



19 April 2018

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Ref: 2017/18-421

Dear Mr Metcalf

### **Freedom of Information Act 2000 – Request for Information**

Thank you for your request received by Yorkshire Ambulance Service NHS Trust (the Trust) on 06 March 2018. Please find our responses below.

#### **Your request**

1. Please confirm how many Ambulance Service (Emergency) Long Service and Good Conduct Medals the Trust/Service has issued in total, with breakdown by financial year since 1995.
2. If possible, please provide the figures for previous incorporated Ambulance Services prior to amalgamation (if applicable).
3. Please provide a breakdown by skillset (e.g. Paramedic, Ambulance Technician, ECA/ECSW/Associate Practitioner etc.)
4. Please provide a breakdown by gender.
5. Please provide a naming example of whether rank/skillset is or has ever been included (e.g. John Smith/Mr John Smith/Paramedic John Smith etc).
6. Does the Trust/Service use honorifics or post-nominals on the naming (e.g. Dr, Rev, BA, BSc, MBE, BEM, MC, QGM).
7. Has any awardee refused to accept the medal?
8. Has any awardee returned the medal back for any reason?
9. Has any awardee had the award of the medal revoked?
10. What does an individual award cost the Trust/Service at public or private expense?
11. Does the Trust/Service hold an award ceremony or is the medal awarded "over the desk"?
12. How many Queens Ambulance Service Medal has the Trust/Service recommended for award to members of staff and how many have actually been awarded?
13. How many MBEs Medals has the Trust/Service recommended for award to members of staff and how many have actually been awarded?
14. How many BEMs has the Trust/Service recommended for award to members of staff and how many have actually been awarded?
15. How many Queens Gallantry Medals has the Trust/Service recommended for award to members of staff and how many have actually been awarded?
16. How many medals not named above has the Trust/Service recommended for award to members of staff and how many have actually been awarded; if applicable what were the medals recommended?

## Trust response

We can confirm that the Trust holds the information requested.

**1. Please confirm how many Ambulance Service (Emergency) Long Service and Good Conduct Medals the Trust/Service has issued in total, with breakdown by financial year since 1995.**

The information requested has been centrally collated from 2010. In order to provide the information held between 2006 (when the Yorkshire Ambulance Service NHS Trust was formed) and 2010 would require a manual review of each personnel file and this would exceed the appropriate cost limit of £450 (18 working hours), this is therefore exempt under Section 12 of the FOI Act.

The table below includes information regarding employees who have received the following awards:

- Staff Award – 20 Years' Service
- Staff Award – 30 Years' Service
- Staff Award – 40 Years' Service
- Queen's 20 Year Long Service and Good Conduct Medal

	2010	2011	2012	2013	2014	2015	2016	2017
Total Medals	28	94	46	76	66	100	164	132
Female	5	44	20	31	30	42	66	62
Male	23	50	26	45	36	58	98	70

**2. If possible, please provide the figures for previous incorporated Ambulance Services prior to amalgamation (if applicable).**

The Trust does not hold a record of awards made by other ambulance trusts' prior to their amalgamation with Yorkshire Ambulance Service NHS Trust.

**3. Please provide a breakdown by skillset (e.g. Paramedic, Ambulance Technician, ECA/ECSW/Associate Practitioner etc.)**

These awards are awarded to staff across a range of roles. The Trust considers that providing a breakdown by job title would potentially make the information personal identifiable. This is because there are cases where there is only one employee with a job title within the Trust. Therefore releasing the job title could identify the post holder of that role. Therefore this information is exempt under Section 40(2) of the FOI Act.

**4. Please provide a breakdown by gender.**

Please refer to the above table.

**5. Please provide a naming example of whether rank/skillset is or has ever been included (e.g. John Smith/Mr John Smith/Paramedic John Smith etc).**

Only first name and surname are engraved on the awards.

**6. Does the Trust/Service use honorifics or post-nominals on the naming (e.g. Dr, Rev, BA, BSc, MBE, BEM, MC, QGM).**

Where appropriate this will be engraved on the award e.g. Dr John Smith

**7. Has any awardee refused to accept the medal?**

The Trust does not hold any record of any awardee refusing to accept a medal.

**8. Has any awardee returned the medal back for any reason?**

The Trust does not hold any record of any awardee returning a medal.

**9. *Has any awardee had the award of the medal revoked?***

The Trust does not hold any record of awardee having their medal revoked.

**10. *What does an individual award cost the Trust/Service at public or private expense?***

- Queen's Medal - £27
- 20 Years' Service - £20
- 30 Years' Service - £14.95
- 40 Years' Service - £16.25

The Trust has an awards budget that we utilise to pay for the above awards. They are not privately funded.

**11. *Does the Trust/Service hold an award ceremony or is the medal awarded "over the desk"?***

The Trust holds an annual awards ceremony.

**12. *How many Queens Ambulance Service Medal has the Trust/Service recommended for award to members of staff and how many have actually been awarded?***

The trust does not hold any records of a member of staff being recommended for a Queens Ambulance Service Medal.

**13. *How many MBEs Medals has the Trust/Service recommended for award to members of staff and how many have actually been awarded?***

The Trust does not hold any record of a member of staff being recommended for a MBE.

**14. *How many BEMs has the Trust/Service recommended for award to members of staff and how many have actually been awarded?***

The Trust does not hold any record of a member of staff being recommended for a BEM.

**15. *How many Queens Gallantry Medals has the Trust/Service recommended for award to members of staff and how many have actually been awarded?***

The Trust does not hold any record of a member of staff being recommended for a Queens Gallantry Medal

**16. *How many medals not named above has the Trust/Service recommended for award to members of staff and how many have actually been awarded; if applicable what were the medals recommended?***

The Trust does not hold any record of a member of staff being recommended for any other award.

If you have any queries about the information we have provided then please contact the FOI team via email: [foi@yas.nhs.uk](mailto:foi@yas.nhs.uk) Please remember to quote the reference number above in any future communications.

We hope this response meets your requirements but if you are unhappy with the way your request for information has been handled. You can request an internal review by contacting the Yorkshire Ambulance Service FOI team: email: [foi@yas.nhs.uk](mailto:foi@yas.nhs.uk); postal address: Springhill 2, Brindley Way, Wakefield 41 Business Park, Wakefield, WF2 0XQ

We will only consider requests for Internal Reviews, which are received within two months of the date of response. This is in line with ICO guidance <https://ico.org.uk/for-the-public/official-information/>

If you remain dissatisfied with the handling of your request or complaint, you have a right to appeal to the Information Commissioner. More information about how to appeal is available on the Information Commissioner's website at [www.ico.org.uk/concerns/getting/](http://www.ico.org.uk/concerns/getting/)

There is no charge for making an appeal.

Response issued by:

**Legal Services Department**

Email: [foi@yas.nhs.uk](mailto:foi@yas.nhs.uk)

Tel: 01924 584116