

Environmental Hub Liaison Board

Thursday 4th February 2016

| Minutes | Action |
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| <p>Present:</p> <ul style="list-style-type: none"> • Cllr Sam Gardner (SG) – Open Spaces Portfolio Holder, Cheshire East Council • Cllr Bernice Walmsley (BW) – Middlewich Ward Member, Cheshire East Council • Cllr Simon McGrory (SM) – Middlewich Ward Member, Cheshire East Council • Cllr Michael Parsons (MP) – Middlewich Ward Member, Cheshire East Council • Jonathan Williams (JW) – Town Clerk, Middlewich Town Council • Ralph Kemp (RK) - Corporate Manager Commissioning - Waste and Environmental Services, Cheshire East Council • Chris Allman (CA) – Programme Manager, Cheshire East Council • Vicki Walker (VW) – Project Officer, Cheshire East Council | |
| <p>1. Terms of Reference for the group</p> <p>The construction phase is likely to be disruptive and will cause further discussion with local residents which needs to be noted. At this time a resident focused group may not be that productive. Ideally would like a planning officer to be a member of this group however they may not be able to attend due to conflicts of interest. Would not stop anyone approaching them directly if required.</p> <p>Looking to hold 1 group and decision needed on who we would want to attend the meetings. Possibly 2 residents from nearby homes i.e. Cledford and Booth Lane. Will also look to elect a chair in the first meeting. Would look to invite an additional TC member.</p> <p>Frequency of meetings will be provisionally set at 6 weekly intervals with the first meeting to be scheduled for 3 March at 5pm, Middlewich Town Hall.</p> <p>ACTION: VW to send schedule of meetings to attendees</p> <p>AGREED: SM to chair first meeting until a new Chair is elected by the group</p> <p>ACTION: RK to speak to planning to assess whether a planning officer could attend these meetings going forward</p> <p>The vacant area of hardstanding does not have a waste use allocated and there are no plans in place for another use at this stage.</p> <p>Need to ensure that the Town Council are kept informed of any communication between the contractor (Wates) and residents going forward. This may also include distribution of a leaflet before construction commences.</p> <p>SM requested a copy of the construction and operational timeline for the works on site once available. Concerns were raised regarding the enforcement of the conditions i.e. contractor parking on the street. CA reassured that this will not be case and that the vacant hardstanding will be used as the site compound for parking etc. The Council will also physically enforce this condition.</p> <p>ACTION: Ability for others to be invited to the meetings to be added into the</p> | <p>VW</p> <p>RK</p> |

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| TOR – VW to amend and share No construction work will begin on site until the planning authority are satisfied that all conditions have been met. | VW |
| 2. Aims and goal of CEC and Ansa | |
| 3. Outline of project so far | |
| <p>RK gave an overview of work to date. This has included site clearance and demolition which is now completed. Additional investigations will also be completed this week which have included plate load testing which tests the strength of the ground around the site before any foundations are created. 4 areas of historic contamination have been found across the site which will be suitably remediated.</p> <p>Planning permission has been granted and work is ongoing to secure an environmental permit with the Environment Agency. A robust odour control system has been chosen in discussion with the Environment Agency in order to counter any possible odour issues.</p> <p>There is a desire to be as open as possible with residents going forward from all parties. A full communications plan is in place for the project which will identify key communication channels going forward.</p> <p>AGREED: At each key event during the construction phase there will be communications released by CEC i.e. once the site investigations results are in</p> <p>There are some concerns within the local community regarding noise from the workshop in particular, which will need to be managed going forward by CEC / Ansa.</p> <p>ACTION: CA / VW to check whether any FOI's can be shared with Ward Members when responded to</p> <p>Air quality checks have been completed on and around site including base line vehicle emission tests ahead of construction.</p> <p>ACTION: CA to check that air quality tests were completed in 2015 by the council and not just as part of the project</p> <p>Would be useful to have costs for clearing the site to date once available.</p> <p>Planning conditions need to be clearly explained more widely to ensure there is no confusion with the community.</p> <p>AGREED: Notes from this meeting can be shared more widely than this group for information</p> <p>Current estimated date for site handover is 20 December 2016.</p> | <p>CA / VW</p> <p>CA</p> |
| 4. Outline of project plan | |
| Covered above. | |
| 5. Concerns of local residents | |
| Covered above. | |
| 6. AOB | |
| n/a | |

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| 7. Date of Next Meeting | |
| 5pm, 3 rd March 2016, Middlewich Town Hall | |

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