



South Tyneside Council

John Robertson
request-178624-ae51136d@whatdotheyknow.com

Date: 3rd October 2013
Our Ref: FOI 13 12998

Dear Mr Robertson

Freedom of Information Request

I refer to your Freedom of Information Request received on 26th September 2013.

Your request asked for the following information:

Your Request

Would you please provide me with copies of all minutes for all internal review hearings / meetings in connection with my FOI requests to date

Council's Response

We can confirm the following information with regards your request above.

Details from all internal review meetings are included within the internal review response letter, which is sent to the requestor explaining the panel's findings.

Our records indicate that you have been sent a response letter for each of your individual internal review requests to the email address that you provided. However, for completeness copies of these internal review letters are attached. Please note that the Council is not obliged to re-provide copies of correspondence already sent to you, so the copies attached are the last time these will be provided in order to avoid unnecessary duplication and wasted effort by Council staff.

Copyright Procedure

The information supplied to you continues to be protected by the Copyright, Designs and Patents Act 1988. You are free to use this information for your own purposes, including any non-commercial research you are doing and news reporting. Any other re-use of this information, for example commercial publication requires the permission of the Council as the Copyright holder. All re-use requests will be treated under the Re-Use of Public Information Regulation 2006.

Internal Review Procedure

If you are dissatisfied with the handling of this enquiry you can invoke the Council's internal review procedures to ask for an independent review of your request. All such requests must be sent to us within 4 weeks and must clearly state in writing your reference number and your reasons for your request for internal review.

The Information Governance Team can be contacted at the following address: Information Governance Team, Central Library, Price Georg Square, South Shields, Tyne and Wear, NE33 2PE.

Information Commissioner's Office (ICO)

Should you remain dissatisfied with the final outcome of the internal review process you can write to the Information Commissioner to ask for an independent review. The Information Commissioner is the Government's Independent Body responsible for overseeing the Freedom of Information Act 2000, the Data Protection Act 1998 and the Environmental Information Regulations 2004.

Please do note the ICO will only review cases that have exhausted the Council's internal review procedures. All correspondence to the ICO must quote the Council's reference number and your reasons for your appeal.

The ICO's contact details are as follows: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, SK9 5AF. More information can be found on the ICO's website at www.informationcommissioner.gov.uk.

If you have any further queries about this matter, please do not hesitate to contact us on (0191) 424 6539, or by emailing foi@southtyneside.gov.uk.

Yours sincerely

Paul Robinson
Corporate Lead, Corporate Affairs