

MINUTES OF IMB MEETING – 8th January 2019

HMP Nottingham

1. WELCOME AND APOLOGIES FOR ABSENCE

Present

- [REDACTED] (Chair)
- [REDACTED] (Vice Chair)

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Apologies

[REDACTED]

- [REDACTED] (BDO)

In attendance

- Mary-Anne Dixey M-AD (IMB Regional Chair)
- [REDACTED] (Head of Safety) for agenda item 9 only

[REDACTED] and [REDACTED] are to meet with [REDACTED] (previously arranged meeting had to be cancelled) to discuss training and Board Development.

2. DEVELOPMENT SESSION: Mary-Anne Dixey (IMB Regional Chair)

M-AD gave an update on IMB national developments.

3. MINUTES OF THE PREVIOUS MEETING

- Typographical errors to be corrected were identified.
- Focus points, raised at last meeting, will be considered in a future meeting.

4. ACTION LOG & MATTERS ARISING (not already on agenda)

- Continued use of Action Log for issue shortly after meetings and then to be read in conjunction with the minutes was agreed.
- Issues with the IMB Secretariat were raised - prompted by problem with appointment letters. Management Board are looking at role of secretariat and M-AD encourages members to bring such issues to her attention.
- [REDACTED]

- [REDACTED] is meeting the Ombudsman on 17th Jan and invited others who wanted to join her, noting that [REDACTED] and [REDACTED] had both already expressed interest.

5. CHAIR'S REPORT AND CORRESPONDENCE

- [REDACTED] Chair's report was noted.
- The BBC contacted [REDACTED] and [REDACTED] regarding the 10 Prisons Project in respect of the body scanner implementation. [REDACTED] referred them to the prison for a response ([REDACTED] then referred them to HMPPS). File on 4 have also show interest in the past.
- [REDACTED]
- Problems with CJSM over the weekend were noted.

6. TRAINING

- Annual Team Performance Review - [REDACTED]
[REDACTED], it was decided that the form would be distributed for members to complete for the Board to re-visit it in April.
- [REDACTED]

7. OUTSTANDING ISSUES RELATED TO ROTA DUTIES AND APPLICATIONS

- Recent issues of particular note raised include:
 - Heating on the wings (now fixed)
 - Missing property
 - [REDACTED]

8. SEGREGATION REPORT

- [REDACTED]
- Beyond this, the Segregation Unit has been relatively stable with little to report.

9. GOVERNOR'S REPORT AND DISCUSSION OF ISSUES RAISED BY MEMBERS

- Introductions were completed.
- The new SMT is structured was described, as follows:
 - [REDACTED] – Head of Reducing Re-Offending
 - [REDACTED] – Head of Security
 - [REDACTED] – Head of Operations
 - [REDACTED] – Head of Safer Custody
 - [REDACTED] – Head of Segregation
 - [REDACTED] – Head of Residence
 - [REDACTED] – Deputy Head of Residence
- Delays in kit being washed, if it is washed at all, was reported: HMP Ranby is struggling to accommodate the work load, as they are now responsible for washing prison kit for the whole region.
- The increasing number of prisoners not attending work or education was raised: A discussion was needed between Activities and Reducing Re-Offending, so that they might encourage more prisoners to attend work.
- [REDACTED]
- [REDACTED] informed that HMP Nottingham will soon be receiving young offenders again, and to expect the operational capacity to increase accordingly.

10. AREAS OF SPECIAL INTEREST

- Safer Custody
 - During a Safer Custody meeting, it was noted that there has been no monthly Safer Custody Strategy Meeting since June, something that the Safer Custody department hope to rectify.
 - [REDACTED]
 - The Samaritans and Listeners are meeting weekky. Concern was expressed regarding the lack of visibility of Listeners on wings.
 - [REDACTED]
- Confirm arrangements for preparation of Annual Report at next meeting.

11. DIVERSITY

Discussion of [REDACTED] case earlier in the meeting.

12. ANY OTHER BUSINESS

- Mentoring new IMB members is as follows:

[REDACTED]
[REDACTED]

- [REDACTED]
- National Training Team have agreed that [REDACTED] can lead focussed training sessions locally specifically for Cat B local prisons.

13. DATE OF NEXT MEETING – 12th February 2019