

# MILFORD HAVEN PORT AUTHORITY

MINUTES OF 153<sup>rd</sup> BOARD MEETING  
HELD AT MHPA OFFICES GORSEWOOD DRIVE  
AT 0930 FRIDAY 30<sup>th</sup> SEPTEMBER 2011

Present:

In Attendance:

81. APOLOGIES FOR ABSENCE

82. DECLARATIONS OF INTEREST

83. MINUTES OF PREVIOUS MEETING

10/3



84. MATTERS ARISING

[REDACTED]

85. SAFETY

[REDACTED]

**Incidents**

Alan's report showed 4 Port Incidents and 24 Near Misses in the period.

The SMS system had now incorporated the environmental aspect of operations and was now known as 'SEMS'. [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

*[Handwritten signature]*



**86. RISK REGISTER**

Paper No. 51/11 was received and noted.



The risk of asbestos was discussed and it was noted that MHPA have trained personnel to identify and monitor asbestos. Generally, the presence of asbestos can be acceptable provided it is in a fully bonded form and is not disturbed. Where it is identified that remedial action is necessary, appropriately skilled and qualified contractors would be used.



**87. JULY AND AUGUST 2011 RESULTS**


Paper No. 52/11 was received and noted.




A handwritten signature in black ink, appearing to be 'JLB'.



The Chairman questioned when LNG revenue generated by demand from Pembroke Power Station would commence. Mark advised commissioning was progressing well, but hot commissioning could not commence until the relevant environmental permit was issued by the Environmental Agency. This was expected in late July but in July the Welsh Government had directed the EA to neither grant nor refuse a permit until the direction had been lifted. Currently the ministerial direction remains in force.





Two large CAPEX projects discussed at the last board meeting are underway – CCTV and marina decking.



**88. CHIEF EXECUTIVE'S REPORT**

**Pembroke Port**





[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

**Expenditure Approvals**

[Redacted]

[Redacted]

KB



[REDACTED]

Although it was initially proposed in the budget that the re-decking and replacement of bollards in the marina should be done in two phases, during the procurement process it was decided that it should be done as one single phase and it was therefore

**RESOLVED:**

**to proceed with the full decking renewal for £460k.**

[REDACTED]

**89. MARINE REPORT**

Paper No. 54/11 was received and noted.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]




### **Dredging**

A five year dredging disposal licence had finally been achieved which was to be commended.

Alec advised that MHPA are responsible for issuing Marine Works Licences which have the potential to carry significant liability and, with this in mind, MWL fees were to be reviewed.


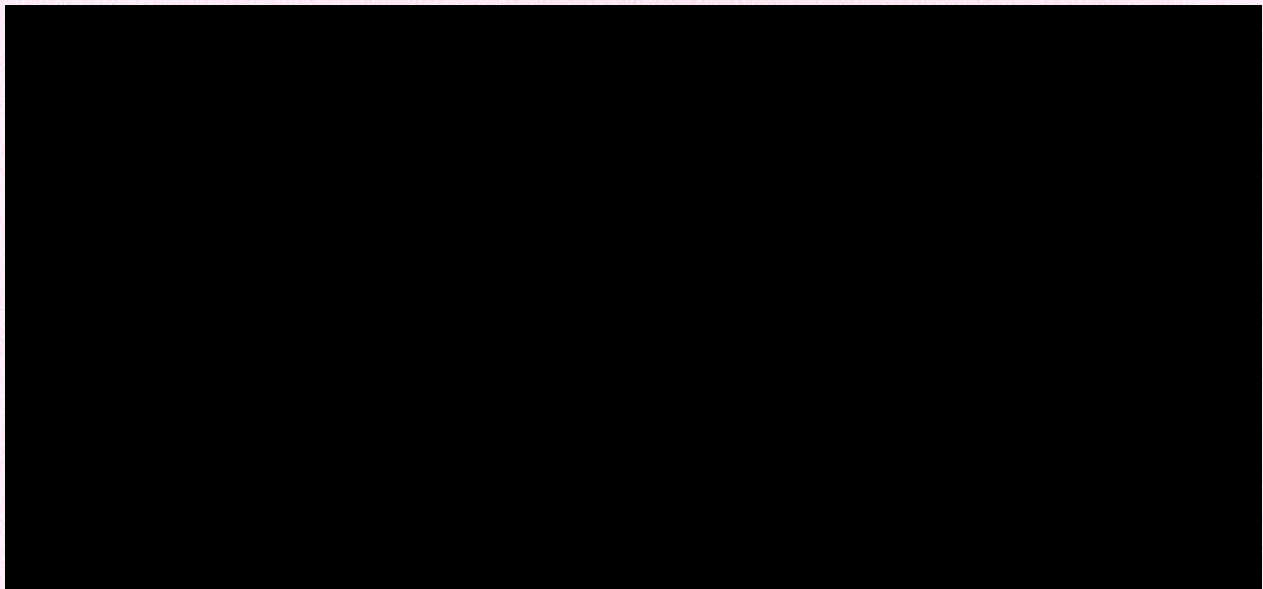
### **Pollutions**

David sought and received clarification that the naval architect was being consulted in regard to the redesign of the Seasweep and not in respect of a new build.



### **90. MARKETING REPORT**

Paper No. 55/11 was received and noted. The report showed some interesting figures.



### **RWE Atlantic Array Wind Farms**



Though as yet unconfirmed, Members were advised that it was believed Pembroke Port was the preferred port for facilitating all aspects of the project.



Danny advised caution but he did believe that the UK government would not walk away from renewable energy. He also highlighted that it was not a given that local employees would benefit from any new developments as had recently proved to be the case.

Andrew stated that although RWE could not commit at the present time, he believed MHPA were in with a good chance – RWE had requested more detailed financial proposals and the premise had been established that RWE would need to underwrite the costs associated with planning and developing the project up to the point that contracts for the full project were signed.

The video showing Pembroke Port's ability to handle the construction of the wind turbines was shown to members. It was noted that although it would be more cost efficient to construct the turbines at sea, RWE's preferred contractors would prefer to assemble the units on land. The presentation had shown that MHPA were more than capable of meeting this challenge.

### **Tidal Energy Delta Stream**

Dick advised that the Tidal Energy Delta Stream project continued to progress.

### **Mustang Marine**

It was anticipated that the lease for an additional building for Mustang Marine would be signed on the 17<sup>th</sup> October 2011.

The Chairman summarised by stating that all four forms of renewables that are being progressed by MHPA (wind farm; wood chip; solar and tidal) were a good demonstration of attempts to diversify the business away from petroleum-based products.

## **91. ENGINEERING REPORT**

Paper No. 56/11 was received and noted.

### **Personnel**



In addition, a saving of £50K had already been achieved on the marina decking.

### **Dredging**

Andrew expressed his gratitude to the efforts of Dave Levell, Environmental Manager, and Martin Maloney, Dredging Consultant in obtaining the five year dredging disposal licence. A good relationship had now been established with the Welsh Government's Marine Consents Unit which should pave the way for easier future developments.

### **RESOLVED:**

to approve the placing of an order with UK Dredging in the sum of [REDACTED] (based on negotiated rates following the 2010 works), the budgeted sum for this work being £600,000).



Andrew advised that dredging works were progressing well. Interestingly the recent multi beam surveys had revealed images of two wrecks. Divers would be employed to inspect and determine exactly what they were. A Notice to Mariners had been issued warning mariners of an exclusion zone around these areas.

Re-decking works at Milford marina, which were being undertaken by Ship Repairers during quiet spells, were progressing well. In response to a query regarding the proposed new dry stack facility, members were advised that there was no particular delay and that the facility could be erected quite quickly.

## **92. HR REPORT**

Paper No. 57/11 was received and noted.

## **93. PEMBROKESHIRE MARINE GROUP REPORT**

Paper No. 58/11 was received and noted.

164B



**94. SOLAR PANEL REPORT**

Paper No. 59/11 was received and noted.

The tender for the installation of PV arrays on Port Authority buildings had come down to three bidders. The tender process looked for a 50/50 on price and quality. The Green Electrician (TGE) had won on price but it was also the intention to set up TGE locally - TGE (South West) - leading to local employment which had led to the placing of the contract with them. TGE appeared to be financially sound and would bring with them a great deal of professionalism and expertise. [REDACTED]

**IT WAS THEREFORE RESOLVED:**

**to award the solar contract to The Green Electrician at a price of [REDACTED]**

In response to a query on how the previously proposed project involving schools was proceeding, Members were advised that the project was likely to go ahead but in a different format to that originally envisaged.

**95. CAPEX PROPOSAL - PURCHASE OF MECHANICAL HANDLING EQUIPMENT FOR PEMBROKE PORT GATE 1**

[REDACTED]

**96. ANY OTHER BUSINESS**

[REDACTED]

**97. DATE OF NEXT MEETING**

[REDACTED]

*[Handwritten signature]*