



**Minutes of the Manchester Creative Studio and Collective Spirit
Board Meeting 20th June 2016**

Location of Meeting: Manchester Creative Studio, 16 Blossom Street, Manchester, M4 5AW

Board Members: Ben Barsky, Nimsha Mistry, Max Larcombe and Steve Kuncewicz.

Apologies: Alun Morgan, Shamim Miah and Marytn Potts.

Clerk: James Spencer (JS) and Raja Miah

Meeting Convened: 6.00pm

Item 1.	Welcome and Introductions
Discussion	Welcome all in attendance
Item 2.	Minutes from previous meeting -Confirm as true record -Amendments
Discussion	Other minutes reviewed and accurate.
Action	
Item 3.	Confirm to be true record.
Discussion	Record true
Item 4.	Ofsted
Discussion	Ofsted confirmed at Collective Spirit Oldham. School in special measures. It is confirmed that [REDACTED] [REDACTED] [REDACTED] [REDACTED] There is confirmation that the board are happy with this process given

	<p>the current situation.</p> <p>It has been confirmed that [REDACTED]</p> <p>It is confirmed a temporary appointment has been made and this role is only short term until [REDACTED] Mark McLoughlin.</p> <p>It is confirmed the Ofsted will appoint a team to work with the school to deliver the action plan for the school.</p> <p>It is confirmed that Ofsted will tweak this but this will help the school develop.</p> <p>RM confirms that he has had on-going concerns about the lack of the plan within the school.</p> <p>RM confirms that the Ofsted report about the trust was we are response we were slow to act.</p> <p>BB asks would there be an effect on the numbers of students following the Ofsted, it is confirmed that there may be some movement but overall there would not be a huge change in numbers.</p>
Action	<p>The board are requested that they agree for the delegated powers for a task and finish group be put in place to help pre-empt the Ofsted position.</p>

Item 4.	C.S Staffing
Discussion	<p>School appraisals these have been agreed and reviewed. PM confirms that there is more rigour within the process. Board agreed appraisal sign off.</p> <p>There is a new structure in place that creates a list of master teachers, which will allow for the pedagogy to develop quickly and improve the overall levels. This structure should help increase the capacity.</p> <p>It is confirmed that block 5 is in progress and the work has been agreed to the financial standards communicated.</p>

Item 5.	Governance
Discussion	<p>The school governance is discussed and the board and potential changes review the positions.</p> <p>RM gives a background of the boards and what the skills are going forward for each member.</p> <p>RM requests whether Steve Kuncewicz would be the chair of Manchester Creative Studio.</p> <p>RM confirms that the board will bring in some professionalised skills for clerking.</p>
Action	<p>RM and PR delegated power to draw up action plan.</p> <p>Confirmed separation of boards and new governing body.</p> <p>It is agreed a clerking service be appointed externally.</p>

Item 6.	Finance Update
Discussion	<p>School finances are discussed for MCS and CS.</p> <p>It is confirmed that both schools are on track to deliver a balanced budget even against the context of the claw back position that they both face currently.</p> <p>JS and BB detail the current overall spend.</p> <p>It is confirmed that the works that will be completed at Collective Spirit have been fully tendered and the consultant has collated all the required information and is managing the process independently across the school.</p> <p>Tender values are confirmed and suppliers are detailed who are undertaking the work in the school.</p> <p>It is confirmed that the:- CCTV system has been installed, the fence line is established and the science block has been removed.</p>
Action	Approval of Budget for 2016/2017

Item 6.	Any other business
Discussion	

Item 7.	Confirm next directors meeting
Discussion	Next meeting August with new Body.