary's web-site under the category "Administrative Processes". You can access the disclosure log via the following web-link:

http://www.norfolk.police.uk/foi_disclosurelog.cfm?bctrail=0,540

Should you have any further queries concerning this request, please contact me quoting the reference number shown above.



Yours sincerely,

Richard Kindleysides

Freedom of Information Department

A full copy of the Freedom of Information Act (2000) can be viewed on the 'Office of Public Sector Information' web-site;
<http://www.opsi.gov.uk/>

The Norfolk Constabulary is not responsible for the content, or the reliability, of the website referenced. The Constabulary cannot guarantee that this link will work all of the time, and we have no control over the availability of the linked pages.

Your Right to Request a Review of Decisions Made Under the Terms of the Freedom of Information Act (2000).

If you are unhappy with how your request has been handled, or if you think the decision is incorrect, **you have the right** to ask the Norfolk Constabulary to review their decision.

Prior to lodging a formal request for a review, you are welcome, and encouraged, to discuss the decision with the case officer that dealt with your request.

Ask the Norfolk Constabulary to look at the decision again.

If you are dissatisfied with the decision made by the Norfolk Constabulary under the Freedom of Information Act (2000), regarding access to information, you must notify the Norfolk Constabulary that you are requesting a review within **2 months** of the date of its response to your Freedom of Information request. **Requests for a review should be made in writing and addressed to:**

**Freedom of Information Decision Maker
Professional Standards Department
Norfolk Constabulary
Operations and Communications Centre
Jubilee House
Falconers Chase
Wymondham
Norfolk NR18 0WW**

In all possible circumstances the Norfolk Constabulary will aim to respond to your complaint within **2 months**.

The Information Commissioner.

After lodging a request for a review with the Norfolk Constabulary, if you are still dissatisfied with the decision, you can apply to the Information Commissioner for a decision on whether the request for information has been dealt with in accordance with the requirements of the Act.

For information on how to make application to the Information Commissioner please visit their website at www.informationcommissioner.gov.uk or contact them at the address shown below:

**The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
Telephone: 01625 545 700**