



Telephone: 0300 126 7000  
Email: [datarequests@westnorthants.gov.uk](mailto:datarequests@westnorthants.gov.uk)  
Our Ref: FIS001113  
Date: 13<sup>th</sup> May 2021

Dear Sir/Madam,

**Request under the Freedom of Information Act 2000**

Thank you for your request made under the Freedom of Information Act 2000 relating to Council Tax, which we received on the 1<sup>st</sup> March 2021. Please accept our sincere apologies for not responding to your request within the statutory timescale.

I can confirm that West Northamptonshire Council holds the information requested, please find our response in bold:

***As of the 1<sup>st</sup> April 2021, South Northamptonshire Council ceased to exist and formed part of the new West Northamptonshire Unitary Council together with Northampton County Council, Northampton Borough Council and Daventry District Council. Your FOI/EIR request was submitted to South Northamptonshire Council prior to the 1<sup>st</sup> April 2021 and therefore the information contained within our response is in respect of South Northamptonshire Council only.***

*LPA 1925 s.136 Deed of Assignment*

*1.Does your council tax billing authority assign information and data to any partnership service provider or other organisation for the purpose of collection and enforcement of council tax.*

***No, the Council does not assign information and data to any partnership service provider or other organisation under the terms of the Law of Property Act 1925 Section 136 (Deed of Assignment).***

*2.Please provide a list and give the precise name and/ or company number you have a data sharing policy with. If this is an internal partnership, provide the name of the partnership and department within this partnership and confirm who you share these services with and how they are authorised and who by to process and share this data.*

***We have Data Sharing Agreements with the following companies:***

- Bristow and Sutor (Company Number 01431688) – Enforcement Agents***
- CSN Resources Ltd (Company Number 10740369) – Deliver Revenues and Benefits service on behalf of West Northamptonshire Council***

3. Do you give notice of this assignment to the data subject whose data has been assigned or does your assignee give notice instead. And at which stage is a data subject's data processed and shared with your agents.

***This information is contained within our privacy notice which is accessible via the following link: <https://www.westnorthants.gov.uk/your-council/corporate-privacy-notice>. Bristow and Sutor also notify the data subject.***

4. What chose in action and upon which assignment is a claim bought by the council and/or your agents for enforcement. Please state whether the council billing authority agency or other service provider agent is bringing the claim on behalf of your council, in the name of the Council.

***Once a Liability Order is obtained from the Magistrates Court, after a further 14 days the debt can be passed to the Enforcement Agents for collection on the behalf of West Northamptonshire Council.***

5. Please provide the precise sections of the acts, rules and regulations that confirms payment of council tax is mandatory.

***The Sections and Regulations which prove that payment of Council Tax is mandatory, are contained within The Local Government Finance Act 1992 (as amended), and The Council Tax (Administration & Enforcement) Regulations 1992.***

You may re-use the information under the terms of an [Open Government Licence](#).

I trust the above is helpful, however if you are dissatisfied with the way we have handled your enquiry or you are unhappy with the response provided, you have the right to request an internal review. You can do this by emailing [datarequests@westnorthants.gov.uk](mailto:datarequests@westnorthants.gov.uk). Please quote your reference number.

Please note a request for an internal review should be submitted no later than 3 months (90 days) from the date of receipt of this response. The Council is not obliged to accept a request for an internal review beyond this timeframe. A full response to your request for a review will be provided within 20 working days.

If you remain dissatisfied with the Council's internal review, you have the right to appeal to the Information Commissioner (ICO). It is recommended that you contact them no later than 3 months from the date of our final response, using the contact details below:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Telephone: 0303 123 1113

<https://ico.org.uk/make-a-complaint/>

Yours sincerely

**Information Governance**