

From: Judith Jones
Sent: 01 April 2009 09:06
To: 'Cohen Neil'
Subject: RE: National CCTV Strategy: CCTV Standards Subgroup

Dear Neil,

I am very sorry for not replying to your email. I had hoped to be able to get down to London today to attend your meeting – [REDACTED]

Do let me know if there is anything I can do to help on this. I think our main concerns relate to standards relating to compliance with Data Protection Act (e.g. in terms of retention periods, effective management, security of the images, and disclosure arrangements. These are all covered in our CCTV Code of Practice.

Once again – please accept my apologies. I hope to see you on Friday.

Judith

Judith Jones
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-----Original Message-----

From: Cohen Neil [mailto:[REDACTED]]

Sent: 24 March 2009 13:33

To: [REDACTED]

Judith Jones;

Cc: [REDACTED]

Subject: National CCTV Strategy: CCTV Standards Subgroup

Dear All,

I'd like to invite you (or a nominated representative) to attend the initial scoping meeting of the Standards subgroup of the National CCTV Strategy.

This will be held on 1st April, 10:30-12:30 at the NPIA, New King's Beam House, 22 Upper Ground, London, SE1 9QY, room 8/7.

Apologies for the very short notice, but we'd like to have at least a brief run-through of the recommendations and discuss terms of reference before the next meeting of the Strategy Board on the 3rd April.

These are the recommendations we have been asked to cover. We need to get some idea as to what each recommendation means, and to discuss what it is desirable / realistic to deliver in each case, along with potential timescales. Most of my thoughts currently focus on Rec 2 (i.e. what government/police CCTV standards could be developed, both for image quality and data export), but this needs to be scoped out in more detail, as do the recommendations.

2	Agree on digital CCTV standards and digital video formats for public space CCTV, police, and CJS use.
7	Provide clear advice to CCTV operators on police and CPS requirements from CCTV systems to maximise successful prosecutions.
22	Performance standards similar to those that support other forms of crime scene evidence should be developed in relation to CCTV recovery and analysis.
9	Further develop and share best practice in the use and operation of public space CCTV systems.
28	CCTV operators, police and CJS agencies should determine respective roles and responsibilities in relation to the short and long term retention (including archiving) of CCTV material.

I'd also welcome thoughts regarding the appropriate membership of this subgroup.

Please let me know if you'll be able to attend, and if you have any additional items to discuss.

Thanks,

Neil.

Dr Neil Cohen
Programme Manager
Video Evidence Analysis
Home Office Scientific Development Branch
Woodcock Hill, Sandridge, St Albans AL4 9HQ
Tel: [REDACTED]

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From: Cohen Neil [mailto: [REDACTED]]

Sent: 09 April 2009 11:59

To: [REDACTED]

Cc: [REDACTED] Judith Jones; [REDACTED]

Subject: CCTV Strategy Standards Subgroup

Dear All,

Please find attached my summary notes with suggested actions from the CCTV Strategy Standards subgroup meeting last week. Comments or corrections welcome. I will scope out HOSDB's thoughts/plans for Rec 2 (Agree on Standards and Formats...) and then circulate these along with some dates for the next meeting.

Regards,

Neil.

Dr Neil Cohen
Programme Manager
Video Evidence Analysis
Home Office Scientific Development Branch
Woodcock Hill, Sandridge, St Albans AL4 9HQ
Tel: [REDACTED]

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	Standards	What does this mean?
2	<p>Agree on digital CCTV standards and digital video formats for public space CCTV, police, and CJS use. With CJS, PUC & PR</p>	<p>Two key areas for standards development</p> <ol style="list-style-type: none"> 1. Image quality / installation / front-end standards, perhaps for specific environments and users 2. Recording format standards, to steer manufacturers towards a common format – interoperability. (Recording or simpler export standards?) Also transmission, IP, HD factors emerging. <p>Action: HOSDB to review existing standards from all sources, engage with manufacturers, BSIA, to influence future technology development path and strategic direction. Plan for engagement. Key manufacturers? How to implement / enforce / get support for standards? Insurers? Charter mark for manufacturers. Easier to influence public space owners (definition of public space – e.g. to include rail? Action: Strat team to check)</p>
7	<p>Provide clear advice to CCTV operators on police and CPS requirements from CCTV systems to maximise successful prosecutions. With CJS</p>	<p>CPS could say what the optimum image is for prosecution. Tied to rec. 25? (protocols for feedback) CPS planning to engage with public through community prosecutors – how CCTV supported/failed to support a prosecution Also may involve SIA / operator training</p> <p>Possible activities:</p> <ol style="list-style-type: none"> 1. General best practice rules based on operational experience (front-end guidance, training, through to effective presentation in courtroom) 2. Develop mechanisms for feedback from CPS through police (force coordinator?) to operators (with CJS subgroup)
22	<p>Performance standards similar to those that support other forms of crime scene evidence should be developed in relation to CCTV recovery and analysis. With PUC</p>	<p>PUC subgroup to lead Kick back to NPIA Forensics 21?</p>
9	<p>Further develop and share best practice in the use and operation of public space CCTV systems.</p>	<p>Could partly be based on standards we produce. "Develop" part overlaps with point 1 in rec. 7 "Share" part is responsibility of PR subgroup / local CCTV operators / National Body</p>
27 + 28	<p>Develop CCTV image retention and disclosure guidance. With PUC & CJS CCTV operators, police and CJS agencies should determine respective roles and responsibilities in relation to the short and long term retention (including archiving) of CCTV material. With CJS PUC & PR</p>	<p>Really need 2 sets of guidance – 1 for short term retention (owner of system) and one for long term retention (police/CJS - Who holds Master?)</p> <p>Additional issue – guidance needed on storage of unused material. Potentially large volumes of CCTV fall into this category. Whose responsibility is it to hold this? Police (probably). Does existing guidance state this? How much needs to be kept? May be within existing CPS guidance? Action: SD to review & forward existing/planned CPS guidance Poss. requirements for tech specs for secure storage (single approach for infrastructure), media handling guidance Check and address MOPI retention guidelines</p>
6	<p>Establish technical requirements that will allow CCTV cameras to be used for multiple purposes.</p>	<p>Wording / meaning of rec. may need clarification Action: Strat team to advise. Focus may be on advances in camera technology – megapixel cameras that will allow multiple users to select different fields of view simultaneously (i.e. single high res wide angle view + ability to segment, focus on specific areas) Evaluation of technology, current products, develop OR to steer manufacturers. Or multi-use cameras rather than multiple operators?</p>

From: Cohen Neil [mailto:]

Sent: 20 August 2009 11:17

To:

Judith Jones;

Cc:

Subject: National CCTV Strategy: CCTV Standards Subgroup

Dear All,

The next meeting of the National CCTV Strategy Standards subgroup will be held on 10th September, 10:30-12:30 at the NPIA, New King's Beam House, 22 Upper Ground, London, SE1 9QY, room 8/9.

The main focus of this meeting is to discuss progress on Recommendation 2 "Agree on digital CCTV standards and digital video formats for public space CCTV, police, and CJS use".

In particular we will be reporting on plans to develop some specimen Operational Requirements for a range of key environments (e.g. licensed premises, shopping centres, stations etc.) to include standard camera placements and image quality criteria – to provide more assistance to people when developing their own operational requirements and to try and raise front-end standards of the installations.

We will also be looking at minimum equipment standards for the digital video recorders, specifically recording/export data formats to improve interoperability and ease of replay.

Please could you let me know if you are able to attend.

Regards,

Neil.

Dr Neil Cohen
Programme Manager
Video Evidence Analysis
Home Office Scientific Development Branch
Woodcock Hill, Sandridge, St Albans AL4 9HQ
Tel:

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