

Dear Mr Norman.

Thank you for your request dated 10/2/2017 a copy of which is enclosed below.
FOI Response: Request 102597.

1. Please could you supply me with the names and/or job titles of members of the Change Board as at 19 January 2016.

Job Title (alphabetically)	Name
City Director	Nicola Yates
Director- of Public Health	Becky Pollard
Interim Service Director- Child & Family Support	Hillary Brooks
Interim Service Director- Finance/Section 151 Officer	Julie Oldale
Programme Director- Bristol Workplace	Lucy Murray-Brown
Service Director- Bristol Futures	Stephen Hilton
Service Director- Business Change & ICT	Paul Arrigoni
Service Director- Economy	Alistair Reid
Service Director- Education & Skills	Paul Jacobs
Service Director- Energy	Bill Edrich
Service Director- Green & Clean	Gillian Douglas
Service Director- Housing Solutions	Nick Hooper
Service Director- HR	Richard Billingham
Service Director- Integrated Customer Services	Patsy Mellor
Service Director- Legal Services	Shahzia Daya
Service Director- Neighbourhoods & Communities	Di Robinson
Service Director- Landlord	Mary Ryan / Steven Barrett
Service Director- Planning	Zoe Wilcox
Service Director- Policy Strategy & Communications	Michelle Farmer / Patricia Greer
Service Director- Property	Robert Orrett
Service Director- Social Care Adults	Mike Hennessey
Service Director- Strategic Planning & Commissioning	Netta Meadows
Service Director- Transport	Peter Mann
Strategic Director- Business Change & ICT	Max Wide
Strategic Director- Neighbourhoods	Alison Comley
Strategic Director- People	John Readman
Strategic Director- Place	Barra Mac Ruairí

2. Please could you supply me with the names and/or job titles of any officers, councillors or third parties who attended the Change Board meeting on 19 January 2016.

Core members:

Job Title (alphabetically)	Name	In attendance for all or part of meeting
City Director	Nicola Yates	✓
Director- of Public Health	Becky Pollard	✓
Interim Service Director- Child & Family Support (Delegate attended)	Hillary Brooks (Angela Clarke attended on behalf)	✓
Interim Service Director- Finance/Section 151 Officer	Julie Oldale	
Programme Director- Bristol Workplace	Lucy Murray-Brown	✓
Service Director- Bristol Futures	Stephen Hilton	✓
Service Director- Business Change & ICT	Paul Arrigoni	✓
Service Director- Economy	Alistair Reid	
Service Director- Education & Skills	Paul Jacobs	✓
Service Director- Energy	Bill Edrich	✓
Service Director- Green & Clean	Gillian Douglas	✓
Service Director- Housing Solutions	Nick Hooper	
Service Director- HR	Richard Billingham	✓
Service Director- Integrated Customer Services	Patsy Mellor	
Service Director- Legal Services	Shahzia Daya	✓
Service Director- Neighbourhoods & Communities	Di Robinson	✓
Service Director- Landlord	Mary Ryan / Steven Barrett	✓
Service Director- Planning	Zoe Wilcox	✓
Service Director- Policy Strategy & Communications	Michelle Farmer	✓
Service Director- Property	Robert Orrett	✓
Service Director- Social Care Adults	Mike Hennessey	✓
Service Director- Strategic Planning & Commissioning	Netta Meadows	✓
Service Director- Transport	Peter Mann	✓
Strategic Director- Business Change & ICT	Max Wide	✓
Strategic Director- Neighbourhoods	Alison Comley	✓
Strategic Director- People	John Readman	
Strategic Director- Place	Barra Mac Ruairí	✓

Additional attendees:

Job Title (alphabetically)	Name	In attendance for all or part of meeting
Programme Accountants X 2		✓
Programme Support Officer		✓
Representative from Ernst & Young		✓
Senior Project Manager		✓
Service Manager – Digital Services	Tracy Dodds	✓
Service Manager – Programme Management Office	Tara Dillon	✓
Service Manager- Business Process Management	Declan Cooney / Sian Houdmont	✓ ✓

Where names withheld s.40(2) FOIA is engaged.

- 3. Please could you supply me with the names and/or job titles of any officers, councillors or third parties who received minutes of the Change Board meeting on 19 January 2016.**

All the people listed under point 2.

- 4. Please could you supply me with the names and/or job title of the Chair of the Change Board as at 19 January 2016.**

Max Wide - Strategic Director Business Change & ICT

- 5. Please could you supply me with the names and/or job title of the officer who chaired the Change Board meeting on 19 January 2016 (if different from above).**

As point 4 above.

- 6. Please could you supply me with all Change Board minutes held by Bristol City Council.**

The Council considers that retrieving, reviewing and extracting all of the minutes of the Change Board for the last three years would be a labour intensive, manual job which would take an Officer in excess of 18 hours to complete. We, therefore, rely on the exemption contained in s.12 Freedom of Information Act 2000 to refuse this part of your request.

This is in accordance with Regulation 3 of the Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulations 2004.

Although the City Council aim to be transparent and accountable to the public, we must weigh this against the significant amount of officer time that would be used in dealing with such large requests.

The Council does not offer the option of paying for information over the appropriate limit, so your request as it stands, is being refused, however if you would like to refine your request it can be reconsidered.

As above, if you were able to refine your request to the minutes from the last 12 months for instance, we would be happy to reconsider your request.

This response should answer your request in full, however if you are not satisfied with this response or wish to lodge an appeal against any exemptions that may have been applied, you can do so by writing to the Data Protection Officer at Bristol City Council Legal Services, The Council House, College Green, Bristol, or foi@bristol.gov.uk. Details of the complaints procedure can be found at <http://www.bristol.gov.uk/page/complaints>

If, after you have exhausted the council's complaints procedure, you are still not satisfied with the response you have received you have the right to complain to the Information Commissioner, details of your right to complain can be found at <http://www.ico.gov.uk/complaints.aspx>

Copyright notice

The provision of information by Bristol City Council under this scheme does not imply a right to reproduce or commercially exploit such information without the Council's express prior written permission.

Reproduction or commercial exploitation of materials supplied under this scheme without the express permission of Bristol City Council may be an infringement of copyright.

The Council is unable to grant permission to reproduce or re-use any material accessed through this scheme that is the property of third parties. Permission to reproduce or re-use such material must be obtained from the copyright holders.