

CAPITA

March 2014

 **TV LICENSING**

Revenue

Confidential

Revenue SRP - Index

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Schedule Amendments/Additions:

Additions:

Amendments:

TV LICENCE CASH RECEIPTS - BY TIME OF RENEWAL: 2013/14

March 2014						Cash Value Analysis (£m)		Year to Date					
Actual £m	Contractor Forecast £m	Variance Actual vs Target £m %		12/13 £m	Variance £m			Actual £m	Contractor Forecast £m	Variance Actual vs Target £m %		12/13 £m	Variance £m
13.9	19.5	(5.6)	(28.9)	19.2	(5.3)	CEE Cash Receipts		164.0	174.2	(10.2)	(5.8)	172.0	(7.9)
5.3	0.7	4.6	667.4	0.7	4.7	MCP Cash Receipts		60.1	55.5	4.5	8.2	55.1	5.0
(0.2)	(0.2)	(0.0)	3.1	(0.2)	(0.0)	Future Payments / Savings Returned		(2.8)	(2.7)	(0.1)	4.9	(2.6)	(0.2)
19.0	20.0	(1.0)	(5.1)	19.6	(0.7)	Cash Schemes		221.3	227.1	(5.8)	(2.5)	224.4	(3.1)
6.6	6.3	0.3	4.8	6.3	0.4	New Issues (CFL only)		77.6	80.0	(2.4)	(2.9)	79.2	(1.6)
30.5	30.6	(0.1)	(0.3)	30.3	0.2	CFL Early Renewals (CFL only) - Month 0		335.3	351.1	(15.8)	(4.5)	347.8	(12.5)
12.8	12.5	0.4	3.1	12.3	0.5	On Time Renewals (CFL only) - Month 1		125.7	127.8	(2.1)	(1.6)	126.6	(0.9)
3.0	2.1	0.9	41.5	2.1	0.9	Late Renewal (CFL Only)		33.2	37.4	(4.1)	(11.1)	37.0	(3.8)
(0.6)	(0.6)	0.0	(3.9)	(0.6)	0.0	STL Fee Adjustment		(6.5)	(6.9)	0.4	(5.7)	(6.8)	0.3
52.5	51.0	1.5	2.9	50.5	2.0	Counterfoil		565.4	589.3	(24.0)	(4.1)	583.7	(18.4)
57.0	56.0	1.0	1.8	55.4	1.5	- amounts in arrears		715.9	709.6	6.4	0.9	702.7	13.2
133.1	132.7	0.4	0.3	131.4	1.7	- amounts in advance		1,549.2	1,544.1	5.0	0.3	1,529.1	20.0
(0.0)	(0.0)	(0.0)	35.2	(0.0)	(0.0)	indemnities & adjustments		(0.3)	(0.2)	(0.1)	64.8	(0.2)	(0.1)
190.1	188.7	1.4	0.7	186.9	3.2	Direct Debit (DDA, GM1, PG1)		2,264.8	2,253.5	11.3	0.5	2,231.7	33.1
5.2	4.9	0.3	6.4	4.9	0.4	Manual Licences		28.3	25.9	2.4	9.2	25.6	2.6
0.1	0.1	0.0	3.8	0.1	0.0	ARC		1.4	1.3	0.1	3.9	1.3	0.1
0.0	0.0	0.0	0.0	0.0	0.0	Accruals		(0.5)	0.0	(0.5)	0.0	0.4	(0.8)
(0.0)	0.0	(0.0)	0.0	0.0	(0.0)	Miscellaneous Income		(0.0)	0.0	(0.0)	0.0	0.0	(0.0)
5.4	5.0	0.4	7.3	5.0	0.4	Other		29.1	27.2	1.9	7.2	27.3	1.9
(2.2)	(2.3)	0.0	(1.4)	(2.2)	0.0	Refunds		(23.6)	(24.3)	0.7	(2.9)	(24.0)	0.5
(0.8)	(0.8)	0.0	(1.4)	(0.8)	0.0	Future Payments / Savings Returned		(10.0)	(9.8)	(0.2)	2.5	(9.7)	(0.3)
0.0	0.0	0.0	0.0	(0.0)	0.0	Other Deletions		(0.0)	0.0	(0.0)	0.0	(0.0)	(0.0)
(3.0)	(3.1)	0.0	(1.4)	(3.0)	0.0	Refunds		(33.6)	(34.0)	0.4	(1.3)	(33.7)	0.1
263.9	261.6	2.3	0.9	258.9	4.9	NET CASH COLLECTIONS		3,047.0	3,063.0	(16.1)	(0.5)	3,033.4	13.6
44.7	45.4	(0.7)	(1.5)	42.9	1.7	Free O75 Claimable		603.2	603.3	(0.2)	(0.0)	592.5	10.6
2.2	2.3	(0.2)	(6.6)	2.2	(0.0)	Free Licences Issued		21.0	22.5	(1.5)	(6.7)	21.6	(0.6)
(2.3)	(2.3)	0.0	(2.0)	(2.2)	(0.1)	Discounts Claimable		(11.9)	(12.5)	0.6	(5.0)	(11.9)	0.1
(1.5)	(1.7)	0.2	(12.7)	(1.6)	0.1	Discounts Refunded to DSS		(4.5)	(5.1)	0.6	(12.3)	(4.9)	0.4
43.0	43.6	(0.6)	(1.3)	41.3	1.8	STL's Refunded to DSS		607.8	608.2	(0.4)	(0.1)	597.3	10.5
4.2	4.4	(0.3)	(5.8)	4.6	(0.5)	Free		58.0	57.8	0.2	0.4	63.4	(5.4)
1.0	1.0	0.0	1.0	(0.0)	(0.0)	TSC Licences Issued		682.0	682.2	(0.2)	(0.0)	677.6	4.3
48.2	49.0	(0.8)	(1.7)	46.9	1.3	DDI Licences Issued		3,728.9	3,745.2	(16.3)	(0.4)	3,711.0	18.0
312.0	310.6	1.4	0.5	305.9	6.2	NON CASH TRANSACTIONS							
						DCMS FUNDS COLLECTED							

FUNDS TRANSFERRED TO TV LICENCE CASH RECEIPTS RECONCILIATION

242.4	Non DDI
1.5	DDI
18.3	Cash Scheme
4.2	TSC - BBC defunded
43.0	O75 Claims
309.3	TOTAL FUNDS TO DCMS AND OVER 75 CLAIMS
(1.9)	Balance Due to DCMS/(Capita) B/F
0.8	Balance Due to DCMS/(Capita) C/F
2.7	CASH IN TRANSIT
312.0	DCMS FUNDS COLLECTED

Non DDI Licence Fee Reconciliation Report

	Mono Licences	Colour Licences	Dr/Cr Movement	ARC Licences	Total
Balance Due to DCMS/(Capita) B/F					
Payable in Period					-4,691,404.77
Payable Next Period					-2,544,645.40
Cash Flow Into Capita During Month					
Quarterly Direct Debit (QBP / PG1)	0.00	38,562,119.11	0.00	0.00	38,562,119.11
Monthly Direct Debit (MBP / GM1)	0.00	129,428,591.68	0.00	0.00	129,428,591.68
Annual Direct Debit (DDA)	6,321.00	22,087,092.07	0.00	0.00	22,093,413.07
LASSY Counterfoil	3,724.00	7,492,446.77	-1,886,024.86	0.00	5,610,145.91
Telebanking	0.00	527,292.00	47,996.94	0.00	575,288.94
Debit & Credit Card	0.00	31,610,540.76	0.00	0.00	31,610,540.76
Hotel & Commercial Licensing	0.00	2,902,870.50	1,857,020.59	0.00	4,759,891.09
Paypoint	19,763.32	15,134,852.58	0.00	0.00	15,154,615.90
Late Fee Receipts	0.00	738.06	0.00	0.00	738.06
Revocations monies	0.00	-14,576.12	0.00	0.00	-14,576.12
ARC	0.00	0.00	-19,843.08	134,162.50	114,319.42
Unallocated Funds and Losses W/O	0.00	0.00	850.41	0.00	850.41
Revenue Sub-Total	29,808.32	247,731,967.41	0.00	134,162.50	247,895,938.23
Less Refunds					
Refunds	-428.77	-2,899,854.10	0.00	0.00	-2,900,282.87
Blind Reductions	0.00	-85,970.97	0.00	0.00	-85,970.97
Refunds Sub-Total	-428.77	-2,985,825.07	0.00	0.00	-2,986,253.84
Net Income	29,379.55	244,746,142.34	0.00	134,162.50	244,909,684.39
Remittances to DCMS					
On Account Payments					242,388,291.00
Balances Due To DCMS (Capita) C/F					
Payable in Next Period					-2,544,645.40
Payable in 2 Periods					-2,170,011.38
Balance Due to DCMS Sub-Total					-4,714,656.78
Net Difference					0.00

DDI TV Reconciliation Statement

	Mono Licences	Colour Licences	Total
Balance Due to DCMS / (Capita) b/f			
Payable in Current Period			1,466,041.50
Payable in Next Period			-885.50
DDI Value of Licences Redeemed	0.00	972,958.50	972,958.50
Net Income			2,438,114.50
Remittances to DCMS			
DDI			1,466,043.00
Balance due to DCMS (Capita) c/f			
Payable Next Period			971,521.50
Payable in 2 Periods			550.00
Payable at Other			
Balance Due to DCMS c/f Sub-Total			972,071.50
Net Difference			0.00

Cash Scheme Licence Fee Reconciliation Report

	Mono Licences	Colour Licences	Dr/Cr Movement	ARC Licences	Total
Balance Due to DCMS B/F					
Payable in Period (Previous Days Collections)					3,090,589.83
Cash Flow Into Capita During Month					
Cash Schemes (CEE / MCP)	0.00	19,196,424.07			19,196,424.07
Less Refunds					
Refunds (Savings Repaid)	0.00	-241,787.68			-241,787.68
Net Income	0.00	18,954,636.39			18,954,636.39
Remittances to DCMS					
Daily Payments					18,265,947.58
Balances Due To DCMS C/F					
Payable in Next Period (Todays Collections)					3,779,278.64
Net Difference					0.00

Television Savings Card Licence Fee Reconciliation Report

	Mono Licences	Colour Licences	Total
Balance Due to DCMS b/f			
Payable in Current Period			793,824.02
Cash Flow Into Capita During Month			
Television Savings Card (TSC) Value of Licences Redeemed	1,155.58	4,176,393.82	4,177,549.40
Less Refunds			
Blind Reductions		-6,693.00	-6,693.00
Net Income			4,170,856.40
Remittances to DCMS			
Payments made by BBC			4,182,649.18
Balance due to DCMS c/f			
Payable Next Period			782,031.24
Net Difference			0.00

Great Britain & Northern Ireland - Over 75 Free Licence Claim

Over 75 Concession TV Licences Great Britain & Northern Ireland		March 2014		
	Colour	Mono	ARC	Total
Gross Value of Free Licences Issued	44,295,583.50	9,849.00	202,627.49	44,508,059.99
Discounts Allowed				
Direct Debit Licences Converted to STL	1,069,731.04	20.42		1,069,751.46
Counterfoil Refunds	500,297.87	277.73		500,575.60
Discounts on STLs Issued	577,883.74	69.43		577,953.17
Refund of STLs Overlapped by Free Licences	2,279.42	0.00		2,279.42
Amounts Disallowed				
Discounts Disallowed on licences issued in the current year replaced by frees	-2,295,256.48	-424.74		-2,295,681.22
Value of Licence Consumed for licences issued in the current year replaced by frees	-1,488,900.36	-261.26		-1,489,161.62
Net Claim	42,661,618.73	9,530.58	202,627.49	42,873,776.80

Guernsey- Over 75 Free Licence Claim

OVER 75 FREE LICENCES ISSUED

YTD B/F		
	VOLUME	VALUE
COLOUR	3,787	£551,008.50
MONO		

March 2014

	VOLUME	VALUE
COLOUR	326	£47,433.00
MONO		

YTD C/F		
	VOLUME	VALUE
COLOUR	4,113	£598,441.50
MONO		

REFUNDS ON DIRECT DEBIT LICENCES

YTD B/F		
	VOLUME	VALUE
COLOUR	143	£10,491.05
MONO		

March 2014

	VOLUME	VALUE
COLOUR	12	£848.82
MONO		

YTD C/F		
	VOLUME	VALUE
COLOUR	155	£11,339.87
MONO		

AMOUNT PAYABLE TO THE BBC FOR THE MONTH	£48,281.82
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MEMORANDUM

ADVANCE PAYMENTS ON DIRECT DEBIT LICENCES

YTD B/F		
	VOLUME	VALUE
COLOUR	15	£412.09
MONO		

	VOLUME	VALUE
COLOUR	1	£12.18
MONO		

YTD C/F		
	VOLUME	VALUE
COLOUR	16	£424.27
MONO		

Isle of Man- Over 75 Free Licence Claim

OVER 75 FREE LICENCES ISSUED

YTD B/F		
	VOLUME	VALUE
COLOUR	4,269	£621,139.50
MONO		

March 2014

	VOLUME	VALUE
COLOUR	796	£115,818.00
MONO		

YTD C/F		
	VOLUME	VALUE
COLOUR	5,065	£736,957.50
MONO		

REFUNDS ON DIRECT DEBIT LICENCES

YTD B/F		
	VOLUME	VALUE
COLOUR	126	£8,026.84
MONO		

March 2014

	VOLUME	VALUE
COLOUR	28	£1,654.24
MONO		

YTD C/F		
	VOLUME	VALUE
COLOUR	154	£9,681.08
MONO		

AMOUNT PAYABLE TO THE BBC FOR THE MONTH

£117,472.24

MEMORANDUM

ADVANCE PAYMENTS ON DIRECT DEBIT LICENCES

YTD B/F		
	VOLUME	VALUE
COLOUR	28	£987.46
MONO		

	VOLUME	VALUE
COLOUR	4	£206.28
MONO		

YTD C/F		
	VOLUME	VALUE
COLOUR	32	£1,193.74
MONO		

DEBTOR / CREDITOR MOVEMENT REPORT

March 2014	Debtor / (Creditor) Analysis (£)		
	Opening Net DR / (CR)	Closing Net DR / (CR)	Movement
CEE Cash Receipts	£17,235,198.52	£17,350,296.18	£115,097.66
MCP Cash Receipts	£353,896.21	£353,911.92	£15.71
TSC Cash Receipts	£0.00	£0.00	£0.00
DDA	£1,408,904.30	£1,364,913.32	(£43,990.99)
DDI	£0.00	£0.00	£0.00
GM1	(£11,131,107.07)	(£6,041,502.90)	£5,089,604.17
PG1	£186,842,225.53	£188,646,091.67	£1,803,866.14
MOVEMENT IN PERIOD	£194,709,117.49	£201,673,710.18	£6,964,592.69

Performance against Contractor Forecast

MONTHLY PHASING - 12 month Contractor Forecast

2013	2014	April	May	June	July	August	September	October	November	December	January	February	March	TOTAL
Non - DDI & Paypoint		£221,111,605	£224,633,122	£219,966,431	£231,590,193	£232,385,436	£240,296,169	£255,203,673	£244,662,422	£230,475,156	£250,347,363	£243,653,807	£241,624,805	£2,835,950,182
DDI		£1,194,349	£1,182,391	£1,081,148	£1,084,862	£1,237,459	£1,719,136	£1,891,592	£1,598,234	£1,428,070	£1,283,354	£1,476,463	£972,108	£16,149,165
Over 75		£43,742,827	£41,881,807	£41,943,479	£40,629,442	£39,559,838	£40,157,980	£145,502,758	£43,406,721	£43,038,248	£39,978,165	£44,766,904	£43,610,973	£608,219,143
Cash Schemes		£18,491,215	£19,231,824	£18,357,354	£19,506,794	£19,096,898	£17,875,323	£19,752,772	£18,698,306	£16,991,803	£20,620,472	£18,505,035	£19,965,039	£227,092,836
TSC		£3,637,936	£3,328,157	£3,226,381	£3,616,477	£4,472,845	£6,006,153	£6,854,572	£6,049,321	£5,542,478	£5,481,884	£5,186,179	£4,427,448	£57,829,831
		£288,177,931	£290,257,301	£284,574,793	£296,427,769	£296,752,476	£306,054,761	£429,205,366	£314,415,004	£297,475,755	£317,711,239	£313,588,389	£310,600,372	£3,745,241,156

Capita Remittances to DCMS														
Non-DDI		£213,488,145	£223,827,774	£222,248,675	£230,846,274	£229,514,400	£237,669,144	£256,891,515	£246,285,442	£231,789,138	£248,851,729	£239,386,890	£242,388,291	
DDI		£1,010,143	£1,178,587	£1,171,860	£1,215,099	£969,278	£1,239,010	£1,715,779	£1,886,440	£1,591,997	£1,423,978	£1,284,632	£1,466,043	
Cash Scheme		£20,179,710	£19,055,603	£18,491,869	£19,068,483	£17,821,164	£18,950,814	£19,496,815	£18,256,527	£16,425,331	£20,009,424	£17,084,557	£18,265,948	

Capita Non-Cash Transactions														
Over 75 Free Licence - Claims														
Great Britain and Northern Ireland		£43,963,639	£41,762,372	£41,107,439	£40,672,989	£39,530,221	£39,497,400	£143,929,526	£42,853,217	£43,632,673	£41,734,382	£44,845,028	£42,873,777	
Guernsey		£46,148	£2,849	£114,157	£84,262	£60,798	£49,228	£40,499	£55,011	£47,147	£15,047	£85,784	£48,282	
Isle of Man		£68,009	£52,598	£57,327	£62,934	£51,301	£61,838	£68,007	£59,449	£58,479	£60,370	£28,345	£117,472	
TSC	Licences Issued	£3,473,591	£3,741,997	£3,149,702	£3,759,953	£4,321,485	£5,502,596	£7,470,992	£5,974,529	£6,076,458	£5,290,594	£5,166,267	£4,182,649	
Total Funds to DCMS and Over 75 Claims		£282,229,385	£289,621,781	£286,341,028	£295,709,993	£292,268,647	£302,970,029	£429,613,134	£315,370,616	£299,621,223	£317,385,524	£307,881,504	£309,342,462	

Cash in Transit - DCMS														
Balance Due to DCMS/(Capita) B/F		£228,198.58	£6,326,795.70	£5,045,731.96	£3,353,355	£287,642	£2,564,269	£8,444,704	£6,101,050	£3,797,890	£2,725,312	(£2,117,328)	(£1,886,480)	
Balance Due to DCMS/(Capita) C/F		£6,326,795.70	£5,045,731.96	£3,353,355.36	£287,642	£2,564,269	£8,444,704	£6,101,050	£3,797,890	£2,725,312	(£2,117,328)	(£1,886,480)	£818,725	
		£6,098,597	(£1,281,064)	(£1,692,377)	(£3,065,713)	£2,276,626	£5,880,435	(£2,343,654)	(£2,303,159.67)	(£1,072,578.21)	(£4,842,639.45)	£230,847.26	£2,705,204.92	

CUMULATIVE

2013	2014	April	May	June	July	August	September	October	November	December	January	February	March	TOTAL
Non - DDI & Paypoint		£221,111,604.50	£445,744,726.69	£665,711,157.87	£897,301,351	£1,129,686,787	£1,369,982,956	£1,625,186,629	£1,869,849,050	£2,100,324,206	£2,350,671,569	£2,594,325,377	£2,835,950,182	£2,835,950,182
DDI		£1,194,348.53	£2,376,739.22	£3,457,886.99	£4,542,749	£5,780,208	£7,499,344	£9,390,935	£10,989,169	£12,417,239	£13,700,594	£15,177,057	£16,149,165	£16,149,165
Over 75		£43,742,827.04	£85,624,634.23	£127,568,113.15	£168,197,555	£207,757,393	£247,915,373	£393,418,131	£436,824,852	£479,863,101	£519,841,266	£564,608,170	£608,219,143	£608,219,143
Cash Schemes		£18,491,215.00	£37,723,039.00	£56,080,393.47	£75,587,187	£94,684,086	£112,559,409	£132,312,180	£151,010,486	£168,002,290	£188,622,762	£207,127,797	£227,092,836	£227,092,836
TSC		£3,637,936.11	£6,966,093.24	£10,192,474.23	£13,808,951	£18,281,797	£24,287,950	£31,142,521	£37,191,842	£42,734,320	£48,216,204	£53,402,383	£57,829,831	£57,829,831
		£288,177,931.18	£578,435,232.37	£863,010,025.70	£1,159,437,794	£1,456,190,271	£1,762,245,031	£2,191,450,397	£2,505,865,401	£2,803,341,156	£3,121,052,395	£3,434,640,784	£3,745,241,156	£3,745,241,156

Capita Remittances to DCMS														
Non-DDI		£213,488,145	£437,315,919	£659,564,594	£890,410,868	£1,119,925,268	£1,357,594,412	£1,614,485,927	£1,860,771,369	£2,092,560,507	£2,341,412,236	£2,580,799,126	£2,823,187,417	
DDI		£1,010,143	£2,188,730	£3,360,590	£4,575,689	£5,544,967	£6,783,977	£8,499,756	£10,386,196	£11,978,193	£13,402,171	£14,686,803	£16,152,846	
Cash Scheme		£20,179,710	£39,235,314	£57,727,182	£76,795,665	£94,616,829	£113,567,642	£133,064,458	£151,320,985	£167,746,316	£187,755,740	£204,840,297	£223,106,244	

Capita Non-Cash Transactions														
Over 75 Free Licence - Claims														
Great Britain and Northern Ireland		£43,963,639	£85,726,012	£126,833,451	£167,506,439	£207,036,661	£246,534,061	£390,463,587	£433,316,804	£476,949,477	£518,683,859	£563,528,887	£606,402,664	
Guernsey		£46,148	£48,997	£163,154	£247,416	£308,213	£357,441	£397,940	£452,951	£500,098	£515,146	£600,930	£649,212	
Isle of Man		£68,009	£120,607	£177,934	£240,868	£292,169	£354,007	£422,014	£481,463	£539,942	£600,312	£628,657	£746,129	
TSC	Licences Issued	£3,473,591	£7,215,587	£10,365,289	£14,125,242	£18,446,727	£23,949,323	£31,420,315	£37,394,845	£43,471,303	£48,761,897	£53,928,164	£58,110,813	
Total Funds to DCMS and Over 75 Claims		£282,229,385	£571,851,166	£858,192,195	£1,153,902,187	£1,446,170,834	£1,749,140,863	£2,178,753,997	£2,494,124,613	£2,793,745,836	£3,111,131,360	£3,419,012,864	£3,728,355,325	

Cash in Transit - DCMS														
Balance Due to DCMS/(Capita) B/F		£228,199	£228,199	£228,199	£228,199	£228,199	£228,199	£228,199	£228,199	£228,199	£228,199	£228,199	£228,199	
Balance Due to DCMS/(Capita) C/F		£6,326,796	£5,045,732	£3,353,355	£287,642	£2,564,269	£8,444,704	£6,101,050	£3,797,890	£2,725,312	(£2,117,328)	(£1,886,480)	£818,725	
		£6,098,597	£4,817,533	£3,125,157	£59,444	£2,336,070	£8,216,505	£5,872,851	£3,569,692	£2,497,113	(£2,345,526)	(£2,114,679)	£590,526	