



Disclosure Team
Ministry of Justice
102 Petty France
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J E Garner
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data.access@justice.gov.uk

19 November 2020

Dear J E Garner

Freedom of Information Act (FOIA) Request – 201110012

Thank you for your request dated 10 November in which you asked for the following information from the Ministry of Justice (MoJ):

“Please supply an updated version (2020) of your Misconduct Procedure Guidance for Staff and Managers. Please confirm that this current version also applied to the period 2016-2019, if not please provide that version also.”

Your request has been handled under the FOIA.

I can confirm that the MoJ holds the information you have requested. Procedures for dealing with staff misconduct are part of the MoJ’s Discipline Policy. I have provided the versions of the Discipline Policy which cover the timeframe of your request.

Appeal Rights

If you are not satisfied with this response you have the right to request an internal review by responding in writing to one of the addresses below within two months of the date of this response.

data.access@justice.gov.uk

Disclosure Team, Ministry of Justice

You do have the right to ask the Information Commissioner’s Office (ICO) to investigate any aspect of your complaint. However, please note that the ICO is likely to expect internal complaints procedures to have been exhausted before beginning their investigation.

Yours sincerely

MoJ People Group Correspondence