

16 September 2013

By email

Nigel Coleman
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Alex Wyndham
Spectrum Engineering & Enforcement
(Spectrum Support)

information.requests@ofcom.org.uk

Dear Mr Coleman

Request for Information

Thank you for your request for information regarding minutes of the PLT Stakeholder Meeting (3 August 2010). We received this request on 23 August 2013 and I have processed it under the terms of the Freedom of Information Act 2000.

You asked:

Please can you supply the official minutes of the spectrum stakeholder meeting held on Tuesday 3 August 2010 at Riverside House involving the following entities:

- *BBC*
- *BIS*
- *BT*
- *Civil Aviation Authority*
- *Comtrend*
- *DG Enterprise & Industry*
- *EMCIA*
- *Ofcom*
- *Richard Marshall Limited*
- *Radio Society of Great Britain*
- *UKQRM*

If no official minutes from this meeting exist, how did Ofcom record any useful information arising from the meeting? Please provide this.

Where possible please provide Ofcom internal memos, emails and correspondence only which can offer an insight into the meeting and its results.

Having searched our records, we can confirm that this meeting did take place. However, we have not retained any specific minutes associated with this meeting; such documents would be kept only while they had some utility to the process for which the meeting was held.

The following links to information published on the Ofcom website may be useful:

<http://stakeholders.ofcom.org.uk/enforcement/spectrum-enforcement/plt/>

<http://stakeholders.ofcom.org.uk/enforcement/spectrum-enforcement/plt/september-2009-statement/>

<http://stakeholders.ofcom.org.uk/enforcement/spectrum-enforcement/plt/power-line-statement>

<http://stakeholders.ofcom.org.uk/market-data-research/other/technology-research/research/emerging-tech/PLT>

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I hope this information is helpful, if not then please feel free to contact me and I'll be more than happy to pass you on to one of our experts on your subject, who should be able to provide more detail. Please quote the reference number above in any future correspondence as this will help us to deal with your query more quickly.

Yours sincerely

Alex Wyndham

If you are unhappy with the response or level of service you have received in relation to your request from Ofcom, you may ask for an internal review. If you ask us for an internal review of our decision, it will be treated as a formal complaint and will be subject to an independent review within Ofcom. We will acknowledge the complaint and inform you of the date by which you might expect to be told the outcome.

The following outcomes are possible:

- the original decision is upheld; or
- the original decision is reversed or modified.

Timing

If you wish to exercise your right to an internal review **you should contact us within two months of the date of this letter**. There is no statutory deadline for undertaking internal reviews and it will depend upon the complexity of the case. However, we aim to conclude all such reviews within 20 working days, and up to 40 working days in exception cases. We will keep you informed of the progress of any such review. If you wish to request an internal review, you should contact:

Graham Howell
The Secretary to the Corporation
Ofcom
Riverside House
2a Southwark Bridge Road
London SE1 9HA

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF