

Manchester Creative Studio, Fourways House, 57 Hilton Street, Manchester M1 2EF
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MANCHESTER CREATIVE STUDIO BOARD MEETING
Wednesday 2nd July 2014, 6.00pm

Meeting held at:-

Fourways House, 57 Hilton Street, Manchester, M1 2EJ

Chair: David McCall (DM)

Present:

Raja Miah (RM), Nicola Barthorpe (NB), Steve Kuncewicz (SK), Robert Croll (RC), Liz Forrester (LF), Ben Barsky (BB).

Apologies:

Alun Morgan (AM), Amina Lone (ALe), Andy Lovatt (ALt), Denise Proctor (DP), Allyster Lee (AL), Max Larcombe (ML)

Minutes: James Spencer

Item 1.	Welcome and Apologies
Discussion	DM welcomes all to the meeting.

Item 2.	Minutes of the Previous Meeting
Discussion	Notes confirmed as fair reflection of meeting.

Item 3.	Matters arising
Discussion	No matters arising.

Item 4.	Principal's Report
Discussion	<p>NB gives and overview of the current developments.</p> <p>Student numbers are confirmed and its highlighted that numbers are increasing continuously.</p> <p>31st July 2014 set as induction date.</p> <p>Meeting Geff Mulgan from Nesta and Manchester Director of Children services.</p> <p>Meeting with Comino Foundation and Ideas Foundation to potentially partner the school, unique partnership that will benefit our educational offer.</p> <p>Community image is improving and local Careers services are directing students to us where interested.</p> <p>There are continued recruitment exercises underway and we are looking to recruit for Graphics, Maths and Partnership Manager roles.</p>

	Leafleting is continuing across the board and focus specifically on areas of high family demographics.
Key Point	
Actions	

Item 5.	Staff Recruitment
Discussion	<p>There are continued recruitment exercises underway and we are looking to recruitment for Graphics, Maths and Partnership Manager roles.</p> <p>It is confirmed that there has been interest in the roles and it is hoped that this will turn into a high number of applications.</p>

Item 6.	ROM Feedback
Discussion	<p>Mixed feedback some was very positive. Specifically the Curriculum and our education plan.</p> <p>There were some concerns around finance and governance, and actions have been taken to respond to these concerns</p> <p>LF reflects on the feedback on the meeting and what her thoughts of it were.</p>
Action	

Item 7.	Building Plan Update
Discussion	<p>RM gives an update on the building based on feedback from AM.</p> <p>The update from the build is as follows.</p> <ul style="list-style-type: none"> • The building and the yard lease has now transferred to the Trust we are told. • The initial scaffolding is complete and work has commenced on the roof along with asbestos removal and light demolition. The works [REDACTED] • We are actively seeking a meeting to clarify some areas of concern with regard to, access, functionality and safeguarding to ensure that we can reassure the EFA so that they are satisfied with and understand how the school will function safely. • The Trust has reluctantly taken on the responsibility of negotiating for and aligning the catering facilities in the school with the available, power sources, space and budget restrictions along with the school vision and crucially alignment with the

	<p>construction program</p> <ul style="list-style-type: none"> We have agreed we will change the locks on the building once the demolition and asbestos removal is complete We would like to invite Trust members to a viewing of the building, late afternoon or evening, TBA. <p>Conversations take place about [REDACTED]</p> <p>It is highlighted that the building is a concern and these should be passed across to the DFE to push this further.</p>
Key Point	Building issues to be raised with DFE to ensure that pre-opening Ofsted is met. This is to be a priority for the team.

Item 8.	Contingency Plans for Opening
Discussion	<p>Contingency plan has been developed and has been presented at the ROM. The feedback from the DFE was positive in regard to</p> <p>The first week, 3 days will be a business conference held at UK fast. Conference will involve workshop focused activities which will have a business feel.</p> <p>The second week will be an off site experience and there will potentially be a residential trip. The residential will focus on building culture and developing family focus. This will look to build confidence and improve self-awareness.</p> <p>The 3rd week will be a digital project that would look at an element located in Manchester.</p> <p>The contingency approach is discussed further and the benefits of this approach.</p>

Item 9.	Governance
	<p>A. Confirmation of Governance Structure</p> <p>B. Moving to a Multi-Academy Trust Structures</p>
Discussion	<p>Confirmation of Governance Structure</p> <p>It is highlighted that the governance structure has been altered since feedback.</p> <p>RM runs through main changes of the governance and confirms its been changed with the National Governance Association.</p> <p>RM confirms what the reflection on members of the board and the operational delivery.</p>

	<p>Discussions take place around parent governors.</p> <p>Moving to a Multi-Academy Trust Structures</p> <p>RM highlights the feedback from the DFE. RM also gives the context of why the schools were not set up as a Multi-Academy trust.</p> <p>It is highlighted the benefits of joining Manchester Creative Studio and Collective Spirit together. It is confirmed that the schools will stay separate in terms of visions but the Trusts will work closer to add increased capacity and strength.</p> <p>It is confirmed that joining the two school will strength the arrangements and that it is hoped that this will potentially will happen in September 2014.</p> <p>Discussion takes place around joining these arrangements together and making it sustainable.</p> <p>The synergies around industry and educational elements will affect each other to enable greater consistency and quality of educational provision.</p>
Key Point	<p>It is agreed that a meeting will be arranged between Collective Spirit and Manchester Creative Studio to discuss the governance.</p> <p>It is agreed that proposed structures will be develop and shared.</p> <p>Governance is agreed by the board</p>

Item 10.	AOB
Discussion	It is highlighted that targeting the 11-16 age schools in Rochdale will be a positive step in terms of recruitment

Item 11	Date of Next meeting
Discussion	<p>Time of next meeting:-</p> <p>6pm - 7th August 2014</p> <p>Location:- Fourways House 57 Hilton Street, Manchester, M1 2EF</p>