



AFBI Headquarters  
Newforge Lane  
Belfast  
BT9 5PX

**BY EMAIL**

Mary - Just & Equitable  
[request-552283-  
201f7922@whatdotheyknow.com](mailto:request-552283-201f7922@whatdotheyknow.com)  
and  
[request-552286-  
5444cb6a@whatdotheyknow.com](mailto:request-552286-5444cb6a@whatdotheyknow.com)

**Our** AFBIFOI20190301  
**reference:**

**Date** 06 March 2019

Dear Mary

I acknowledge receipt of your correspondence dated 05 March 2019, which was received by AFBI on 06 March 2019, where you request information relating to a closed AFBI Board meeting held on 6th October 2016.

We will be treating the two identical requests submitted as a single request for information under the above reference number and will direct our final response to [request-552283-  
201f7922@whatdotheyknow.com](mailto:request-552283-201f7922@whatdotheyknow.com)

The leaflet enclosed tells you about the legislation and the procedures I will follow in handling your request.

In some circumstances a fee may be payable but if that is the case I will let you know the likely charges before proceeding.

If you have any queries about this letter, please contact me. Please remember to quote the reference number above in any future communications.

Yours sincerely,

AFBI FOI Officer  
[Foi.officer@afbini.gov.uk](mailto:Foi.officer@afbini.gov.uk)