

DWP Central Freedom of Information Team

e-mail: freedom-of-information-request@dwpgsi.gov.uk

Our Ref: 5619

17 January 2013

Dear Mr Davis

Thank you for your Freedom of Information request received 27 November 2014. You asked;

'Is it a condition of Jobseekers Allowance or Universal Credit to complete a My Work Plan? Can completion be refused without sanctions?'

Completion of the My Work Plan booklet is not a condition of Jobseekers Allowance or Universal Credit. Completion can be refused without sanctions. This is confirmed in the attached guidance.

If you have any queries about this letter please contact me quoting the reference number above.

Yours sincerely,

DWP Central Fol Team

Your right to complain under the Freedom of Information Act

If you are not happy with this response you may request an internal review by e-mailing freedom-of-information-request@dwpgsi.gov.uk or by writing to DWP, Central Fol Team, Caxton House, Tothill Street, SW1H 9NA. Any review request should be submitted within two months of the date of this letter.

If you are not content with the outcome of the internal review you may apply directly to the Information Commissioner's Office for a decision. Generally the Commissioner cannot make a decision unless you have exhausted our own complaints procedure. The Information Commissioner can be contacted at: The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow Cheshire SK9 5AF www.ico.gov.uk