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Risk Assessment - Litter Picking

Method Statement – Litter Picking

Prepared by: Claire McDonald

Date: 15/06/15

Signed: .....

Authorised by: Graham Shuttleworth

Date: 15/06/15

Signed:

## RISK ASSESSMENT PROFORMA

Waterways	North East	Waterway:
Keepers.	Lock and Lift Bridge Keeping by Volunteer Lock	Operation:
Date: 26/05/15	VLK RA 2015	Ref. No.
Review by: 26/05/16	_	Issue No.

L-Likelihood: S-Severity: L & S Descriptions - See procedure Sect 6.4 RV - Risk Value L x S: RL - Risk Level: 🚻 / Medium / Low

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					e a					inspections, customer service	Lock Keeping Duties – clearing by-washes, site checks, lock		TASK
	Slips, Trips, Falls									g	Working near the water's edge - Falls into water / drowning		HAZARD
	CRT Volunteer Lock Keepers										CRT Volunteer Lock Keepers	ראַ סטרט:	WHO IS
	Apply temporary non-slip treatment in icy conditions, i.e. Rock salt, where possible.	All water control issues (empty pounds high water levels, floods etc.) must be reported to CRT local supervisor.	Lock keeping CAATS assessment to be completed once suitable experience built up.	Lone working procedure in place	Suitable footwear to worn, i.e. sturdy footwear with a good grip.	Life jackets to be checked before use and serviced yearly.	Throw lines on site where applicable (working in a group of two or more)	Life jackets to be on site in case the need to work near the waters' edge may arise.	Life jackets to be worn when working near to the waters' edge.	Volunteers to be instructed in the use of life jackets and throw lines.	All VLKs to complete the one day H&S course.	-	EXISTING CONTROLS
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Avoid working next to the	Training video "Slips, trips, falls".										Training video "working on or near water".		Step 5 ADDITIONAL CONTROLS
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8			8	P. Cook	Contact with Contaminated Water - Lentospirosis			Contact with Hazardous Substances			v	ř	minor injury	Cuts abrasions risk of		
					CRT Volunteer Lock Keepers			CRT Volunteer Lock Keepers					1000	CRT Volunteer		×
Carry hand wipes as interim measure issued in back pack.	Wash hands thoroughly before eating, smoking and at end of shift.	Consult GP after flu like symptoms and inform them of possible exposure to contaminated water.	Cover all cuts & abrasions with waterproof dressing.	Avoid direct contact with canal water and stagnant water where possible.	Information about Leptospirosis in site folder.	All carcasses to be reported to CRT point of contact and not to be handled/touched by Volunteers.	Report any hazards to CRT local supervisor.	Avoid direct contact with any suspicious, leaking containers or substances.	CRT to provide additional PPE, e.g. steel toe capped boots, if appropriate to tasks being carried out.	First aid kit on site or within easy access of work site.	Existing cuts to be covered.	Correct PPE to be worn – gloves, sturdy footwear, goggles where appropriate.	Broken tools reported to CRT staff.	Tools to be checked before use.	Inspect area before operating lock and remove and trip hazards if possible.	Safety footwear must be in good condition with good tread.
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								Training video "safe handling of hazardous substances"							conditions.	water's edge in icy conditions - Suspend task in adverse weather
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					¥		-	Penning boats through locks / bridges			v		
			Manual Handling - Muscle/ Skeletal Injuries	80	2			Entrapment of limbs	×	ø			Lone Working
			CRT Volunteer Lock Keepers					CRT Volunteer Lock Keepers					CRT Volunte Lock Keeper
Volunteers to know their own limits	Volunteers with pre-existing conditions should make CRT staff aware of their condition.	Rest periods during repetitive tasks. No overreaching. Share load.	Correct posture during tasks; avoid twisting or bending of torso under load.	Follow lock operation method statement.	Use of correct equipment i.e. windlass and/or hand spike.	Volunteers to be Lock Keeping CAATS assessed once experience built up.	Volunteers to work alongside trained / competent volunteers or CRT staff in use of paddle gearing until CAATS assessed.	All volunteers to be shown correct method for lock operation during on site induction.	No works are to take place at any time without prior knowledge and agreement by CRT.	Use Tees Barrage as lone working contact, to log lone working call 01642 633273. Carry fully charged mobile phone with adequate reception.	Lone working control measures to be followed – <u>allways</u> make sure someone knows where you intend to be and for how long.	Avoid lone working by working in pairs or with local CRT team.	Lone working only to be carried out by fully trained and experienced volunteers.
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,	Possible accident with boat			,		Collision -Structures, Craft						Windlass striking operator	
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	CRT Volunteer Lock Keepers / Boaters					CRT Volunteer Lock Keepers / Boaters						CRT Volunteer Lock Keepers	
Ensure continued communication with boater and other VLKs whilst operating locks.	The boater has the overall responsibility/control. The lock keepers are there to advise, guide and assist.	Follow lock operation method statement.	Volunteers to be Lock Keeping CAATS assessed once experience built up.	Volunteers to work alongside trained / competent volunteers or CRT staff until CAATS assessed.	In an emergency stop lock operation and close all paddles/sluices where possible. Call member of local CRT staff for assistance if necessary.	All volunteers to be shown correct method for lock operation during on site induction –	Follow lock operation method statement.	Volunteers to be Lock Keeping CAATS assessed once experience built up.	Volunteers to work alongside trained / competent volunteers or CRT staff until CAATS assessed.	When winding down do not let go of windlass.	Ensure ratchet is down over the paddle gear whilst winding up sluices.	All volunteers to be shown correct method for lock operation during on site induction -	and work within these.
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						Report any incidents to CRT local supervisor.						-	
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AUTHORISED BY:	ASSESSED BY:	ARE THERE ANY LONG TERM CONTROLS?	CAN THE JOB PROCEED? (Tick one box)	Step 7	
Name (Signed)	Name (Signed)			Safe using existing control measures	Always check that a boater would like assistance before penning craft.
Date	Date	e	trol measures		