

INVOICE



North-West News Group

local news for local people

Proprietors of the
Tyrone Herald
Fermanagh Herald
Ulster Herald
Strabane Chronicle
Donegal News
Gaelic Life
North-West Brides



Executive Information Service
Government Advertising Unit
Room ED18, Stormont Castle
Belfast
BT4 3TT

North West of Ireland Printing and Publishing Co Ltd.
14 John Street, Omagh, Co. Tyrone BT78 1DW

Telephone: 028 8224 3444

Fax: 028 8225 0908

V.A.T Registration No. GB 252 8413 66
Company Registration No. R0000576

Your Reference	Account	Our Reference	Transaction	Date/Tax Point	Number
213002695677	DRD001	10211406	INVOICE	28 Jan 16	428299
Description	Quantity	Price £	Value £		
Ulster Herald 28-01-2016 PUBLIC NOTICE 12.00 x 3.00	1.00	216.00	216.00	1	
MINERAL DEV ACT		0.00	0.00	1	
Customer Rep : RM/RM	1.00	0.00	0.00	1	
<p>P/O: 21300 26938</p>  <div>  account/NI 03 FEB 2016 Received in post room </div>					
£ V.A.T. ANALYSIS					
CODE	RATE	GOODS TOTAL	VAT TOTALS		
1	20.00	194.40	38.88		
30 days from invoice					
				Value £	216.00
				Discount 10.00%	21.60
				Value £	194.40
				VAT £	38.88
				Total £	233.28
				Due By	27 Feb 16

Sterling Payments

Ulster Bank - Omagh

Sort Code

Account No

IBAN

Swift/BIC

BACS Remittances: E-mail: accounts@northwestnewsgruop.com

Euro Payments

Ulster Bank - Letterkenny

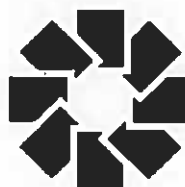
Sort Code

Account No

IBAN

Swift/BIC

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Fax: 028 8225 0908

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Company Registration No. R0000576

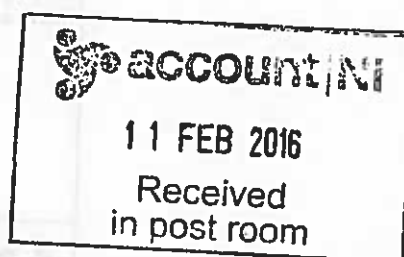
Your Reference	Account	Our Reference	Transaction	Date/Tax Point	Number
2130026956/7	DRD001	10211407	INVOICE	4 Feb 16	428580

Description	Quantity	Price £	Value £	*
Ulster Herald 04-02-2016 PUBLIC NOTICE 12.00 x 3.00	1.00	216.00	216.00	1
MINERAL DEV ACT		0.00	0.00	1
Customer Rep : RM/RM	1.00	0.00	0.00	1

PO 2130026939



2 990007 630882



£ V.A.T. ANALYSIS			
CODE	RATE	GOODS TOTAL	VAT TOTALS
1	20.00	194.40	38.88

30 days from invoice

Value £	216.00
Discount 10.00%	21.60
Value £	194.40
VAT £	38.88
Total £	233.28
Due By	5 Mar 16

Sterling Payments

Ulster Bank - Omagh

Sort Code

Account No

IBAN

Swift/BIC ULSBGB2B

BACS Remittances: E-mail: accounts@northwestnewsgroup.com

Euro Payments

Ulster Bank - Letterkenny

Sort Code

Account No

IBAN

Swift/BIC ULSBIE2D

Thursday February 4, 2016

PUBLIC



Department of
**Enterprise, Trade
and Investment**

www.detini.gov.uk

Mineral Development Act (NI) 1969

In exercise of its powers under Section 11 of the above Act the Department of Enterprise, Trade and Investment proposes to grant a prospecting licence in Counties Fermanagh and Omagh.

The Local Government Districts and Wards are listed below. Individual Townlands and a map showing the areas affected may be inspected at the addresses below from Monday 25th January to Monday 22nd February between Monday and Friday, 9.30 am to 12.30 pm and 2.00 pm to 4.30 pm and is available to view on the DETI website www.detini.gov.uk.

Any person may make representations to the Department about the proposed licence within one month from Monday 25th January 2016.

Map inspections are available in the following -

Department Of Enterprise, Trade And Investment, Minerals Branch, Dundonald House, Upper Newtownards Road, Belfast, BT4 3SB

The Townhall, 2 Townhall Street, Enniskillen, Co. Fermanagh, BT74 7BA

The Grange, Mountjoy Road, Omagh, Co. Tyrone, BT79 7BL

Wards in area to be licensed

Fermanagh and Omagh LGD

• Termon Ward

Mid Ulster LGD

• Coolshanny Ward

• Lissan Ward

• Oaklands Ward

• Draperstown Ward

• Lower Glenshane

• Pomeroy Ward

• Termon Ward



**INVESTORS
IN PEOPLE**

CPANI

The Commissioner
for Public Appointments
Northern Ireland

REGULATED

www.detini.gov.uk



Alpha is the
largest weekly
circulation
Newspaper
Group across
Northern
Ireland

TYRONE CONSTITUTION LTD.
Vat No: GB 254 3721 68

TYRONE CONSTITUTION



Accounts Receivable

179 Moygashel Mills, Moygashel, Dungannon, Co. Tyrone, BT71 7HB
Tel: 028 8772 2274 Fax: 028 8772 6164

Cheques made payable to: Tyrone Constitution Ltd.

EXECUTIVE INFORMATION SERVICE
GOVERNMENT ADVERTISING UNIT
ROOMED 18 STORMONT CASTLE
STORMONT ESTATE
BELFAST
BT4 3TT

EXECUTIVE INFORMATION SERVICE
ROOM ED.18, STORMONT CASTLE
STORMONT ESTATE
BELFAST
BT4 3SH

Invoice No. INV0080322
Invoice Date 04/02/2016
Account No. 00013309
Ad No. 00479638
Due 05/03/2016
Cust Ref. 2130026937

INVOICE

DESCRIPTION	QUANTITY	UNIT PRICE	DISC. %	LINE VALUE	VAT
Advert Category : Public Notices DET1 - Mineral Development Act (NI) 1969 Start - 04/02/2016 End - 04/02/2016 Ins. - 1 3 x 12 centimetres	Newspaper Title : PTYRONE 36.00	5.05		181.80	1
Advert Category : Public Notices 5% Discount Governme	Newspaper Title : PTYRONE 1.00	-9.09		-9.09	1
	Newspaper Title :				



account NI

09 FEB 2016

Received
in post room

VAT Analysis

Code	Goods	Rate	VAT
1	172.71	20.00	34.54

TOTAL	£	172.71
VAT	£	34.54
AMOUNT DUE	£	207.25

PAYMENT DUE WITHIN 30 DAYS OF INVOICE DATE

Interest and/or an administration fee may be charged on late payments.

Receipts will only be issued upon receipt of a stamped addressed envelope.



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179 Moygashel Mills, Moygashel, Dungannon, Co. Tyrone, BT71 7HB
Tel: 028 8772 2274 Fax: 028 8772 6164

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EXECUTIVE INFORMATION SERVICE
GOVERNMENT ADVERTISING UNIT
ROOMED 18 STORMONT CASTLE
STORMONT ESTATE
BELFAST
BT4 3TT

EXECUTIVE INFORMATION SERVICE
ROOM ED.18, STORMONT CASTLE
STORMONT ESTATE
BELFAST
BT4 3SH

Invoice No. INV0080191
Invoice Date 28/01/2016
Account No. 00013309
Ad No. 00479635
Due 27/02/2016
Cust Ref. 2130026936

INVOICE

DESCRIPTION	QUANTITY	UNIT PRICE	DISC. %	LINE VALUE	VAT
Advert Category : Public Notices DETI - Mineral Development Act (NI) 1969 Start - 28/01/2016 End - 28/01/2016 Ins. : 1 3 x 12 centimetres					
Advert Category : Public Notices 5% Discount Governme					
Newspaper Title : PTYRONE					
	36.00	5.05		181.80	1
Newspaper Title : PTYRONE					
	1.00	-9.09		-9.09	1
Newspaper Title :					



02 FEB 2016

Received
in post room

VAT Analysis			
Code	Goods	Rate	VAT
1	172.71	20.00	34.54

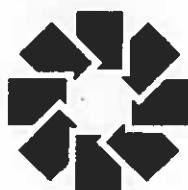
TOTAL	£	172.71
VAT	£	34.54
AMOUNT DUE	£	207.25

PAYMENT DUE WITHIN 30 DAYS OF INVOICE DATE

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Receipts will only be issued upon receipt of a stamped addressed envelope.

INVOICE



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Tyrone Herald
Fermanagh Herald
Ulster Herald
Strabane Chronicle
Donegal News
Gaelic Life
North-West Brides

Executive Information Service
Government Advertising Unit
Room ED18, Stormont Castle
Belfast
BT4 3TT

North West of Ireland Printing and Publishing Co Ltd.
14 John Street, Omagh, Co. Tyrone BT78 1DW

Telephone: 028 8224 3444

Fax: 028 8225 0908

V.A.T Registration No. GB 252 8413 66


Company Registration No. R0000576

Your Reference	Account	Our Reference	Transaction	Date/Tax Point	Number
2130026932/3	DRD001	10211410	INVOICE	3 Feb 16	428507

Description	Quantity	Price £	Value £	*
Fermanagh Herald 03-02-2016 PUBLIC NOTICES 12.00 x 3.00	1.00	216.00	216.00	1
MINERAL DEV ACT		0.00	0.00	1
Customer Rep : RM/RM	1.00	0.00	0.00	1

PO 2130026933



 account NI

11 FEB 2016

Received
in post room

£ V.A.T. ANALYSIS			
CODE	RATE	GOODS TOTAL	VAT TOTALS
1	20.00	194.40	38.88

30 days from invoice

Value £	216.00
Discount 10.00%	21.60
Value £	194.40
VAT £	38.88
Total £	233.28
Due By	4 Mar 16

Sterling Payments

Ulster Bank - Omagh

Sort Code

Account No.

IBAN

Swift/BIC ULSBGB2B

BACS Remittances: E-mail: accounts@northwestnewsgroup.com

Euro Payments

Ulster Bank - Letterkenny

Sort Code

Account No.

IBAN

Swift/BIC ULSBIE2D



Department of
**Enterprise, Trade
and Investment**

www.detni.gov.uk

Mineral Development Act (NI) 1969

In exercise of its powers under Section 11 of the above Act the Department of Enterprise, Trade and Investment proposes to grant a prospecting licence in Counties Fermanagh and Omagh.

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Any person may make representations to the Department about the proposed licence within one month from Monday 25th January 2016.

Map inspections are available in the following -

Department Of Enterprise, Trade And Investment, Minerals Branch, Dundonald House, Upper Newtownards Road, Belfast, BT4 3SB

The Townhall, 2 Townhall Street, Enniskillen, Co. Fermanagh, BT74 7BA

The Grange, Mountjoy Road, Omagh, Co. Tyrone, BT79 7BL

Wards in area to be licensed

Fermanagh and Omagh LGD

• Termon Ward

Mid Ulster LGD

• Coolshinny Ward

• Lissan Ward

• Oaklands Ward

• Draperstown Ward

• Lower Glenshane

• Pomeroy Ward

• Termon Ward



**INVESTORS
IN PEOPLE**

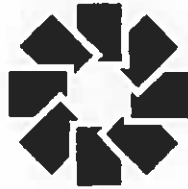
CPANI

The Commissioner
for Public Appointments
Northern Ireland

REGULATED

www.detni.gov.uk

INVOICE



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local news for local people

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Fermanagh Herald
Ulster Herald
Strabane Chronicle
Donegal News
Gaelic Life
North-West Brides

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Government Advertising Unit
Room ED18, Stormont Castle
Belfast
BT4 3TT



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Telephone: 028 8224 3444

Fax: 028 8225 0908

V.A.T Registration No. GB 252 8413 66

Company Registration No. R0000576

Your Reference	Account	Our Reference	Transaction	Date/Tax Point	Number
2130026932	DRD001	10211409	INVOICE	27 Jan 16	428192
Description	Quantity	Price £	Value £		
Fermanagh Herald 27-01-2016 PUBLIC NOTICES 12.00 x 3.00	1.00	216.00	216.00	1	
MINERAL DEV ACT		0.00	0.00	1	
Customer Rep : RM/RM	1.00	0.00	0.00	1	
P/O: 2130026932					
					
					
£ V.A.T. ANALYSIS					
CODE	RATE	GOODS TOTAL	VAT TOTALS		
1	20.00	194.40	38.88		
30 days from invoice					
				Value £	216.00
				Discount 10.00%	21.60
				Value £	194.40
				VAT £	38.88
				Total £	233.28
				Due By	26 Feb 16

Sterling Payments

Ulster Bank - Omagh

Sort Code

Account No

IBAN

Swift/BIC ULSBGB2B

BACS Remittances: E-mail: accounts@northwestnewsgroup.com

Euro Payments

Ulster Bank - Letterkenny

Sort Code

Account No

IBAN

Swift/BIC ULSBIE2D

INVOICE

Page 1 of 1



Accounts Department
South Wales Argus
Cardiff Road
Maesglas, Newport
South Wales NP20 3QN
VAT Reg. No. 667 8301 08

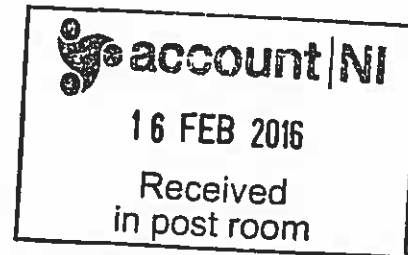
P1108201203535-1/1

DRD
EXECUTIVE INFORMATION
SERVICE
CENTRAL ADVERTISING UNIT
ROOM ED18
STORMONT CASTLE
BT4 3TT

Payment due date 20/03/2016
Account No.: 4522538
Invoice No.: 14291118
Date & Tax Point: 09/02/2016
Advert ID: ES1004155
Order No.: ~~2130026930~~

P/O: 2130026957

Insert Date	Publication	Size	Description
04/02/2016	Impartial Reporter	12x3	



Thank you for your Business
In accordance with our terms and conditions please notify us of any queries within 14 days.

If you have any queries concerning this invoice please contact:
Gina Lafferty Tel: 01633 777089 Email: gina.lafferty@newsquest.co.uk

Newsquest Media Group Ltd, Company No 1676637 (England & Wales), registered office Loudwater Mill, Station Road, High Wycombe, Buckinghamshire, HP10 9TY, acting as agent for all its subsidiary companies.

Total Net: £194.40
Total VAT: £38.88
Total Amount Due: £233.28

Please detach and return with payment



REMITTANCE

Payment due by: 20/03/2016
Account Name: DRD
Account No.: 4522538
Invoice No.: 14291118
Invoice Date: 09/02/2016
Total Remittance: £233.28

Please remit to: Accounts Department
South Wales Argus
Cardiff Road
Maesglas, Newport
South Wales NP20 3QN

Payment can be made by:

BACS: Barclays Bank Sort code [redacted] Acc Number [redacted] quoting your account number.

Cheque: made payable to Newsquest Media Group sent to the above address.

Debit/Credit Card: Please call the contact detail above.

Direct Debit: Please call the contact detail above to arrange this or if you already pay by Direct Debit payment will be actioned on the due date.

4522538*14291118*23328

INVOICE

Page 1 of 1



Accounts Department
South Wales Argus
Cardiff Road
Maesglas, Newport
South Wales NP20 3QN
VAT Reg. No. 667 8301 08

P11076725 03570 1/2

DRD
EXECUTIVE INFORMATION
SERVICE
CENTRAL ADVERTISING UNIT
ROOM ED18
STORMONT CASTLE
BT4 3TT

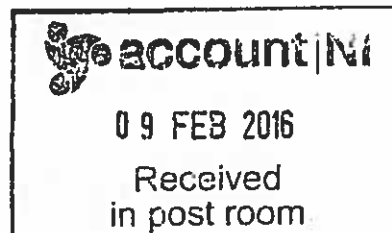
Payment due date 20/02/2016
Account No.: 4522538
Invoice No.: 14144095
Date & Tax Point: 29/01/2016
Advert ID: ES1003818
Order No.: ~~2130026956~~

P/O: 2130026956

Insert Date	Publication	Size	Description
28/01/2016	Impartial Reporter	12x3	



11076725003570001002000000



Thank you for your Business
In accordance with our terms and conditions please notify us of any queries within 14 days.

If you have any queries concerning this invoice please contact:
Gina Lafferty Tel: 01633 777089 Email: gina.lafferty@newsquest.co.uk

Newsquest Media Group Ltd, Company No 1676637 (England & Wales), registered office Loudwater Mill, Station Road, High Wycombe, Buckinghamshire, HP10 9TY, acting as agent for all its subsidiary companies

Total Net: £194.40
Total VAT: £38.88
Total Amount Due: £233.28

Please detach and return with payment



VAT Reg. No. 667 8301 08

REMITTANCE

Payment due by: 20/02/2016
Account Name: DRD
Account No.: 4522538
Invoice No.: 14144095
Invoice Date: 29/01/2016
Total Remittance: £233.28

Please remit to: Accounts Department
South Wales Argus
Cardiff Road
Maesglas, Newport
South Wales NP20 3QN

Payment can be made by:

BACS: Barclays Bank Sort code [redacted] Acc Number [redacted] quoting your account number.

Cheque: made payable to Newsquest Media Group sent to the above address.

Debit/Credit Card: Please call the contact detail above.

Direct Debit: Please call the contact detail above to arrange this or if you already pay by Direct Debit payment will be actioned on the due date.



4522538*14144095*23328

Sales Invoice

Inside
Publicn Centre
Normal Invoice

77087/002

Document No: 24448281
Document Date: 01-02-16
Customer No: 949000672
Customer Ref: BG7798/10

Page: 1



Deliver to:

Office of the First Minister
OFMDPM, Govt.Advertising Unit
Executive Info.Service, Room
ED18, Stormont Castle
BELFAST
BT4 3TT

Account to:

Office of the First Minister
OFMDPM, Govt.Advertising Unit
Executive Info.Service, Room
ED18, Stormont Castle
BELFAST
BT4 3TT

BG7798/10 24448281 0.002



QTY TITLE

PRICE DISC % VAT VALUE

Please note our telephone number has changed.
For all orders and enquiries please call 0333 202 5070
We value your feedback.
We would be grateful for 5 mins of your time to complete the following survey
https://www.surveymonkey.com/s/Customer_Satisfaction_Standard-TSO-2014_2015
www.tsoshop.co.uk/signup

*****1	9782222008620	BG7798/10			
	GBGAZ10	Miscellaneous notices [govt]			
		Publication Date 01-02-16	41.20	2	41.20
*****1	BG7798/10				
	BGAZ9999	Belfast Gazette	1.25	1	1.25
		Publication Date 01-02-16			
		PO: 2130026931			
		Termon Ward etc			

Unless you pay by Direct Debit, payment is due within
Failure to do so may result in the loss of credit facilities
VAT Registration Number:

days of the invoice date.

GB 662774703

INP_WAPDHO

Total Excluding VAT £

Total VAT on Invoice £

Total Amount Due £

Continued

£

Continued

£

£

Document No: 24448281

Account No: 77087/002

DUE BY 29-02-16

To ensure prompt allocation
please return this slip
with your payment to:

The Stationery Office Ltd
PO Box 590
Norwich MLO
NR3 1QZ

<http://www.tso.co.uk>





Payments should be sent to:

The Stationery Office Ltd
PO Box 590
Norwich MLO
NR3 1QZ

Conditions of Supply:

The goods referred to on this invoice shall be accepted by the customer only on The Stationery Office's Standard Terms & Conditions (copy available on request) and not on any additional terms which may have been included in the customer's order.

Method of Payment:

POST

Cheques may be sent to the above address, made payable to "The Stationery Office Ltd" and drawn in £ sterling on a UK Bank Account.
Notes & Coins should not be sent through the post.

BANK GIRO

Account The Stationery Office Ltd
Address HSBC
 PO Box 61004
 London
 SE1 9RX

Sort Code [REDACTED]
Account No [REDACTED]
IBAN [REDACTED]
Swift Code MIDL GB 22

The remittance slips for all invoices being paid and credit notes being claimed should be sent to the Norwich address above or e-mailed to tsoremittances@tso.co.uk.

DIRECT DEBIT

Attracts a discount. Write to The Stationery Office at the above address for details.

Data Protection

TSO will use the personal information that you provide to process your order and keep you informed of products and services that we feel may be of interest to you.

We may also share your personal information with other carefully selected third parties to facilitate the provision of information relating to other products, services and events that we feel may be of interest to you or your business.

However, if you wish us to cease (or not commence) sending you marketing material at any stage, you should notify us by contacting our enquiry team on Tel: 0870 600 5522 quoting your invoice (document) number where possible.

Telephone calls may be monitored or recorded for training and quality purposes.

Gazettes:

Non-financial queries regarding the Gazettes should be directed to:

London Gazette Telephone 0870 600 3322

Edinburgh Gazette Telephone 0131 659 7032

Belfast Gazette Telephone 028 90895 135

Enquiries and Orders

General Public, Trade, Local Authorities, Libraries, Schools & All other Non-Government Customers, should be directed to:

Customer Services
The Stationery Office Ltd
PO Box 29
Norwich NR3 1GN
www.tso.co.uk
Telephone 0870 600 5522
Fax 0870 600 5533
Email customer.services@tso.co.uk

Central Government Departments only, should be directed to:

Customer Services
The Stationery Office Ltd
St Crispins
Duke Street
Norwich NR3 1PD
www.tso.co.uk
Fax 01603 696487
Email customer.services@tso.co.uk

Telephone enquiries should be directed to your dedicated Customer Account contact.

Website orders and website enquiries should be directed to:
Email: esupport@tso.co.uk

Returns - Authorisation to return for credit must be obtained prior to returning goods

If you are a personal customer (excluding business use) you may cancel your order and return your goods in their original condition with any seals and shrink-wrap intact within 7 working days after date of receipt.

Please note that you will be responsible for the costs of returning the items to us unless we delivered the item to you in error, or if the item is damaged or defective.

Business customers or customers acting on behalf of their employers may return goods if The Stationery Office Ltd has supplied incorrectly, or the goods have been received damaged.

To obtain authorisation to return, please contact us on the details below and quote your document number:

Telephone: 0870 600 5522

Fax: 0870 600 5533

Email: customer.services@tso.co.uk

Alternatively you can put your request in writing to:

Customer Care
The Stationery Office Ltd
PO Box 29
Norwich
NR3 1GN

Sales Invoice

Inside
Publcn Centre
Normal Invoice

77087/002

Document No: 24448281
Document Date: 01-02-16
Customer No: 949000672
Customer Ref: BG7798/10

Page: 2



Deliver to:

Office of the First Minister
OFMDPM, Govt.Advertising Unit
Executive Info.Service, Room
ED18, Stormont Castle
BELFAST
BT4 3TT

Account to:

Office of the First Minister
OFMDPM, Govt.Advertising Unit
Executive Info.Service, Room
ED18, Stormont Castle
BELFAST
BT4 3TT



BG7798/10

24448281

0.002

PICKED BY	
PACKED BY	
NO. OF PARCELS	



The Stationery Office Ltd
PO Box 590
Norwich MLO
NR3 1QZ

To ensure prompt allocation
please return this slip
with your payment to:

QTY TITLE

Vat Breakdown -

VAT at 0.00% (code 1) on
VAT at 20.00% (code 2) on

1.25
41.20

=

0.00
8.24

PRICE DISC % VAT VALUE

Unless you pay by Direct Debit, payment is due within
Failure to do so may result in the loss of credit facilities.
VAT Registration Number: GB 662774703

days of the invoice date.

INP_WAPDHO

Total Excluding VAT £

Total VAT on Invoice £

Total Amount Due £

42.45

8.24

50.69

Document No: 24448281

949000672

Account No: 77087/002

DUE BY 29-02-16

£

£

£

42.45

8.24

50.69

The Stationery Office Limited is registered in England No. 3048649 at 29 St. John's Lane London EC1M 4NA

Holder of chain of custody certification: TT-COC-002825 (FSC) and BMT PERC 0083 (PEFC)



Carl No. F8 22428

**Payments should be sent to:**

The Stationery Office Ltd
PO Box 590
Norwich MLO
NR3 1QZ

Conditions of Supply:

The goods referred to on this invoice shall be accepted by the customer only on The Stationery Office's Standard Terms & Conditions (copy available on request) and not on any additional terms which may have been included in the customer's order.

Method of Payment:**POST**

Cheques may be sent to the above address, made payable to "The Stationery Office Ltd" and drawn in £ sterling on a UK Bank Account.
Notes & Coins should not be sent through the post.

BANK GIRO

Account The Stationery Office Ltd
Address HSBC
 PO Box 61004
 London
 SE1 9RX

Sort Code
Account No
IBAN

Swift Code MIDL GB 22

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Data Protection

TSO will use the personal information that you provide to process your order and keep you informed of products and services that we feel may be of interest to you.

We may also share your personal information with other carefully selected third parties to facilitate the provision of information relating to other products, services and events that we feel may be of interest to you or your business.

However, if you wish us to cease (or not commence) sending you marketing material at any stage, you should notify us by contacting our enquiry team on Tel: 0870 600 5522 quoting your invoice (document) number where possible.

Telephone calls may be monitored or recorded for training and quality purposes.

Gazettes:

Non-financial queries regarding the Gazettes should be directed to:

London Gazette Telephone 0870 600 3322

Edinburgh Gazette Telephone 0131 659 7032

Belfast Gazette Telephone 028 90895 135

Enquiries and Orders

General Public, Trade, Local Authorities, Libraries, Schools & All other Non-Government Customers, should be directed to:

Customer Services
The Stationery Office Ltd
PO Box 29
Norwich NR3 1GN
www.tso.co.uk
Telephone 0870 600 5522
Fax 0870 600 5533
Email customer.services@tso.co.uk

Central Government Departments only, should be directed to:

Customer Services
The Stationery Office Ltd
St Crispins
Duke Street
Norwich NR3 1PD
www.tso.co.uk
Fax 01603 696487
Email customer.services@tso.co.uk

Telephone enquiries should be directed to your dedicated Customer Account contact.

Website orders and website enquiries should be directed to:
Email: esupport@tso.co.uk

Returns - Authorisation to return for credit must be obtained prior to returning goods

If you are a personal customer (excluding business use) you may cancel your order and return your goods in their original condition with any seals and shrink-wrap intact within 7 working days after date of receipt.

Please note that you will be responsible for the costs of returning the items to us unless we delivered the item to you in error, or if the item is damaged or defective.

Business customers or customers acting on behalf of their employers may return goods if The Stationery Office Ltd has supplied incorrectly, or the goods have been received damaged.

To obtain authorisation to return, please contact us on the details below and quote your document number:

Telephone: 0870 600 5522

Fax: 0870 600 5533

Email: customer.services@tso.co.uk

Alternatively you can put your request in writing to:

Customer Care
The Stationery Office Ltd
PO Box 29
Norwich
NR3 1GN