

Date: 5 November 2019

Ref: 184_bednarova_mental health first aid training

Dear Ms Bednarova

Section 1 of the Freedom of Information Act 2000 (FOIA) places two duties on public authorities. Unless exemptions apply, the first duty at Section 1(1)(a) is to confirm or deny whether the information specified in the request is held. The second duty at Section 1(1)(b) is to disclose information that has been confirmed as being held.

Your request for information received on 17 October 2019 has now been considered and I can confirm that Glyndŵr University does hold the information that you have requested.

I would like to receive information about the number of your full-time employees who have a mental health first aid certificate. **16 x full time employees**

I would like to also kindly ask for the total number of students attending your university at the moment. **4,261 enrolments at 5 November 2019. This figure is not absolute for the academic year 2019/21 as there will be fluctuations throughout the year.**

If you are dissatisfied with the handling of your request or wish to request an internal review please contact the Freedom of Information Officer at foi@glyndwr.ac.uk within 40 days of receiving the University's response.

A senior member of staff, who has not been involved with the request, will undertake an internal review to ensure that due process has been followed and to determine whether or not sound reasoning in line with the FOIA or EIR has been followed. You may raise a complaint where you believe we have:

- Failed to respond to your request within the time limits (normally 20 working days)
- Failed to tell you whether or not we hold the information
- Failed to provide the information you have requested
- Failed to explain the reasons for refusing a request
- Failed to correctly apply an exemption or exception

You will be informed of the outcome of the internal review within 40 working days, in line with the Information Commissioner's guidance. The Review will either uphold the original decision, provide additional explanation of the exemption/exception applied or release further information, if it is considered appropriate to do so.

You can also complain to the Information Commissioner at:

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. www.ico.org.uk

Yours sincerely

Freedom of Information
Glyndŵr University

Rydym yn croesawu gohebiaeth yn y Gymraeg neu'r Saesneg. Rhwch wybod inni os hoffech chi dderbyn gohebiaeth yn y Gymraeg. Ni fydd gohebu yn Gymraeg yn arwain at oedi.

We welcome correspondence in Welsh or English. Please let us know if you wish to receive correspondence in Welsh. Corresponding in Welsh will not lead to a delay.