

**James McLaughlin**

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**From:** [REDACTED]  
**Sent:** 02 September 2013 08:02  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** foi/886/13 Freedom of Information Request

We have received the following Freedom of Information request foi/886/13. We are required to respond to this by 27 September 2013. **Please obtain approval from your Head of Service and then forward this with your response to me.** We only need to respond with information that we hold, we do not have to create or analyse information. The request is as follows:

**Please, Can I make an FOI:**

'However, if there future there was found to be a required need for this work to any council property it would be done by a specialist company **THROUGH** the Mears R&M contract.

I hope this clarifies.'

- See thread for source.

- Under the Freedom of Information Act: Please send me a copy of the Mears R&M contract.

- Please can you send this via email and hard copy to:

[REDACTED]  
[REDACTED]

- Thank you in anticipation.

Kind Regards,  
[REDACTED]

Sent from my iPod

Begin forwarded message:

**From:** [REDACTED]  
**Date:** 30 August 2013 09:36:12 GMT+01:00  
**To:** [REDACTED]  
**Subject:** [REDACTED] reply 05.08.2013.

Thank [REDACTED]

Your details below are correct. I am waiting for details from others before sending a full response to Jugal.

Furthermore, you are also correct that to date Mears have not carried out sound proofing to any council properties in Brighton & Hove as we do not carry out soundproofing retrospectively to council properties.

However, if there future there was found to be a required need for this work to any council property it would be done by a specialist company THROUGH the Mears R&M contract.  
I hope this clarifies.

**Partnership & Resident Liaison Manager”**

Please follow links for further information on Exemptions, Guidelines and Checklist:

[FOI Exemptions](#)

[FOI Staff Guidelines](#)

[FOI Checklist](#)

If you have any queries please let me know. After identifying the requested information please forward a copy to me for disclosure to the requestor as we may need to apply exemptions and take legal advice.

Many thanks

Information Compliance Officer  
Brighton & Hove City Council  
Tel: 01273 200000

**James McLaughlin**

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**From:** Freedom Of Information  
**Sent:** 02 September 2013 08:00  
**To:** [REDACTED]  
**Subject:** foi/886/13 Freedom of Information Report  
**Attachments:** cidimage002.jpg@01CE6058.79AF4040; ATT00001.htm; image.jpeg; ATT00002.htm; image.jpeg; ATT00003.htm

Thank you for your request for information and I confirm we shall respond no later than 27 September 2013.

Wendy Kassamani  
Information Compliance Officer  
Tel: 01273 2[REDACTED]

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**From:** [REDACTED]  
**Sent:** 01 September 2013 12:13  
**To:** Wendy Kassamani  
**Cc:** Freedom Of Information  
**Subject:** Fwd: [REDACTED] reply 05.08.2013.

Dear Wendy,  
Please, Can I make an FOI:

'However, if there future there was found to be a required need for this work to any council property it would be done by a specialist company THROUGH the Mears R&M contract.

I hope this clarifies.'

- See thread for source.

- Under the Freedom of Information Act: Please send me a copy of the Mears R&M contract.

- Please can you send this via email and hard copy to:

[REDACTED]  
[REDACTED]

- Thank you in anticipation.

Kind Regards,  
[REDACTED]

Sent from my iPod

Begin forwarded message:

**From:** [REDACTED]  
**Date:** 30 August 2013 09:36:12 GMT+01:00  
**To:** [REDACTED]  
**Subject:** [REDACTED]'s reply 05.08.2013.

Thanks, [REDACTED]

**James McLaughlin**

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**From:** Wendy Kassamani  
**Sent:** 12 September 2013 10:21  
**To:** [REDACTED]  
**Subject:** REMINDER: foi/886/13 Freedom of Information Request

This request is due for disclosure shortly !

Thank you.

Wendy Kassamani  
Information Compliance Officer  
Brighton & Hove City Council  
Tel: 01273 296636

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**From:** Wendy Kassamani  
**Sent:** 02 September 2013 08:02  
**To:** [REDACTED]  
**C:** [REDACTED]  
**Subject:** foi/886/13 Freedom of Information Request

We have received the following Freedom of Information request foi/886/13. We are required to respond to this by 27 September 2013. **Please obtain approval from your Head of Service and then forward this with your response to me.** We only need to respond with information that we hold, we do not have to create or analyse information. The request is as follows:

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- See thread for source.

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- Please can you send this via email and hard copy to:

[REDACTED]

- Thank you in anticipation.

Kind Regards,  
[REDACTED]

Sent from my iPod

Begin forwarded message:

From: [REDACTED]  
Date: 30 August 2013 09:36:12 GMT+01:00  
To: "[REDACTED]" [REDACTED]  
Subject: [REDACTED]'s reply 05.08.2013.

Thanks [REDACTED]

Your details below are correct. I am waiting for details from others before sending a full response to Jugal.

Furthermore, you are also correct that to date Mears have not carried out sound proofing to any council properties in Brighton & Hove as we do not carry out soundproofing retrospectively to council properties.

However, if there future there was found to be a required need for this work to any council property it would be done by a specialist company THROUGH the Mears R&M contract.

I hope this clarifies.

[REDACTED]  
**Partnership & Resident Liaison Manager"**

Please follow links for further information on Exemptions, Guidelines and Checklist:

[FOI Exemptions](#)

[FOI Staff Guidelines](#)

[FOI Checklist](#)

If you have any queries please let me know. After identifying the requested information please forward a copy to me for disclosure to the requestor as we may need to apply exemptions and take legal advice.

Many thanks

Wendy Kassamani  
Information Compliance Officer  
Brighton & Hove City Council  
Tel: 01273 2[REDACTED]

**James McLaughlin**

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**From:** [REDACTED]  
**Sent:** 17 September 2013 13:20  
**To:** Wendy Kassamani  
**Cc:** [REDACTED]  
**Subject:** FW: foi/886/13 Freedom of Information Request

Hi Wendy,

As discussed, The Repairs & Maintenance contract document is far too big and extensive in size to send electronically or copy.

However, if [REDACTED] would like to make an appointment to meet with [REDACTED] (The Property & Investment teams Contract Compliance Manager) to view this document at the Housing centre we are very happy to comply with this request. In addition if Mr [REDACTED] requires photo copies of a few relevant pages we are happy to accommodate this free of charge, however, we would have to request he keep this to a maximum of 20 pages. He can be contacted on: 01273 293353

Or email: [Robertbarker@brighton-hove.gov.uk](mailto:Robertbarker@brighton-hove.gov.uk)

Many thanks

[REDACTED]  
Partnership & Resident Liaison Manager  
Property & Investment Team  
Housing Centre  
Unit 1 Fairway Trading Estate  
Eastergate Road  
Brighton  
BN2 4QL  
[REDACTED]



We will be easy to reach



We will be clear and treat you with respect



We will listen and act to get things done

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**From:** [REDACTED]  
**Sent:** 02 September 2013 09:43  
**To:** [REDACTED]  
**Subject:** FW: foi/886/13 Freedom of Information Request

Hi both,

Please advise regarding below request. Do either of you have an electronic copy of the R&M contact?

[REDACTED]  
Partnership & Resident Liaison Manager  
Property & Investment Team  
Housing Centre  
Unit 1 Fairway Trading Estate  
Eastergate Road  
Brighton  
BN2 4QL  
Tel: 01273 2[REDACTED]

We have received the following Freedom of Information request foi/886/13. We are required to respond to this by 27 September 2013. **Please obtain approval from your Head of Service and then forward this with your response to me.** We only need to respond with information that we hold, we do not have to create or analyse information. The request is as follows:

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I hope this clarifies.'

- See thread for source.

- Under the Freedom of Information Act: Please send me a copy of the Mears R&M contract.

- Please can you send this via email and hard copy to:

[REDACTED]

- Thank you in anticipation.

Kind Regards,

[REDACTED]

Sent from my iPod

Begin forwarded message:

From: [REDACTED]

Date: 30 August 2013 09:36:12 GMT+01:00

To: "[REDACTED]"

Subject: [REDACTED]'s reply 05.08.2013.

Thanks Simon,

Your details below are correct. I am waiting for details from others before sending a full response to Jugal.

Furthermore, you are also correct that to date Mears have not carried out sound proofing to any council properties in Brighton & Hove as we do not carry out soundproofing retrospectively to council properties.

However, if there future there was found to be a required need for this work to any council property it would be done by a specialist company THROUGH the Mears R&M contract.

I hope this clarifies.

[REDACTED]

Partnership & Resident Liaison Manager"

Please follow links for further information on Exemptions, Guidelines and Checklist:

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[FOI Staff Guidelines](#)

[FOI Checklist](#)

If you have any queries please let me know. After identifying the requested information please forward a copy to me for disclosure to the requestor as we may need to apply exemptions and take legal advice.

Many thanks

Wendy Kassamani  
Information Compliance Officer  
Brighton & Hove City Council  
Tel: 01273 2[REDACTED]



**James McLaughlin**

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**From:** Wendy Kassamani  
**Sent:** 17 September 2013 13:31  
**To:** [REDACTED]  
**Subject:** foi/886/13 Freedom of Information Request

**Regarding your request for information under the Freedom of Information Act 2000: Ref: foi/886/13**

**"Under the Freedom of Information Act: Please send me a copy of the Mears R&M contract.**

**• Please can you send this via email and hard copy to:**

[REDACTED]

Please find set out below the information in response to the above request:

**"As discussed, The Repairs & Maintenance contract document is far too big and extensive in size to send electronically or copy.**

**However, if Mr Smith would like to make an appointment to meet with Rob Barker (The Property & Investment teams Contract Compliance Manager) to view this document at the Housing centre we are very happy to comply with this request. In addition if Mr Smith requires photo copies of a few relevant pages we are happy to accommodate this free of charge, however, we would have to request he keep this to a maximum of 20 pages.**

**He can be contacted on: 01273 293353**

**Or email: [Robertbarker@brighton-hove.gov.uk](mailto:Robertbarker@brighton-hove.gov.uk)"**

Should you have any queries concerning this request please contact me, remembering to quote the reference number shown above.

If you are not satisfied how your request has been handled, you can appeal. Please write to:

Freedom of Information Appeals  
Brighton & Hove City Council  
ICT Room 1st Floor  
Hove Town Hall  
Norton Road  
Hove BN3 4AH  
[jan.mcCartney@brighton-hove.gov.uk](mailto:jan.mcCartney@brighton-hove.gov.uk)

If you are still not satisfied after your complaint has been investigated, you can escalate your complaint to the Information Commissioners Office. The contact details are:

The Information Commissioners Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire SK9 5AF

Telephone number: 03031231113