

22/08/2022

FOI ref: 2022-0030466

Dear Andrew Stevens

Thank you for your request for information, which was received on 03/08/2022.

You requested:

Dear Education and Skills Funding Agency,

I would like to make a request for the following information relating to the authority's current Multi-Functional Devices and printing/scanning services contract(s)

1. *What services are included in the contract(s)? (e.g. printing vs scanning etc)*
2. *Which supplier is delivering them? (If in-house, please confirm or if multiple provider please identify them)*
3. *How many contracts does this entail and what's the award value for each?*
4. *When do these contracts expire and do they have any extensions?*
5. *What is the annual volumetric data (split by Annual Mono and Annual Colour print)?*
6. *What is the total number of devices supplied?*
7. *What Managed Print Service software solution do you use?*
8. *How many Mono MFDs and Colour MFDs do you have?*
9. *What document management solution do you use?*
10. *What High Volume printing devices do you use?*
11. *Were any framework agreements used to procure the goods/services? If so, which ones?*
12. *Any documentation you can provide me with, e.g. the order form*
13. *What department is managing the contract and who's the decision-maker?*
14. *How many Adobe Acrobat (standard, professional and reader) licenses do you have?*
15. *What is the annual cost?*
16. *When is the renewal date?*
17. *Who is responsible for the contract?*
18. *Do you use any other PDF editing tools?*

Our Response: Please find the below responses against each question below:

The Education and Skills Funding Agency (ESFA) are an Executive Agency of the Department for Education (DfE). All Multi-Functional Devices (MFDs) used by ESFA are provided by DfE.

1. *What services are included in the contract(s)? (e.g., printing vs scanning etc)*
Printing, Scanning, and copying services.
2. *Which supplier is delivering them? (If in-house, please confirm or if multiple providers please identify them)* Xerox Ltd
3. *How many contracts does this entail and what's the award value for each?* 1 contract with an award value of £1,353,000.
4. *When do these contracts expire, and do they have any extensions?* The contract expires 30 September 2022 and contains an extension provision of 12 months.
5. *What is the annual volumetric data (split by Annual Mono and Annual Colour print)?*
527,189 (B&W) & 546,355 (Colour) for last 12 months June 2021 – 2022
6. *What is the total number of devices supplied?* 145
7. *What Managed Print Service software solution do you use?* Xerox Ltd
8. *How many Mono MFDs and Colour MFDs do you have?* 145
9. *What document management solution do you use?* N/A
10. *What High Volume printing devices do you use?* Versant 180
11. *Were any framework agreements used to procure the goods/services? If so, which ones?* Crown Commercial Service Framework - Managed Print and Digital Solutions RM 3785 LOT 2
12. *Any documentation you can provide me with, e.g., the order form - please see link to contracts finder containing relevant documentation:*
<https://education.app.jaggaer.com/esop/toolkit/notice/showNationalData.do?noticeId=955636#fh>
13. *What department is managing the contract and who's the decision-maker?* The Department for Education manages the contract. Due to GDPR Regulations we are unable to disclose personal information of the decision maker.



14. *How many Adobe Acrobat (standard, professional and reader) licenses do you have? Acrobat Standard - 205, Professional – 460, and Reader - these are at nil cost and available to all staff members that have a DfE device.*
15. *What is the annual cost? The annual cost for the current Multi-Functional Devices and printing/scanning services contract is £166,650.76.*
16. *When is the renewal date? The current contract ends 30/09/22, therefore the renewal date is 01/10/2022.*
17. *Who is responsible for the contract? Due to GDPR Regulations we are unable to disclose personal information.*
18. *Do you use any other PDF editing tools? Adobe Acrobat*

I have dealt with your request under the Freedom of Information Act 2000.

If you have any queries about this letter, please contact me. Please remember to quote the reference number above in any future communications.

If you are unhappy with the way your request has been handled, you should make a complaint to the Department by writing to me within two calendar months of the date of this letter. Your complaint will be considered by an independent review panel, who were not involved in the original consideration of your request.

If you are not content with the outcome of your complaint to the Department, you may then contact the Information Commissioner's Office.

Yours sincerely

DfE Commercial FoI Team

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