



**Minutes of the Manchester Creative Studio and Collective Spirit
Board Meeting 11th February 2016**

Location of Meeting: Manchester Creative Studio, 16 Blossom Street, Manchester, M4 5AW

Board Members: Shamim Miah, Martyn Potts, Max Larcombe, Ben Barsky, Alun Morgan, Nimsha Mistry and Steve Kuncewicz.

Apologies:

Clerk: James Spencer and Raja Miah.

Meeting Convened: 6.00pm

Item 1.	Welcome and Introductions
Discussion	

Item 2.	Minutes from previous meeting -Amendments
Discussion	Minutes reviewed of last meeting reviewed. Minutes from last meeting review and discussed.

Item 3.	Confirm to be true record.
Discussion	Record is confirmed as correct.

Item 4.	Matters arising
Discussion	No matters arising.

Item 5.	Register of Interests
Discussion	No new declaration of interests.

Item 6.	SAT/MAT Paper
Discussion	SAT to MAT paper discussed in length. MAT Paper included in bundle.

	<p>Paper details transfer of undertakings from a single school model to an MAT structure.</p> <p>The financial position is discussed in terms of the arrangements around splitting the costs between school for the CLAW back.</p> <p>The benefits of the MAT are discussed by the board and the opportunities for economies of scale to allow the schools to flourish.</p> <p>Elements highlighted are:-</p> <ul style="list-style-type: none"> • Teaching skill transfer • Extra Capacity • Reduced back office costs. • Better financial management <p>Additionally it was confirmed that this would comply with the EFA's desires to make the schools into a MAT.</p>
Actions	SAT to MAT paper to be sent to EFA for review and feedback.

Item 7. Review of finances	
Discussion	<p>School finances are shared with the board of directors. BB discusses the current schools position with support from JS.</p> <p>These are discussed in detail with the management of the claw back and costs.</p> <p>The board agree that the business is on track to deliver to the required budget predictions.</p> <p>BB and SK is requested a paper is put together to show the MAT financial position to allow consideration for cross funding of projects.</p> <p>The board request that they kept up to date on MAT approval process.</p> <p>The board discuss the position in regard to the Collective Spirit Build and the use of a contractor to support the process of delivery.</p> <p>It is confirmed the project will deliver:-</p> <ul style="list-style-type: none"> • Removal of science Block and tarmacing • Installation of the fence line and gates • Block 5 refurbishment. • Installation of CCTV system • Installation of Alarm system • Refurbishment of roofing where applicable following survey. <p>JS confirms an independent contractor has been engaged to collate the</p>

	information and quotations for the works and award to the most cost effective and overall fit for purpose.
Action	James Spencer to create paper on MAT financials.

Item 8.	
Discussion	<p>NM discusses</p> <p>It is confirmed that</p> <p>NM comments that a way forward to be agreed with the board</p>

Item 9.	
Discussion	<p>The chair of Directors gives context to the discussion and confirmed the board is requested to consider the</p> <p>Directors to keep notes of discussion.</p>

Item 10.	Any other business
Discussion	None

Item 11.	Confirm next directors meeting
Discussion	Next board meeting to be confirmed for May.