



Director of Governance and
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Hand Deliveries to:
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Our Ref: RQST6923483

8 May 2019

By email: request-563931-b0770b82@whatdotheyknow.com

Dear Ms Robertson Carrey,

REQUEST FOR REVIEW UNDER THE FREEDOM OF INFORMATION (SCOTLAND) ACT 2002 ("THE ACT")

Thank you for your email of 7 April 2019 requesting a review of the response by Glasgow City Council ("the Council") to your request for information under the Act.

YOUR REQUEST

You submitted a request on 23 March 2019 for the following information:

"Please provide all minutes and correspondence of the People's Palace and Winter Gardens Working Group along with any minutes or meeting correspondence, and notes of telephone calls, with stakeholders and/or external parties".

THE DECISION

The Council emailed you on 3 April 2019 and provided you with a response to your request for information. The Council advised that it holds all of the information you requested and enclosed five attachments, comprising emails with the relevant documentation attached thereto.

YOUR REQUEST FOR REVIEW

On 7 April 2019 you emailed the Council requesting a formal review of the decision. Your review request was as follows:

"Documents are missing. Documents referred to within the correspondence are also missing. Please provide these along with any notes of telephone discussions".

CLARIFICATION OF YOUR REQUEST FOR REVIEW

On 15 April 2019 the Council asked you to clarify your request for review as follows:-

"You have detailed that documents are missing and documents referred to within the correspondence are also missing. Can you please clarify which documents you consider are missing."

No response was received by the Council to this request for clarification.

THE REVIEW DECISION

I have carried out a full and impartial review of the initial response provided to you and can confirm that all of the information falling within the scope of your request was provided to you with the Council's initial response to your request on 3 April 2019.

I have carried out a review of the correspondence which was provided to you and confirm that all documents referred to therein and held by the Council were provided to you with the initial response to your request. Whilst some emails in the chains provided refer to draft documents attached, I can confirm that a further search has been carried out and these drafts are not held by the Council. Property and Land Services have advised that for the purposes of document control, drafts are deleted when the final version of a document is agreed.

In respect of the initial response, the Council should have confirmed in accordance with section 17(1) of the Act that it does not hold notes of telephone calls with stakeholders and external parties. The Council apologises that this was not detailed in the initial response to your request.

RIGHT OF APPEAL

I hope you are satisfied with this response. However, if you are not you have the right to make an application within six months of receipt of this letter for a decision by the Scottish Information Commissioner. The Scottish Information Commissioner can be contacted as follows:

Address: Kinburn Castle, Doubledykes Road, St Andrews, KY16 9DS.

Email: enquiries@itspublicknowledge.info

Telephone: 01334 464610

You can also use the Scottish Information Commissioner's online appeal service to make an application for a decision:

www.itspublicknowledge.info/appeal

Thereafter a decision by Scottish Information Commissioner may be appealed on a point of law to the Court of Session.

Yours sincerely



CAROLE FORREST
DIRECTOR OF GOVERNANCE AND SOLICITOR TO THE COUNCIL