



WORLD'S FIRST

BIRKENHEAD PARK MANAGEMENT ADVISORY COMMITTEE

AGENDA ITEM 2

DRAFT NOTES OF MEETING, 13TH MARCH 2017

Item		Action
	Present: 6 [REDACTED], [REDACTED], [REDACTED], [REDACTED], [REDACTED], [REDACTED]	
1	Welcome and apologies for absence	
	Apologies: Cllr Chris Meaden, Cllr George Davies, Cllr Jean Stapleton, Cllr David Elderton, Cllr Stuart Kelly, Cllr Bernie Mooney, Cllr Alan Brighouse, Mary Worrall, Juggy Landay, [REDACTED], [REDACTED]	
	[REDACTED] stood in as chair of the meeting in the absence of any councillors	
2,	Notes of last meeting	
	Minutes agreed as a true record by all in attendance.	
3	Matters Arising	
8	Park watch scheme in its early stages, some applicants to the scheme already received. Additional advertisement required to expand	
11	Transfers have been applied to a number of bins.	
14	Quarterly park inspections still not set due to busy schedule of park management team	
15ii	Consultation for the Master Plan ended on Sunday 5 th March.	
15iii	World Urban Parks Conference still in planning, no further updates available at present.	
16	Agenda has been reshuffled to ensure priority items are discussed first. This will be the standard format for all future meetings	
4	Report from World heritage Site Sub-group	
	SLT/Cabinet has given support to the application following a presentation on 6 th February. Official announcement of support to be made on 5 th April at Edward Kemp Blue Plaque ceremony.	
	Nomination document to be the priority work for the sub-group moving forwards. This can mostly be completed in-house	
	Planning permission allocated to 54-56 park road south is likely to cause an issue for the WHS application.	
5	Report from Conservation Area Sub-group	

	██████████ provided a verbal report from the Conservation Area Sub-group as no written report had been provided	
	Conservation Area Management Plan to be revisited. £10k was offered by David Ball to carry out this work, follow-up required in order to complete this.	██████████
6	Update on HLF Project	
	Follow-up meeting with the HLF took place on 6 th March. Representatives from the HLF gave additional advice and guidance on their priorities and the way in which any bid should be steered for success.	
	██████████ has agreed to assist with some elements of the HLF bid – namely assisting with the Heritage Statement and Buildings and Structure condition statement	
	Support for the project in the form of critical friends and additional staff is likely to be required	
7	Birkenhead Park Management Plan	
	Draft of the Aims, Objectives and actions to be ready for the next park advisory meeting	██████████/██████████
8	Quarterly Park Advisory Reports	
8i	Green Flag Award Update	
	No Comments	
8ii	Birkenhead Park Enhancement Plan	
	No Comments	
8iii	Antisocial Behaviour and Community Safety Report	
	Carolyn Hooper provided a response to the dog incident which took place in January	
	No initial response to the first incident as it did not fit the criteria for ongoing and persistent issues, and could only be responded to following the second incident.	
	Legal has advised that the Byelaws in place for Birkenhead Park are unlikely to be enforceable. It should be explored as to whether any of these are supported by national legislation	
	██████████ to receive CPN training to enable him to give fixed penalty notices	██████████
8iv	Visitor Services Report	
	No comments	
8v	Friends of Birkenhead Park Report	
	Feasibility of Kemp walks should be explored as part of the 200 year anniversary	
8vi	Heritage Report	
	No Comments	
8vii	Estate Management Report	
	2 gardening staff to be trained to deal with the removal of storm damaged trees following Storm Doris. This will enable the gardening team to faster deal with storm damage in the park	██████████
8viii	Financial Report	
	Birkenhead Park predicted to finish the year slightly under budget	
8ix	Quarterly Park Inspection	
	New inspection timetable to be released. First inspection will coincide with the Green Flag Award inspection in April/May	██████████
9	AOB	
	Suggested that more events give recognition to the 170 th anniversary of the park.	

	A website is currently being designed by a member of the Visitor Services Team, this will act as a landing page for those looking at Birkenhead Park, and for the Conference in October. The website is a means to an end until a professionally designed site can be procured	
17	Date and Time of Next Meeting	
	Monday 5 th June 2017	
	End of Meeting.	

Notes produced by [REDACTED] 14th March 2017