

Education Resources Executive Director Jim Gilhooly **Operations Service**

Mr Tom Matheson Our ref:

request-219600-fa97210d@whatdotheyknow.com Your ref: EDU/FOI/2014/259

If calling ask for: Molly Magee 01698 454512 Phone: 20 November 2014 Date:

Dear Mr Matheson

Freedom of Information (Scotland) Act 2002 **Request for Information**

Thank you for your request for information, received on 9 July 2014. Your request has been dealt with in accordance with the Freedom of Information (Scotland) Act 2002.

Please find listed below your request for information and our response:

The contact names within the management structure for social work services and also Education services? The full directory list of contact names including Senior Management, middle management and also the contact names of any Team Leaders would be the information we need.

Please refer to the attached organisational chart. To contact any of the Education Resources staff listed on the table below, please contact Education Resources on 01698 454450 or email education@southlanarkshire.gov.uk.

Request for Review

The Council has an internal panel (the review panel) to deal with complaints from people who are not happy about the way that their request has been dealt with. Staff not involved in the original decision will handle any review. If you want to complain about how we have handled your request for information, you can ask the review panel to reassess our actions. Please note that if you wish to complain, you must do so by 19 January 2015. In requesting a review, it would be helpful if you could quote the reference number found at the top of this letter and state the matter which has given rise to your dissatisfaction.

You should send your request for a review to:

• Mr. W. Dunn, Information Compliance Manager, Finance and Corporate Resources, Floor 13, Council Offices, Almada Street, Hamilton, ML3 0AA.

Alternatively, you can request a review at foi.reviews@southlanarkshire.gov.uk.

Please note that the review panel can only assess the way we have handled requests for information. It cannot consider complaints about delivery of a service or any decisions made by the Council or its authorised employees. If your complaint relates to one of these matters, you should contact the Resource responsible.

Council Offices, Almada Street, Hamilton ML3 0AE Phone: 01698 454512 Fax: 01698 454465 Text Phone: 01698 454039 Email: Des.Dickson@southlanarkshire.gcsx.gov.uk



Should you not be satisfied with the outcome of our review, you will then have the right to appeal to the Scottish Information Commissioner. The Commissioner will decide whether your request has been dealt with properly, in accordance with the Act.

The Commissioner's contact details are as follows:

 Scottish Information Commissioner, Kinburn Castle, Doubledykes Road, St Andrews, Fife KY16 9DS; Telephone: 01334 464610; Fax: 01334 464611;
e-mail: enquiries@itspublicknowledge.info

For further details, please see the Commissioner's website at www.itspublicknowledge.info.

Yours sincerely

Des Dickson Operations Manager

